

BOARD OF DIETETICS & NUTRITION

**899 NORTH CAPITOL ST. NE – 2ND FL.
WASHINGTON, DC 20002**

SEPTEMBER 12, 2023

9:00 AM

OPEN SESSION MEETING MINUTES

Hybrid Meeting Notice

Due to the COVID-19 pandemic, the Board will have a hybrid schedule for in-person and virtual meetings. Please see the hybrid schedule in the Meetings Dates section of the agenda.

In-person meetings will be at 899 North Capitol St., NE, 2nd Floor, Washington, DC 20002. Information on how to access virtual Board meetings is listed below:

This meeting is available by WebEx:

<https://dcnet.webex.com/dcnet/j.php?MTID=m10ce943b849e1d63b5b5e9c38f84ec7b>

Meeting number: 478 633 378

Password: hKJ8PZCpa27

Join by phone.

1-202-860-2110 United States Toll (Washington D.C.)

1-650-479-3208 Call-in toll number (US/Canada)

Access code: 478 633 378

BOARD OF DIETETICS & NUTRITION

OPEN SESSION AGENDA SEPTEMBER 12, 2023

CALL TO ORDER AND ROLL CALL

OS-0912-01	<p><u>INTRODUCTIONS</u></p> <p>Board Members</p> <ul style="list-style-type: none"> • Njeri Jarvis, Board Member • Dr. DeAnna Nara, Interim Board Chairperson • Jessica Swift-Harrell <p>Board Staff</p> <ul style="list-style-type: none"> • Ericka Walker, MSW, Executive Director- Present • Rebecca Odrick-Austin- Investigator Present • Gregory Scurlock- Chief Compliance Officer • Thelma Ofosu- Mensah, Health Licensing Specialist- • Geoffrey Calloway- Health Licensing Specialist • Jennifer Stewart – Health Licensing Specialist <p>Legal Staff</p> <ul style="list-style-type: none"> • Joanne Drozdoski, Board Attorney- Present <p>Visitor(s)</p> <ul style="list-style-type: none"> • None
OS-0912-02	<p><u>ACCEPTANCE OF OPEN SESSION AGENDA:</u></p> <p><u>Board Action:</u> Acceptance of the Open Session Agenda for September 12, 2023</p> <p><u>Motion:</u> A motion was made to accept the Open Session meeting Agenda for September 12, 2023, by Njeri Jarvis and seconded by Jessica Swift-Harrell.</p> <p>Dr. DeAnna Nara, Jessica Swift-Harrell, and Njeri Jarvis all voted in favor of the motion. The motion passed unanimously.</p>

MINUTES AND STAFF REPORTS

OS-0912-03	<p><u>EXECUTIVE DIRECTOR'S REPORT:</u></p> <p>Ericka Walker gave updates on the following:</p>
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	<ul style="list-style-type: none"> • Ms. Walker introduced Mr. Jeffrey Calloway as the new Board member. • She welcomed Ms. Jennifer Stewart as the new Health Licensing Specialist for the Board of Medicine. • DC Health is moving to Reunion Square, 2201 Shannon Place, SE, in February 2024. • She informed the Board that Dr. Ayanna Bennett is the New Acting DC Health Acting Director. • DC Health has formed the Interprofessional Board Chair Collaboration Work Group (IBCC). The group will be organizing a symposium in September. • 2023 Renewals are ongoing until November 1, 2023. • Late Renewal applications will be received starting November 2, 2023, with an \$85 fine for 60 days, and after the 60 days licensees who have still not renewed, their license will need to reinstate. • Census: Dietetics- 692 Nutritionists- 71 • Upcoming Meeting Dates <ul style="list-style-type: none"> • December 12, 2023 – Virtual • March 12, 2024- In- Person • June 11, 2024 – In-Person • September 10, 2024 – In -Person • District of Columbia COVID-19 https://coronavirus.dc.gov/vaccine • The Mayor’s Office of Talent and Appointments (MOTA) recruits talented and interested individuals from all eight Wards to serve on District Boards. Link to apply to serve on a Board: https://mota.dc.gov/page/boards-vacancies-or-available-seat 	
OS-0912-04	<p><u>BOARD ATTORNEY’S REPORT:</u></p> <ul style="list-style-type: none"> • Ms. Drozdoski informed the Board of the need for licensees to renew their licenses in a timely manner during the renewal period. She further indicated that timely renewal would prevent licensees from submitting reinstatement applications after the renewal period. 	

