

PLANNING COMMISSION (COHAH) GENERAL BODY MEETING MINUTES

THURSDAY, MAY 28, 2020 6:00PM TO 8:00PM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMISSIONERS	PRESENT	ABSENT
Adkins, Sarcia		X	Keita, Ramatoulaye		X
Askins, Sylvester	X		Kharfen, Michael (DOH)		X
Blocker, Lakisa		X	Massie, Jenne	X	
Brown, Charles	X		McBride, Dennis	X	
Camara, Farima	X		McClain, Lenora	X	
Carney, Misty	X		Mekonnen, Betelhem	X	
Cauthen, Melvin	X		Morse, Ka'leef	X	
Coker, Sharon	X		Murdaugh, Henry	X	
Cooper-Smith, Marjorie (DBH)		X	Padmore, Gerald	X	
Copley, Mackenzie	X		Rakhmanina, Natella	X	
Corbett, Wallace		X	Rhodes, Stefanie	X	
Cox, Derrick	X		Sain, Philip	X	
Dean, Traci		X	Shaw-Richardson, Re'ginald		X
DeMartino, Peter	X		Shazor, Charles		X
Fogal, Doug	X		Torre, Andrew	X	
Ford, Jasmine	X		Uyouko, Haris	X	
Forman, Lynn	X		Wallis, Jane	X	
Gomez, Ana		X	Washington, Antonio	X	
Hickson, DeMarc	X		Yocum, Ashley	X	
Holley, Nathaniel		X	Zoerkler, Jennifer	X	
Hughes, David	X				
Hutton, Kenya	X				
RECIPIENT STAFF	PRESENT	ABSENT		PRESENT	ABSENT
Barnes, Clover		X	Varga, Leah		X
Fortune, Ebony	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION STAFF	PRESENT	ABSENT
			Bailey, Patrice	X	
			Clark, Lamont		X

HIGHLIGHTS

This is a draft version of the May 28, 2020 COHAH General Body Meeting Minutes which is subject to change. The final version will be approved on June 25, 2020.

AGENDA

Item	Discussion
Call to Order	The meeting was called to order by Kaleef M. at 6:12 pm, followed by a moment of silence.
Welcome and Introductions/Roll Call	Attendees introduced themselves. Attendance of Commissioners was taken by Roll Call. Quorum is 20 members of the 39 voting eligible members. With 31 commissioners present for roll call, quorum was established.
Review and Adoption of the Agenda	Greg D. motioned to adopt the May 28, 2020 COHAH Agenda. It was properly moved and seconded. The voting was conducted by poll vote. The agenda was adopted unanimously.
Review and Approval of the Minutes	Doug F. indicated that the April 23, 2020 Meeting Minutes documented him as “present” and “absent”. Greg motioned to approve the May Minutes with the correction. It was properly moved and seconded. The meeting minutes were approved unanimously.
Ryan white HIV/AIDS Program (RWHAP) Recipient Report/Updates	<p><u>Ebony Fortune presenting for the Recipient</u></p> <p>FINANCIAL REPORT</p> <ul style="list-style-type: none"> At the CPC meeting the Recipient reported on GY’30, the first month of new grant year, (March 1-31, 2020). The new grant was in the amount of \$31,303,676 dollars. Part A and Part A MAI received 38 of 41 invoices in the month of March 2020. Due to COVID-19, purchase orders for Unit Based Cost service categories were not completed, therefore, subrecipients were not able to bill for their services which is why you don’t see expenditures for the month of March. It will be corrected in next month’s report. For regular Part A, expenditures are at 6% and should be at 8%. The service categories affected by unprocessed invoices are Linguistics Services, Medical Transportation, Referral for Health Care and Support Services. Part A MAI expenditures are at 5% and should be at 8%. There were no service areas affected by unprocessed invoices. UBC expenditures are at 0% and should be at 8%. Service areas affected by unprocessed invoices are Outpatient/Ambulatory Health Services, Oral Health Care, Mental Health Services, Substance Abuse Services – Outpatient, Non-Medical Case Management Services, Food Bank/Home Delivered Meals, and Housing Case Management and Referral.

