

PLANNING COMMISSION (COHAH) GENERAL BODY MEETING MINUTES

THURSDAY, MAY 30, 2019 – 6:00PM

**JUDICIARY SQUARE – CITYWIDE CONFERENCE CENTER
 441 4TH STREET, NW; 11TH FLOOR; WASHINGTON, DC 20001**

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMISSIONERS	PRESENT	ABSENT
Adkins, Sarcia	X		Hickson, DeMarc	X	
Holley, Nathaniel		X	Hughes, David		X
Blocker, Lakisa	X		Hutton, Kenya		X
Bowman, Joshua		X	Keita, Ramatoulaye	X	
Camara, Farima	X		Kharfen, Michael (DOH)	X	
Carney, Misty	X		Massie, Jenne'		X
Cauthen, Melvin	X		McBride, Dennis	X	
Clay, Cyndee	X		McClain, Lenora	X	
Coker, Sharon	X		Mekonnen, Betelhem	X	
Cooper-Smith, Marjorie (DBH)		X	Morse, Kaleef	X	
Copley, Mackenzie	X		Padmore, Gerald	X	
Corbett, Wallace	X		Rakhmanina, Natella		X
Cox, Derrick	X		Rhodes, Stefanie	X	
Dean, Traci	X		Shaw-Richardson, Re'ginald		X
DeMartino, Peter	X		Shazor, Charles		X
Fogal, Doug	X		Simmons, Ron		X
Fonseca, Julio	X		Torre, Andrew	X	
Ford, Jasmine	X		Uyouko, Haris	X	
Forman, Lynn	X		Wallis, Jane	X	
Gomez, Ana		X	Washington, Antonio	X	
			Zoerkler, Jennifer	X	
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION STAFF	PRESENT	ABSENT
Barnes, Clover	X		Bailey, Patrice	X	
Fortune, Ebony		X	Clark, Lamont	X	
HIGHLIGHTS					
<ul style="list-style-type: none"> ○ Recipient Report ○ Jurisdictional Reports 					

AGENDA	
Item	Discussion
Call to Order	The meeting was called to order by Kaleef M. at 6:09pm. He asked for a moment of silence then asked everyone to introduce themselves for the record.
Review and Approval of the Agenda	A motion was made to approve the May 30, 2019 Meeting Agenda. The motion was seconded and approved.
Review and Approval of the Minutes	A motion was made to approve the Meeting Minutes from April 25, 2019 with correction. The motion was seconded and approved.
Ryan White HIV/AIDS Program (RWHAP) – Financial Oversight Reports	<p>❖ <u>Jurisdiction Reports</u> – Clover Barnes provided the Jurisdiction Reports</p> <p>Clover B. noted that this was the first report for the new Grant Year which started on March 1, 2019. She stated that this report would have very little information in it because it is only the first month of reporting. She also stated that as the new year begins, there is usually a lag because of negotiations of contracts with providers, therefore the first month of invoices tend to come in late. She made particular note that contracts are signed and services are being provided, it is only invoices that get delayed.</p> <p>Clover noted that the new reports will discuss service categories, not jurisdictions, because the EMA operates as one region.</p> <p>At this point all underspending is due to late invoices, so there is no concern about any underspending. The only concern of note is that the RFA for the solicitation of MAI services in the Virginia jurisdiction has closed and there were no applicants. The recipient is pursuing other options to procure MAI services in this area of the EMA. They have met with the Virginia Department of Health to seek out what organizations work with youth or can provide capacity building for developing the program.</p> <p>❖ <u>Recipient Report</u> – Clover Barnes provided Recipient Report.</p> <p>Unit Based Costs are at 11% and they should be at 8%. There are no concerns with this.</p> <p>The DC EMA comprehensive site visit has been rescheduled for September 10-13, 2019.</p> <p>The RFA for Regional EIS has been completed and will be posted on Friday, April 26, 2019. Responses are due back June 7, 2019. There were 26 letters of intent submitted. Four of the letters were from organizations that were completely new to Ryan White. Three organizations submitted their letters after the deadline, therefore they were rejected.</p>