OS-0912-05	<p><u>BOARD CHAIRPERSON REPORT:</u></p> <p>No reports</p>	
OS-0912-06	<p><u>OPEN SESSION MINUTES:</u></p> <p><u>Board Action:</u> _Consideration of the Open Session minutes from the June 13, 2023, meeting.</p> <p><u>Motion:</u> A motion was made to accept the Open Session Meeting Minutes for the June 13, meeting, 2023, by Njeri Jarvis and seconded by Jessica Swift-Harrell.</p> <p>Dr. DeAnna Nara, Jessica Swift-Harrel, and Njeri-Jarvis all voted in favor of the motion. The motion passed unanimously.</p>	
OS-0912-07	<p><u>EDUCATIONAL AND EXPERIENTIAL REQUIREMENTS FOR LICENSURE-DISCUSSIONS</u></p> <p><u>Board Action:</u></p> <p>Board To consider CNS and CDR certification as the sole verifier, however, will not exclude the requirements for an applicant to submit a complete application and obtain a criminal background check.</p> <p><u>Motion:</u> A motion was made to consider the CNS and CDR certifications as the sole ultimate verifier for applicants having met the education and experimental hours, which will not exclude the requirements for an applicant to submit a complete application and obtain a criminal background check and any other document determined by Board staff by Njeri Jarvis and seconded by Jessica Swift-Harrell.</p> <p>Dr. DeAnna Nara, Jessica Swift-Harrel, and Njeri-Jarvis all voted in favor of the motion. The motion passed unanimously.</p>	

OS-0912-08	<p><u>Consent Agenda</u></p> <p><u>Board Action:</u> Consideration of the applications approved since June 13, 2023, and the items for purposes of review and/or ratification of Board Actions taken since the last meeting.</p> <ul style="list-style-type: none"> ➤ Ariel Robinson ➤ Amelia Soria ➤ Katherine Hottel ➤ Catherine Lamberton ➤ Ann Brubaker ➤ Greta Kollmann ➤ Lori Stevens ➤ Aubrey Stephenson ➤ Keri Ryniak ➤ Ivon Carrillo ➤ Hannah Nua ➤ Dennett Lee ➤ Mary Christie ➤ Emelia Hirschmann ➤ Banafsheh Dehdashtizadeh ➤ Trina Weber ➤ Jordan Brown ➤ Rachel Leach ➤ Constance Leach ➤ Constance Fulda ➤ Anna Bougie ➤ Joyce Adams ➤ Angela Cannavo <p><u>Motion:</u> A motion was made to accept the Open Session consent agenda as is, by Njeri Jarvis and seconded by Jessica Swift-Harrell.</p> <p>Dr. DeAnna Nara, Jessica Swift-Harrell, and Njeri Jarvis all voted in favor of the motion. The motion passed unanimously.</p>	
CLOSING		
OS-0912-08	<p><u>Board Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><u>Background:</u></p>	

	<p>Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following:</p> <ol style="list-style-type: none"> 1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to section § 2-575(b)(4)(a). 2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6). 3. To discuss disciplinary matters pursuant to section § 2-575(b)(9). 4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b) (14). <p><u>Motion:</u> A motion was made to close the Open Session meeting by Njeri Jarvis and seconded by Jessica Swift-Harrell.</p> <p>Dr. DeAnna Nara, Jessica Swift-Harrell, and Njeri Jarvis all voted in favor of the motion. The motion passed unanimously.</p>	
Roll Call Vote		
	<p>This concludes the Public Open Session of the meeting. The Board will now move into the Closed Executive Session portion of the meeting pursuant to D.C. Official Code § 2-575(b) for the reasons set forth in the motion.</p>	

*This ends the Board of Dietetics and Nutrition Open Session meeting.
The next meeting is scheduled for **December 12, 2023 (VIRTUAL)***

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.