

RESEARCH & EVALUATION COMMITTEE (REC) MEETING AGENDA

TUESDAY AUGUST 15, 2023 – 3:00PM TO 4:00PM

ONLINE MEETING

VIA ZOOM

Note: all times are approximate

3:05 pm	<ol style="list-style-type: none"> 1. Call To Order and Moment of Silence 2. Welcome and Introductions
3:10 pm	<ol style="list-style-type: none"> 3. Review & Adopt the Agenda for August 15, 2023 4. Review & Approval of the Minutes from June 20, 2023
3:15 pm	<ol style="list-style-type: none"> 5. Needs Assessment Survey Presentation
3:45 pm	<ol style="list-style-type: none"> 6. Other Business 7. Future Agenda Items
4:00 pm	<ol style="list-style-type: none"> 8. Announcements and Adjournment
<p><u>NEXT RESEARCH & EVALUATION COMMITTEE (REC) MEETING:</u></p>	<p>TUESDAY SEPTEMBER 19, 2023 3:00PM TO 5:00PM ZOOM ONLINE MEETING</p>

RESEARCH & EVALUATION COMMITTEE (REC) MEETING MINUTES

TUESDAY, JUNE 20, 2023 - 3:00PM
ZOOM CONFERENCE AND VIDEO CALL
 ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Clark, Lamont (Govt. Co-Chair)	X				
Corbett, Wallace		X			
Dean, Traci		X			
Fogal, Doug		X			
Hickson, DeMarc	X				
Mekonnen, Betelhem		X			
Rakhmanina, Natella		X	COMMUNITY PARTNERS/ GUESTS	PRESENT	ABSENT
Yocum, Ashley		X			
			CONSULTANTS	PRESENT	ABSENT
			Dwyer, Greg	X	
RYAN WHITE RECIPIENT STAFF			COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Orban, Julie	X		Bailey, Patrice	X	
			Johnson, Alan	X	
HAHSTA STAFF	PRESENT	ABSENT			

HIGHLIGHTS

NOTE: This is a draft of the June 20, 2023, Research and Evaluation Committee (REC) Meeting minutes. The final version will be approved at the July 18, 2023, meeting and made available thereafter.

AGENDA

ITEM	DISCUSSION
Call to Order	Meeting called to order at 3:05 pm by Lamont C. followed by a moment of silence. Attendees introduced themselves.



Review and Approval of the Agenda	Lamont assumed the motion to adopt the meeting agenda for the June 20, 2023, REC meeting. There were no modifications to the agenda. The agenda was approved as presented.
Review and Approval of the Minutes	The meeting minutes for May 16, 2023, were reviewed and accepted with no modifications.

Needs Assessment Discussion	<p>Julie O. provided progress updates on the Consumer Needs Assessment. A fourth and final reminder was sent out to sub-recipients on May 31st. Another graduate student intern was onboarded on June 5th. The student's information has been submitted to the IRB and she will be placed at AHF in Prince George's County, MD.</p> <p>Data collection efforts are continuing until June 30th. There are approximately 373 usable survey responses. The survey response goals for DC and Virginia have been met. The priority is to increase responses in Maryland by about 40% or 50 additional surveys. Julie has plans to connect with Melvin C. in Montgomery County, MD to discuss increasing responses from the Dennis Avenue Health Center. There is a need for one additional response in West Virginia to meet the goal of four completed surveys.</p> <p>Julie noted that currently, only one person can pull data reports in Salesforce. She is pulling reports on a weekly basis and sharing them with Alan J. The hope is that there will be no further issues with pulling data during the last two weeks of data collection.</p> <p>An intern will be on site in Montgomery County, MD for data collection during Pride in the Plaza.</p> <p>Along with data collection, the graduate student interns will assist with data analysis, data visualization, and working on a data presentation. They will also be assisting with the final report that must be submitted to the IRB. The tentative plan is for the students to present to the REC and COHAH General Body in July.</p>
Other Business	Note noted.
Future Agenda Items	None noted.
ANNOUNCEMENTS/ OTHER DISCUSSION	None noted.
HANDOUTS	
<ul style="list-style-type: none"> • May 16, 2023, Research and Evaluation Committee Meeting Minutes • June 20, 2023, Research and Evaluation Committee Meeting Agenda 	

*The **Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)** will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.*

MEETING ADJOURNED	3:18 PM	NEXT MEETING	TUESDAY, AUGUST 15, 2023 3:00pm to 5:00pm ZOOM CONFERENCE AND VIDEO CALL
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