

PLANNING COMMISSION (COHAH) GENERAL BODY MEETING MINUTES

THURSDAY, NOVEMBER 29, 2018 – 6:00PM TO 8:00PM

JUDICIARY SQUARE – CITYWIDE CONFERENCE CENTER

441 4TH STREET, NW; 11TH FLOOR; WASHINGTON, DC 20001

| ATTENDEES/ROLL CALL | | | | | |
|---|----------------|---------------|---|----------------|---------------|
| COMMISSIONERS | PRESENT | ABSENT | COMMISSIONERS | PRESENT | ABSENT |
| Adkins, Sarcia | | X | Gomez, Ana | X | |
| Baker-Holley, Nathaniel | X | | Hickson, DeMarc | X | |
| Blocker, Lakisa | | X | Hughes, David | X | |
| Bowman, Joshua | | X | Hutton, Kenya | X | |
| Camara, Farima | X | | Keita, Ramatoulaye | X | |
| Carney, Misty | X | | Kharfen, Michael (DOH) | | X |
| Cauthen, Melvin | X | | Massie, Jenne' | | X |
| Clay, Cyndee | X | | McBride, Dennis | | X |
| Coker, Sharon | X | | McClain, Lenora | X | |
| Cooper-Smith, Marjorie (DBH) | X | | Mekonnen, Betelhem | | X |
| Copley, Mackenzie | X | | Morse, Kaleef | X | |
| Corbett, Wallace | X | | Padmore, Gerald | | X |
| Cox, Derrick | X | | Pannell, Altmann | | X |
| Cruz, Peter | | X | Rakhmanina, Natella | X | |
| Dean, Traci | X | | Shaw-Richardson, Re'ginald | X | |
| DeMartino, Peter | X | | Shazor, Charles | X | |
| Fogal, Doug | | X | Simmons, Ron | X | |
| Fonseca, Julio | X | | Torre, Andrew | X | |
| Ford, Jasmine | X | | Wallis, Jane | | X |
| Forman, Lynn | X | | Washington, Antonio | X | |
| | | | Zoerkler, Jennifer | X | |
| ADMINISTRATIVE AGENT REPRESENTATIVES | PRESENT | ABSENT | ADMINISTRATIVE AGENT REPRESENTATIVES | PRESENT | ABSENT |
| Avellanet, Felix | X | | Hayes-Cozier, Ravinia | X | |
| Barmer, David | X | | Moore, Tarsha | X | |
| HAHSTA STAFF | PRESENT | ABSENT | COMMISSION STAFF | PRESENT | ABSENT |
| Barnes, Clover | X | | Bailey, Patrice | X | |
| Fortune, Ebony | | X | Clark, Lamont | X | |
| Rocha, Nestor | | X | | | |

| HAHSTA Staff (Cont'd) | | PRESENT | ABSENT | | |
|---|--|---|--------|--|--|
| Edmonds, Jason | | X | | | |
| Doshi, Rupali | | X | | | |
| HIGHLIGHTS | | | | | |
| <ul style="list-style-type: none"> ○ Recipient Report ○ Jurisdictional Reports ○ Data to Action Presentation | | | | | |
| AGENDA | | | | | |
| Item | | Discussion | | | |
| Call to Order | | The meeting was called to order by Kaleef M. at 6:17pm. He asked for a moment of silence then asked everyone to introduce themselves for the record. | | | |
| Review and Approval of the Agenda | | A motion was made to approve the November 29, 2018 Meeting Agenda. The motion was seconded and approved. | | | |
| Review and Approval of the Minutes | | A motion was made to approve the Meeting Minutes from October 25, 2018. The motion was seconded and approved. | | | |
| Data to Action Presentation | | Patrice Ward, MA, the Data to Care Coordinator - from DC Health Strategic Information Division gave a presentation on Data to Action (formerly Data to Care). | | | |
| Ryan White HIV/AIDS Program (RWHAP) – Financial Oversight Reports | | <p>❖ <u>Suburban Maryland – Ravinia Hayes-Cozier reporting.</u> Ravinia noted the September 2018 financial report submission includes expenses from 9 of their 9 sub recipients. The overall expense at the end of September was 49.8% and should be 58.3%</p> <p>Part A expenditures are 47.8 % and should be 58.3%. She noted the numbers should look a lot different with the next report. Part A MAI expenditures are 55.6% and should be 58.3%. She noted that anyone interested in what they are doing in regard to social media, they can go to the Prince George’s Department of Health website.</p> <p>❖ <u>Northern Virginia – Felix Avellanet reporting.</u> Overall spending thru September is at 39.6% for Part A and 70.7% for MAI of the full 12-month award. Part A spending is at or near target for Early Intervention Services, Health Insurance co-pays, Legal Services, and Outreach. Spending is higher than expected in Linguistic services.</p> <p>A corrective action process is underway on MAI. NVRC staff reviewed the revised material and disallowed Early Intervention and Psychosocial services expenses for the months of March through September.</p> <p>❖ <u>Washington, DC & West Virginia – Clover Barnes reporting.</u> For the month of September (12) of (12) invoices have been received. Due to the end of DC’s fiscal year, all outstanding invoices were processed through September.</p> | | | |