	<p>RECIPIENT REPORT Please contact Jonjelyn Gamble at jonjelyn.gamble@dc.gov to receive the Narcan kits. Providers/staff are reminded that they must attend and show proof of attendance at a Narcan training (at DC Health via webinar or in the community) to receive the kits. A list of free scheduled trainings provided by DC Health can be found at: https://dchealth.dc.gov/page/sme-seu-webinars-andtrainings.</p> <p>GY'29 CLOSEOUT The Recipient has requested an extension from HRSA on closeout reporting for Part A. The current due date is May 29, 2020. An extension to August 29, 2020 was requested. The Recipient awaits a response. A final expenditure report will be presented to CPC and COHAH when closeout is complete.</p>
<p>Update on the New Federal CARES Act Funding for the Ryan White Program</p>	<p><u>Emergency Funding</u></p> <ul style="list-style-type: none"> • On April 15, 2020, the Recipient received new funding from HRSA for Ryan White recipients to prevent, prepare and respond to COVID-19. • The awards are as follows: Part A \$966,494 (\$869,845 service dollars) and Part B \$256,535 (\$230,882 service dollars). • HRSA made a last-minute change to remove the requirement of Planning Body allocation. • There will be a Provider Meeting on June 3, 2020 to discuss how the funds will be split equally among the 41 providers in our network, each receiving \$21,215 to be used for OAHS, Food Bank and Home Delivered Meals, Psychosocial Support, Medical Transportation, HE/RR, HIP/CSA, EFA and general RWHAP COVID-19 activities (i.e. computers, cell phones hotspots, PEP and test kits). • The funds can be applied to all Ryan White clients and their household partners. • Invoicing for these funds can be backdated to January 2020.
<p>Standing Committee Updates</p>	<p><u>Research and Evaluation Committee (REC) – DeMarc H. reported</u> The REC met on May 19th. The committee discussed how they would move forward with the Needs Assessment and the Assessment of the Efficiency of the Administrative Mechanism (AEAM). It was decided to use data collected by PS1906, DC Cohort, and data from Virginia, Maryland and DC. One of the major discussions was around the needs of clients' post COVID-19 and determining how to inform potential allocations.</p> <p>The committee is also finalizing the Provider and Recipient surveys in the AEAM. The survey questions on both have been reduced significantly and are now in accordance with the legislative scope for the REC.</p> <p><i>The next REC meeting is Tuesday June 16th at 3pm.</i></p> <p><u>Comprehensive Planning Committee (CPC) – Gerald P. reported</u> The CPC met on May 2th. Gerald reported on his discussion with Mr. Fernandez from Baltimore who described their process for a virtual PSRA.</p>



Everyone would record their presentations. All the committee members would review the presentations then come together virtually and vote on the information. Gerald is recommending that the COHAH develop a similar process or submit the same report as the current year since there hasn't been a significant difference in service delivery and have a review in December or January to see if any changes should be made. A formal motion will come with more details next month.

The next CPC meeting is Wednesday June 24th at 10am.

Integrated Strategies Committee (ISC) – Kaleef M. reported

Kaleef reported on the plan to end the HIV epidemic. He described the plan as a plan to end the acquisition and transmission of HIV by year 2023 using three (3) pillars; prevent, prepare and respond. The plan is being developed by the PS 19-1906 team from information received during community engagements. To date they have engaged 660 persons of variant populations. The plan was due in September but has been extended to December.

Additional conversations will also engage providers who render mental health, substance abuse, and HIV services. Six sessions have been set up for the month of June to be spearheaded by Ryan White Program Officer Ashley C. Invitations to participate have been sent to all Ryan White funded providers, the Re-Entry networks connected with the Department of Justice, The Department of Corrections, the Department of Behavioral Health, the Prevention Division and Harm Reduction Program, and the HOPWA Program, in HAHSTA, to send to their providers.

The information collected will be disseminated to everyone in the fall. Kaleef indicated that the COHAH has vote on concurrence with the plan in October and will have a month to review it beforehand.

There was discussion about how the ISC can support innovation and share best practices in the EMA during and post COVID-19. There was some thought of postponing/cancelling future meetings and sharing ideas offline.

The next ISC meeting is Wednesday June 24th at 1pm.

Community Engagement and Education Committee (CEEC) – Jenne M. reported

Jenne reported on the first virtual Community Listening Session hosted by SLK. The committee agreed that the CEEC and the PS1906 introduction was successful. In addition to being organic and conversational, Jenné noted that some of its success may have been a result of the trust and rapport established in the pre-existing group. After weighing the issue, it was decided that the next Maryland meeting would be a "open meeting" and the Virginia CLS will be a "closed meeting". However, the Maryland session was cancelled and will be rescheduled shortly.

The next CEEC meeting is Thursday June 18th at 5pm.

Commission Administrative Business – Things to Do	None
ANNOUNCEMENTS/OTHER DISCUSSION	
<ul style="list-style-type: none"> Ashley C. announced that Housing Counseling Services is providing Emergency Financial Assistance (EFA) for the Maryland counties of the EMA (Frederick, Montgomery, Prince George’s, Calvert and Charles) 	
HANDOUTS	
<ul style="list-style-type: none"> Planning Commission (COHAH) Meeting Agenda, May 28, 2020 Planning Commission (COHAH) Meeting Minutes, April 23, 2020 Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding) Year 29 – Reporting Period: March 2020 	

MEETING ADJOURNED	7:05 PM	NEXT MEETING	THURSDAY, JUNE 25, 2020 6:00pm to 8:00pm ZOOM CONFERENCE AND VIDEO CALL
I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:		Signature of: _____ Date: _____	
Date the Minutes were approved by the Planning Commission (COHAH):		Ka’leef Stanton Morse, MHS, MBA Government Co-Chair	