

## Educational Institute Stakeholder Committee

Meeting: 8/8/2023 at 10:30am

Attendance: Alexander Cullen (MFA), Austin Sutton (MFA), Sanjana Chimata (Georgetown), Craig Evans (GW), Anna Gainor (AMR), Jason McKay (DC Health EMS Program), Daniel Burke (DC Health EMS Program)

Not in Attendance: DC Fire and EMS Training Academy, Time for Change, and Eastern High School.

10:30am Meeting started by James Weber

Opening Discussion included a review of the minutes from the prior meeting, including the resulting workplan for the DC Health EMS program for the next 12-18 months.

### Updates from DC Health

1. Co-Requisites are required for EMR/EMT students, both prior to the EMS clinical experience and prior to course completion. This includes OSHA and HIPAA training prior to candidates completing the EMS clinical experience, and Hazardous Materials Awareness Training (Compliant with NFPA470) and NIMS 100 and NIMS 700. This is consistent with the Educational Institute Administrative Manual and published federal requirements. To help facilitate compliance, DC Health has completed the build of OSHA and HIPAA training on the HSEMA LMS, and has started to build Hazardous Materials Awareness with a timeline of completion prior to November 2023.
2. We are receiving indication of a need for more EMS instructor credentialed providers for DC EMS Educational Institutes. DC Health is happy to post employment postings in the monthly newsletter.
3. The 2023 EMS conference is closing tasks and opening the conference for registration in the coming two weeks. Anticipating a request from our office to forward the registration link to future graduates.
4. American Medical Response has offered to host a NAEMSE level #1 Instructor Course in early 2024. The EMS program is looking for one more program prior to the end of 2024, and is seeking a host location. Reach out to James Weber if interested.
5. Closing course documents and instructor certifications have seen SIGNIFICANT delays before they are sent to the office for processing. Just a reminder to EI's that course closure documents are to be transmitted within 14 days of the end of the course.
6. DC Health is considering the implementation of a requirement for each instructor to teach a minimum number of classroom hours to maintain DC EMS Instructor status. Please consider documenting every hour an instructor teaches effective immediately to ensure you are prepared for this future requirement.

7. DC Health has developed several Instructor Development courses for the HSEMA LMS, and 19 different courses planned prior to EOY 2024. Anticipate instructor training requirements for certified EMS educators in the coming few years. DC Health remains open to feedback on instructor development training needs moving into the future.

EMS Program: Jason McKay reminded EI's that any training center can teach CE courses if not yet approved, just reach out to him at [jason.mckay@dc.gov](mailto:jason.mckay@dc.gov) to start the process. No further report.

Q&A: Anna Gainor asked for clarification on which Hazardous Materials Course meets NFPA 470 requirements. Advised not to use IS5, will send out FEMA link that meets objectives that can be used until the DC Health program is built by the end of this year.

*No further questions. Meeting closed at 11:04pm.*