

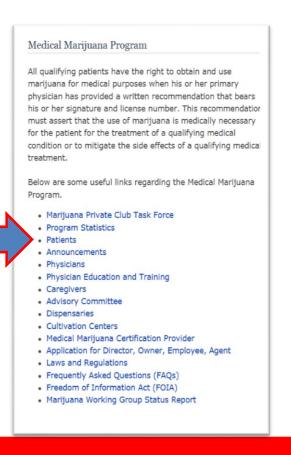


Request to Access Electronic Recommendation Form

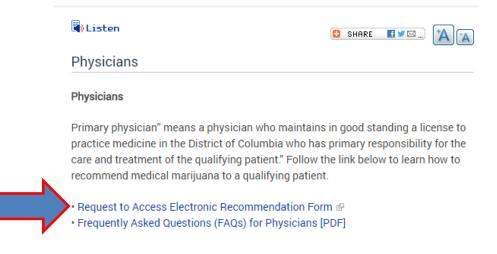
Department of Health Health Regulation and Licensing Administration



- 1. Log on to the DC DOH MMP websitehttp://doh.dc.gov/service/medical-marijuanaprogram.
- 2. Next, click the "Physicians" option.



3. Then click "Request to Access Electronic Recommendation Form".



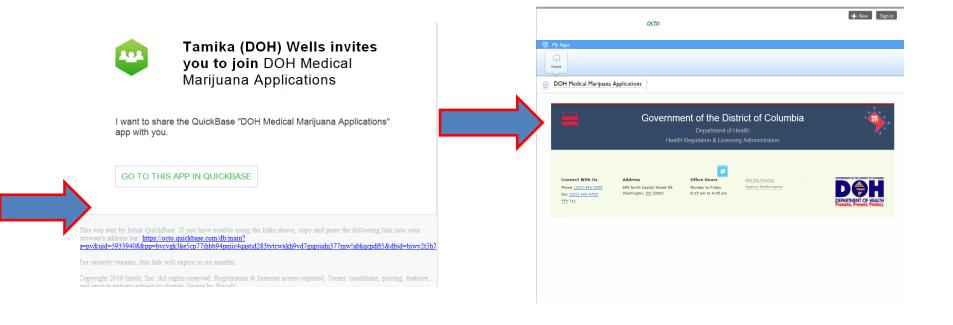


4. Complete the online application form

Physician Request to Access Electronic Recommendation Form
Complete this form electronically. Once this form is submitted, the Department will verify that your DC Medical License is active and in good standing. You will receive an email with instructions on how to access the electronic medical marijuana recommendation form. Please allow 1-3 business day to verify your license. For additional information, please visit the DC Medical Marijuana Program website at http://doh.dc.gov/mmp .
* required fields
Physician Information
First Name * Middle Initial Last Name * Specialty/area of clinical practice * DC Medical License # * Verify DC Medical License Number * DOB * SSN Last 4 Digits *
Rusiness Address

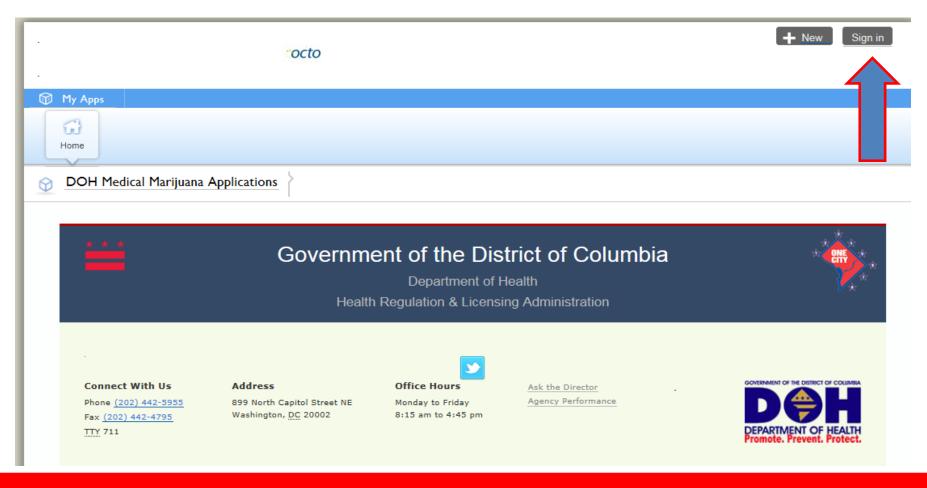


- 5. Allow 1-3 business days for physician information verification.
- 6. Once verified, a Quick Base invitation will be sent to the email address provided by the physician on the initial electronic recommendation application completed.





