




**Government of the
District of Columbia**



Department: *Department of Health*
Administration: *Health Emergency Preparedness and Response Administration*
Section: *Emergency Medical Services*
Policy Number: *2012-0019*
Effective Date: *12 April 2012*

Approved By: *Brian Amy, MD, Senior Deputy Director, HEPRA* 
Applies To: *All DC EMS Providers, Response Agencies and Educational Institutions*
Purpose: *Requirements for Suspension or Revocation of EMS Provider Certification*
Reference: *DC Law 17-357, the "EMS Act of 2008"*
DC Municipal Regulations Title 29, Section 507
Revision: *Original*

This policy outlines the requirements for EMS response agencies and educational institutions when requesting that an EMS provider's certification be suspended or revoked by the Department of Health.

The EMS Act of 2008 provides that the Mayor (DOH), subject to the right to a hearing, may deny issuance of, deny renewal of, suspend, or revoke a license or certification to operate an emergency medical services agency, an emergency medical response vehicle, or an emergency medical services training facility to a person or entity for failure to comply with the law or regulations.

The exception is that if the failure to comply with the law or regulations is such that it presents an imminent danger to the health, safety, or welfare of any person or of the general public, the Mayor (DOH) may summarily suspend the license or certification prior to a hearing.

DOH certified persons or entities are entitled to notice of the intent (NOI) and an opportunity for a hearing before the Office of Administrative Hearings. Under the current regulations (29 DCMR 507) the person desiring a hearing must request a hearing, in writing, within five (5) days after issuance of the notice.

In order for DOH to proceed with an action to suspend or revoke a provider's certification at the request of the employer, DOH would require a complete prosecution package that includes the following:

- Request for suspension/revocation that includes a legal basis for the suspension/revocation action
- Specific facts related to suspension/revocation, *i.e.*, time, place, circumstances, etc.
- List of witnesses including a summary of witness testimony
- Identification and production of experts
- Records and other relevant documents to be relied upon or introduced as evidence