	<p>DeMarc H. asked if there was a cost savings now that there were no longer Administrative Agents? He also asked if there were cost savings, would they go to providing additional services? Clover B. stated that yes, there were some savings from the change, but the money comes from administrative dollars not service dollars. Those funds will likely be used for hiring additional staff that is needed to monitor the new programs.</p>
<p>Standing Committee Updates</p>	<p><u>Research and Evaluation Committee (REC)</u> – DeMarc H. reported. They have developed the research question which will be used to drive the Needs Assessment survey. That question is “What are the individual social, cultural, and structural factors associated with HIV prevention, treatment, and care outcomes among individuals living with and vulnerable for HIV in the Greater Washington DC area?” Members will fill in pieces related to the questions. They will make a list of factors, then vet them so to not make the survey too long.</p> <p><u>Integrated Strategies Committee (ISC)</u> – Kaleef M. reported. The ISC continues to work on a draft of the Early Intervention Services (EIS) standards. They reviewed the second draft of the new standard. They discussed how Trauma Informed Approaches should be incorporated in the standard. They may develop a Trauma Informed white paper. The other important area discussed with was ensuring that U = U is woven into service standards as well. The committee will also explore a white paper around U = U.</p> <p><u>Community Engagement and Education Committee (CEEC)</u> – Derrick C. reported. CEEC held their first community listening session on May 16th at the Benning Road Library. They had people from throughout the jurisdiction attend. Housing was a major point of discussion during the meeting. They will begin discussing their next listening sessions.</p> <p><u>Comprehensive Planning Committee (CPC)</u> – Gerald P. reported. In addition to the review of financial reports, the committee is discussing the Priority Setting and Resource Allocations (PSRA). They went through the Data Request that was submitted to Kaleef. The Data Request will be submitted to the Recipient. They are also working on training sessions for PSRA.</p> <p>Kaleef noted that he needed everyone to respond with their summer vacation schedules so that trainings, meetings, and data presentations can be scheduled when the majority of people can attend.</p> <p>Michael K. asked about how Prevention planning would be integrated into the process? Gerald noted that in the third quarter of the year there would be a greater focus on Prevention planning. Kaleef noted the COHAH is also waiting for the transition to be completed within HAHSTA so that the information flow can be set up to work with COHAH. He noted that all of the pieces (people) are not currently in place to have a true dialogue about how to merge both care and prevention planning as a whole EMA. Jennifer noted that when the Chicago EMA came to</p>

	advise the former Planning Council, they stated they were in their 5 th year and they were still trying to figure things out when it comes to integration. She noted that it does take a little bit time to achieve integration.
Commission Administrative Business	<p>One Year Anniversary Kaleef noted that the COHAH is now one year old. He praised them for the work that they have completed thus far.</p> <p>Open Nominations Kaleef noted there are open slots on the Commission. Please ask good candidates to apply.</p> <p>Nomination for Vice-Chair Jane Wallis, Haris Uyouko, Sarcia Adkins, and Kenya Hutton were nominated and accepted the nominations for Vice Chair. Each candidate present were afforded an opportunity to speak to the COHAH (Kaleef provided an overview of Kenya Hutton's capabilities). After a secret ballot, Sarcia Adkins was voted in as Community Vice-Chair.</p>
ANNOUNCEMENTS/OTHER DISCUSSION	
<ul style="list-style-type: none"> - Derrick C. noted that the Reunion Project for long term survivors was taking place Saturday June 22nd at George Washington University. - Robert C. noted that the 11th Annual Housing Expo at the Washington Convention Center on Saturday June 15th. - On June 14th there would be a movie premier of 'Ward 5B' at the E. St Cinema. - Misty C. noted that on June 27th there would be free HIV testing at her CVS store in SE DC. - Cyndee C. noted that HIPS has a few positions open. - Michael K. noted that the House of Representatives passed a bill that would allow for the Presidents request for \$290,000,000 for "Ending the Epidemic". He expects that in the fall they will have a better idea of how the additional resources will go toward the epidemic in the DC Metropolitan area. 	
HANDOUTS	
Agenda dated May 30, 2019 Minutes dated April 25, 2019 Recipient Narrative Report Combined Jurisdictional Reports 2019 COHAH Meeting Calendar	

MEETING ADJOURNED	7:41 PM
NEXT MEETING	June 27, 2019

I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:	
<div> <div>Signature of:</div> <div>Kaleef Stanton Morse, MHS</div> <div>Government Co-Chair</div> </div> <div>Date:</div>	
Date the Minutes were approved by the Planning Commission:	