7. Click the "Sign in" button (indicated by the blue arrow)





	Username	
	Password	
	I forgot my password Sign in	
	Keep me signed in on this computer	
	Not a QuickBase user? Create a log-in.	
	Welcome to the DC Government Quickbase application!	
Pleas	login in using your entire dc.gov email address (normally firstname.lastname@dc.gov) as Username and your network/email passwo	ord.

9. Then, complete the "Sign Up for Quick Base" form

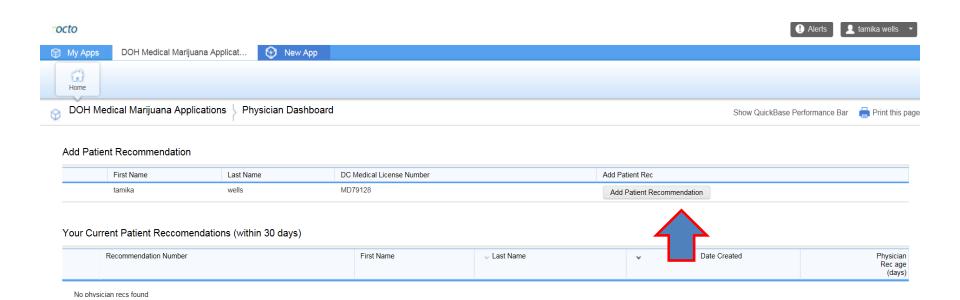


All fields marked with a	n asterisk (*) are required.
First name*	
Last name*	
Email address	tamika8907@hotmail.com
Choose a password*	
Retype password*	
	Password strength:
	✓ Must be at least 8 characters ✓ Must include both numbers and letters
	widst include both numbers and letters
Diagram and the annual to	y question in case you ever need to reset your password.
	<u> </u>
Question:*	Select a question
Answer:*	
Retype Answer:*	
	Security answers must match
	Your answer is not case sensitive.

10. When you have successfully logged in, click "Add Patient Recommendation" to enter.

When the patient information is entered, click "Submit" and an email will be sent to the patient for confirmation.





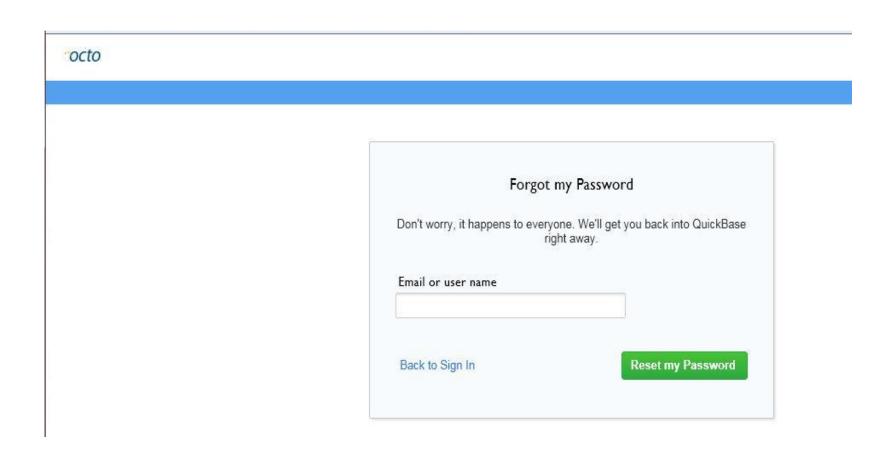
11. If your user ID is already registered then you will see the following message "Your user account is already registered and verified. Please sign in".



Your user ad	ccount is already registered and verific Please sign in.	Welcome to the DC Government Quickbase application!
Username	2	
Password		
I forgot my	y password Sign in	
Keep m	ne signed in on this computer	
Not a	QuickBase user? Create a log-in.	

12. To reset your password, click "Forgot my Password" to regain access to Quickbase







Contact

• Medical Marijuana Program Website: http://doh.dc.gov/mmp

• Email: doh.mmp@dc.gov

• **Fax**: 877-862-4252

• Address:

Medical Marijuana Program 899 North Capitol Street NE, 2nd Floor Washington , DC 20002