District of Columbia Part A expenditures are 46.7% and should be 58.3%. Most of the underspending is due to the reprogramming of dollars. They have talked to the service providers about their plans to spend the money, so there is no concern about the spending.

District of Columbia Part A MAI expenditures are 55.6% and should be 58.3%. The one service that is underspent is due to an employee leaving the service provider. The provider is engaged in a process to replace that employee.

West Virginia Part A expenditures are 54.4% and should be 58.3%.

❖ **Recipient Report – Clover Barnes reporting.**

The total Part A award for Grant Year 28 is **\$33,127,090**, this includes recently received MAI carryover funds in the amount of **\$1,058,775**. Clover noted that this is the first time they have received money from HRSA in November so it was a bit of a (pleasant) surprise.

Overall expenditures for UBC are at 76.4% through September 2018 and is expected to be 58.3%. A new solicitation for entrance into the RW Provider Network for Regional Services closed in September. Requests for additional information missing from the original submission was due in November and results will be released in December. The DC EMA is currently scheduled for a comprehensive site visit May 21-24, 2019.

Reprogramming Request (Motion)

The Recipient proposes to reprogram funds from DC and UBC into Substance Abuse Outpatient, HIPCSA, Outreach, EIS and MAI.

- **Substance Abuse Outpatient Request - \$4.5M** - Narcan kits would be purchased for dissemination to any RW funded provider within the EMA.
- **HIPCSA - Request - \$2M** – funds would be used to increase copay assistance already provided by ADAP as well as cover standalone dental premiums for eligible clients across the EMA.
- **Outreach - Request - \$300,000** – IMPACT Specialists are gay men and transgender men and women who are hired as staff at the health department and imbedded in organizations throughout the EMA for 6 months.
- **EIS - Request - \$730,000, DC Funds** – A Rapid ART pilot in DC to treat newly diagnosed clients with ART immediately at diagnosis.
- **MAI - Request \$1M**– Carryover funds were received from HRSA in early November 2018. The Recipient requests to use these funds to create an EMA wide youth focused housing program.

A motion was made and seconded. **Vote: Yes – 27, No – 0, Abstain – 0.** Motion passes

ANNOUNCEMENTS/OTHER DISCUSSION

Cyndee C. suggested members strongly consider lengthening the General Body meeting time in order for discussions and business to get accomplished.

HANDOUTS

Agenda dated 11/29/2018

Minutes dated October 25, 2018
 Recipient Report
 Recipient Narrative Report
 Jurisdictional District of Columbia and West Virginia Report
 NOVA Regular and MAI Report
 NOVA Reprogramming Request Motion
 Suburban Maryland Regular Part A and MAI FOAC Report
 Draft COHAH Bylaws

| | |
|------------------------------|-------------------|
| MEETING ADJOURNED | 8:05 PM |
| NEXT MEETING | December 20, 2018 |

I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:

Signature of:
Kaleef Stanton Morse, MHS
Government Co-Chair

Date:

**Date the Minutes were
 approved by the
 Planning Commission:**