

RESEARCH & EVALUATION COMMITTEE (REC) MEETING AGENDA

TUESDAY JANUARY 17, 2023 – 3:00PM TO 4:00PM

ONLINE MEETING

VIA ZOOM

Note: all times are approximate

3:05 pm	<ol style="list-style-type: none"> 1. Call To Order and Moment of Silence 2. Welcome and Introductions
3:10 pm	<ol style="list-style-type: none"> 3. Review & Adopt the Agenda for January 17, 2023 4. Review & Approval of the Minutes from December 13, 2022
3:15 pm	<ol style="list-style-type: none"> 5. Needs Assessment Survey, Moving Forward...
3:30 pm	<ol style="list-style-type: none"> 6. Integrated Plan Preview - Julie Orban, <i>HIV Services Planner</i>, HAHSTA
4:00 pm	<ol style="list-style-type: none"> 7. Other Business 8. Future Agenda Items
4:10 pm	<ol style="list-style-type: none"> 9. Announcements and Adjournment
<p><u>NEXT RESEARCH & EVALUATION COMMITTEE (REC) MEETING:</u></p>	
<p>TUESDAY FEBRUARY 21, 2023 3:00PM TO 5:00PM ZOOM ONLINE MEETING</p>	

RESEARCH & EVALUATION COMMITTEE (REC) MEETING MINUTES

TUESDAY, DECEMBER 13, 2022 - 3:00PM
ZOOM CONFERENCE AND VIDEO CALL
 ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Clark, Lamont (Govt. Co-Chair)	X		Flores, Hellen		X
Corbett, Wallace		X	Hein, Krista		X
Dean, Traci		X	Mitchell, NaToya		X
Fogal, Doug	X				
Hickson, DeMarc		X			
Mekonnen, Betelhem	X				
Rakhmanina, Natella		X	COMMUNITY PARTNERS/ GUESTS	PRESENT	ABSENT
Torre, Andrew		X			
Yocum, Ashley	X				
			CONSULTANTS	PRESENT	ABSENT
			Dwyer, Greg	X	
			Seiler, Naomi		X
			Spott, Amanda		X
			Washington, Mekhi		X
RYAN WHITE RECIPIENT STAFF			COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Orban, Julie	X		Bailey, Patrice	X	
HAHSTA STAFF	PRESENT	ABSENT	Johnson, Alan		X
Wimberly, Ashlee	X				

HIGHLIGHTS

NOTE: This is a draft of the December 13, 2022, Research and Evaluation Committee (REC) Meeting minutes. The final version will be approved at the January 17, 2023, meeting and made available thereafter.

AGENDA

ITEM	DISCUSSION
Call to Order	Meeting called to order at 3:06 pm by Lamont C. followed by a moment of silence. Attendees introduced themselves.

Review and Approval of the Agenda	Lamont assumed the motion to adopt the meeting agenda for the December 13, 2022, REC meeting. There were no corrections/additions to the agenda. The agenda was approved as presented.
Review and Approval of the Minutes	There were no meeting minutes to review and approve as the meeting for last month was cancelled.

Needs Assessment Discussion	<p>Lamont provided an update on the 2022 Consumer Needs Assessment. He recapped the barriers that the team faced in rolling out the survey. Lamont noted that the coders are working on a fix to address issues with the SurveyForce system. Going forward, Julie O. will assist with data analysis and future needs assessments.</p> <p>Alan J. is continuing to work with the GW Graduate Students to prepare a presentation to share in either a REC Meeting or General Body Meeting in late January. The survey data collection is still a work in progress with a plan for smaller needs assessments in the future.</p> <p>Furthermore, the committee is hoping to move forward with acquiring Qualtrics for future data collection needs. Greg D. believes that the data collected in the 153 surveys will be useful data and serve as a foundation for future iterations. He also noted that the ISC Equity Position Paper could help inform the smaller needs assessments noted above.</p> <p>Ashley Y. is planning to roll out a needs assessment in Virginia during the month of February and will share out EMA findings with REC.</p>
Integrated Planning	<p>Lamont provided an update on the Integrated Planning process. DC Health submitted the plan last Friday. Lamont noted that Julie stepped right into the HIV Services Planner role and was a key contributor to the updated Integrated Plan. The new five-year plan is a working document that will be updated as needed.</p> <p>Ashley noted that the Virginia Integrated Plan was also submitted on Friday. Ashley is looking forward to work collaboratively with DC Health to meet the aligned goals in both jurisdictions. Lamont echoed her sentiments and looks forward to continued collaboration throughout the DC EMA.</p>
Other Business	None noted.
Future Agenda Items	None noted.
ANNOUNCEMENTS/ OTHER DISCUSSION	None noted.
HANDOUTS	
<ul style="list-style-type: none"> December 13, 2022, Research and Evaluation Committee Meeting Agenda 	

MEETING ADJOURNED	3:28 PM	NEXT MEETING	TUESDAY, JANUARY 17, 2023 3:00pm to 5:00pm ZOOM CONFERENCE AND VIDEO CALL
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