

**HEALTH REGULATION AND LICENSING ADMINISTRATION  
&  
HEALTH OCCUPATIONS BOARDS**

BOARD OF PHARMACY  
AUTHORITY FOR GUIDANCE

DECEMBER 2013  
DATE OF POLICY

13-002  
POLICY NO.

**POLICY STATEMENT**

**TEMPORARY SUSPENSION OF PRECEPTOR NOTIFICATION  
FOR PHARMACY INTERNS REGISTERING FOR  
INTRODUCTORY AND ADVANCED PHARMACY PRACTICE EXPERIENTIALS**

This policy statement is issued to provide guidance to pharmacists and pharmacy interns practicing in the District of Columbia regarding preceptor requirements for student pharmacists completing Introductory and Advanced Pharmacy Practice Experientials in the District of Columbia (IPPEs and APPEs).

**The Board of Pharmacy voted at its November 7, 2013 meeting to suspend certain requirements for a pharmacy intern registering to complete an IPPE or APPE. Until further notice, a pharmacy intern registering for the sole purpose of completing an IPPE or APPE is not required to:**

- **provide documentation of a preceptor**
- **notify the Board when the pharmacy intern changes preceptors or worksites.**

Please be reminded that this applies only to students completing an IPPE or APPE. Any pharmacy intern working in a District of Columbia pharmacy outside of the structured program of an IPPE or APPE must comply with the regulations as published.

This policy is intended to clarify requirements until the regulations can be updated and published as final. Title 17 DCMR § 6509, §6510, and §6511 address pharmacy intern and pharmacy preceptor roles and responsibilities. Specifically, pharmacy interns are required to register with a preceptor prior to beginning to work in a pharmacy and must notify the Board of Pharmacy when they change preceptors as noted in the regulations below:

6509.1            Starting with the graduating class of 2014, all individuals engaging in pre-licensure professional practice or working as a pharmacy intern in the District shall register with the Board after entering the first professional year of a college of pharmacy whether or not the hours will be counted toward the total requirement for licensure as a pharmacist.

6509.3 A pharmacy intern is required to be registered with the Board as an intern before being employed as an intern in a pharmacy in the District or beginning an internship.

6509.6 (e) To register as a pharmacy intern, an applicant shall:

Submit a completed preceptor form signed by his or her preceptor which shall include:

- (1) The name and District of Columbia pharmacist license number of the preceptor;
- (2) The location where the internship will be performed;
- (3) A description of the duties the intern will perform;
- (4) The expected start date of the internship; and
- (5) The Oath of the Preceptor set forth in § 6511.3 of this chapter.

6510.4 A pharmacy intern shall not change preceptors or worksites without first submitting a new preceptor form to the Board.

Definitions:

**Introductory Pharmacy Practical Experience (IPPE):** a structured experience completed after the 1<sup>st</sup> and 2<sup>nd</sup> professional year designed to expose the pharmacy student to the essential operational elements routinely performed in a community pharmacy and the various aspects of the dispensing function in a non-community pharmacy setting.

**Advanced Pharmacy Practical Experience (APPE):** a structured experience completed after successful completion of all courses leading up to the 4<sup>th</sup> professional year. The experiences to which students are exposed are geared to enable the student to be capable of satisfying the ability to assess safe and effective Pharmacotherapy and optimization of therapeutic outcomes; the ability to assess safe and accurate preparation and dispensing of medication; and the ability to assess, recommend and provide health care information that promotes public health.