

RESEARCH & EVALUATION COMMITTEE (REC)

MEETING MINUTES

TUESDAY – SEPTEMBER 17, 2019 – 3:00PM TO 5:00PM

DC HEALTH-HAHSTA - 899 N. CAPITOL ST., NE; 4TH FLOOR; WASHINGTON, DC 20002

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	GUESTS	PRESENT	ABSENT
Wallace Corbett	CC		Akua Boatema	X	
Traci Dean	CC		Greg Dwyer	CC	
Doug Fogal		X	Tiffany Taliaferro	X	
DeMarc Hickson (Chair)	X				
David Hughes	CC				
Dennis McBride	CC				
Lenora McClain		X			
Betelhem Mekonnen	CC				
Kaleef Morse	X				
Natella Rakhmanina		X			
Andrew Torre	X				
HAHSTA/ ADMINISTRATIVE AGENT STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Jose Delao Hernandez	X		Patrice Bailey	X	
Leah Varga	X		Lamont Clark	X	

AGENDA	
Item	Discussion
Call to Order	Meeting called to order at 3:15 pm by DeMarc H. followed by a moment of silence. Attendees introduced themselves.
Review and Approval of the Agenda	Wallace C. motioned to approve the September 17, 2019 Agenda. The motion was seconded by Traci D. The motion passed unanimously.
Review and Approval of the Minutes	Wallace C. motioned to approve the August 13, 2019 Minutes. Andrew T. seconded the motion. The motion passed unanimously.
Needs Assessment Discussion	DeMarc noted that he and Lenora met with each other and completed a draft survey based on the feedback provided at previous meetings. The committee reviewed that draft. <i>(All final comments and edits can be found on the document).</i>

	<p>A few points discussed during the meeting included (but not limited to);</p> <ul style="list-style-type: none"> • Leah and Andrew noted that clients may not remember the month of their diagnosis. • Jose asked how will the survey be administered. DeMarc noted that the goal is to have it available both online and in person. Leah noted that during the last survey the committee found that the best way was in person interviews, however that would be a lot of manpower. She also noted that online surveys had a higher frequency of incomplete responses. • Betelhem and Andrew noted that it may be easier to collect Viral Load information versus CD4 count information. • Leah noted that clients do not always know that they are receiving Ryan White services. • DeMarc asked if there should be a question about whether a person is of African origin. Akua noted that if the question is used, it should be phrased as “Are you African born? If yes, what ethnicity?” • Leah noted that capturing housing needs is important. She also noted it may be important to ask about housing status as well. <p>DeMarc asked to set a meeting with Kaleef and Leah to discuss logistics on how the survey can be administered.</p>
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ANNOUNCEMENTS/OTHER DISCUSSION

DeMarc noted that the committee needs to draft up a directive that addresses Service Providers having more participation in the AEAM. He stated he would create a draft and share it with the committee. Kaleef noted that during the HRSA site visit they pointed out that the AEAM is too long and it asks questions that essentially are not within the purview of the COHAH. He suggested making sure the next survey is shorter and simpler.

HANDOUTS

- September 17, 2019 Meeting Agenda
- August 13, 2019 Meeting Minutes

MEETING ADJOURNED	4:58 PM
NEXT MEETING	October 15, 2019 @ 3:00pm DC Health-HAHSTA 899 N. Capitol St. NE; 4 th Floor Washington, DC 20002