

RESEARCH & EVALUATION COMMITTEE (REC) MEETING AGENDA

TUESDAY JULY 21, 2020 – 3:00PM TO 5:00PM

ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

3:05 pm	<ol style="list-style-type: none"> 1. Call to Order and Moment of Silence 2. Welcome and Introductions
3:10 pm	<ol style="list-style-type: none"> 3. Review & Approval of the Agenda for July 21, 2020 4. Review & Approval of the Minutes from June 16, 2020
3:15 pm	<ol style="list-style-type: none"> 5. Needs Assessment Discussion/Update
4:15 pm	<ol style="list-style-type: none"> 6. Update on the Annual Assessment of the Efficiency of the Administrative Mechanism (AEAM) – GY'29 (3/1/19 – 2/28/20) <ol style="list-style-type: none"> a. Provider Survey b. Recipient Survey
4:20 pm	<ol style="list-style-type: none"> 7. Other Business
4:50 pm	<ol style="list-style-type: none"> 8. Announcements and Adjournment
<p><u>NEXT RESEARCH & EVALUATION COMMITTEE (REC) MEETING:</u></p>	<p>TUESDAY AUGUST 18, 2020 3PM TO 5PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)</p>

RESEARCH & EVALUATION COMMITTEE (REC) MEETING MINUTES

TUESDAY, JULY 21, 2020 - 3:00PM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Corbett, Wallace		X	Flores, Hellen	X	
Dean, Traci	X		Hein, Krista	X	
Fogal, Doug		X	Mitchell, NaToya	X	
Hickson, DeMarc (Chair)		X			
Hughes, David	X				
McBride, Dennis	X				
McClain, Lenora (Vice-Chair)	X		COMMUNITY PARTNERS/ GUESTS	PRESENT	ABSENT
Mekonnen, Betelhem	X				
Morse, Ka'leef	X				
Rakhmanina, Natella	X		CONSULTANTS	PRESENT	ABSENT
Torre, Andrew	X		Dwyer, Greg	X	
Yocum, Ashley	X		Seiler, Naomi		X
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Varga, Leah	X		Bailey, Patrice	X	
HAHSTA STAFF	PRESENT	ABSENT			

HIGHLIGHTS

NOTE: This is a draft of the July 21, 2020 Research and Evaluation Committee (REC) Meeting. The final version will be approved at the August 18, 2020 meeting and made available thereafter.

AGENDA

ITEM	DISCUSSION
Call to Order	Meeting called to order at 3:04 pm by Lenora M. followed by a moment of silence. Attendees introduced themselves. Kaleef M. offered condolences on behalf of the COHAH to Ashley Yocum in the loss of her mother.
Review and Approval of the Agenda	Dennis M. motioned to approve the July 21, 2020 Agenda. The motion was seconded by Traci D. The motion passed unanimously.



<p>Review and Approval of the Minutes</p>	<p>Andrew T. motioned to approve the June 16, 2020 Meeting Minutes. Natella R. seconded the motion. The motion passed unanimously.</p>
<p>Needs Assessment Discussion</p>	<p>Leah V. provided an update on the 1906 Community Engagement Project. There have been 738 people engaged in the community engagement effort. An in-person group, at an outdoor venue, is being planned to follow up with pre-COVID-19 participants to get information. The project is ongoing, and the information will be used to inform the Needs Assessment process and some information for the Priority Setting and Resource Allocation (PSRA). The motion to Modify the PSRA Process for GY'31/FY'21 was approved in June 2020.</p> <p>There has been some service delivery changes since COVID 19. Kaleef requested a comparative analysis on utilization for quarters one and two of last year to compare with quarters one and two of this year. There appears to be a significant increase in food, non-medical case management, and psychosocial support services and a slight uptick in mental health. This information will help determine what next year might look like. Kaleef indicated that needs assessments in terms of client surveys would be conducted after the new year to inform how we move forward with grant awards in 2022. This year we collect data from processes already in place to inform the March 1, 2021 activities.</p> <p>There will be a data presentation in September; an overview of PSRA in October; a Cares Act update in November; Jurisdictional meetings in December and January, and an overarching meeting in January or February to prepare for the new grant year that starts March 1st.</p> <p>David H. indicated that he is the Co-Chair of the Legacy Project in NIH who is also conducting and collecting surveys. Additionally, they make sure under-served populations are in trainings about medical research. They just began assisting CFAR in giving technical assistance on Ending the Epidemic by doing webinars, addressing issues of medical mistrust, and teaching about vaccines with all the different networks. The coordinator of that group, the coordinator for the new COVID Prevention Trial Network, Fred Hutch and David are trying to think of ways to get the information out.</p>
<p>Review of the Annual Assessment of the Efficiency of the Administrative Mechanism (AEAM)</p>	<p>Kaleef thanked the committee for their hard work and amazing job at getting the tools in place for the AEAM. He also thanked programmer Greg D. for his dedication and long hours worked at translating it and testing it in RedCap. Greg launched it 2 weeks ago. The Recipient launched it last week. Seven (7) agencies have already responded. They all agreed that the nine (9) questions were meaningful and did not take a lot of time to answer but allowed for a meaningful response and comments.</p>
<p>Other Business</p>	<p>None</p>

ANNOUNCEMENTS/OTHER DISCUSSION

- SYNC Conference (virtual).
- Ryan White Conference (virtual).
- There are provider surveys coming from the EFI Berry Training Institute to find out what the needs are for education and training for next year. If you receive the surveys, please respond to them. It will help shape how things are going to look for the entire HIV industry going forward.
- Betelhem announced that the America Holistic Nurse Association has a lot of stress relieving methods and medications for selfcare. She will post the information in Basecamp.
- Krista H. will post her announcement in Basecamp.
- Leah announced that the data request for the DC Cohort is posted in Basecamp for anyone who would like to participate in it.

HANDOUTS

- July 21, 2020 Research and Evaluation Committee Meeting Agenda
- June 16, 2020 Research and Evaluation Committee Meeting Minutes

MEETING ADJOURNED	3:41 PM	NEXT MEETING	THURSDAY, AUGUST 18, 2020 3:00pm to 5:00pm ZOOM CONFERENCE AND VIDEO CALL
I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:		Signature of: _____ Date: _____	
Date the Minutes were approved by the Research and Evaluation Committee (REC):		Ka'leef Stanton Morse, MHS, MBA Government Co-Chair	