

# PLANNING COMMISSION (COHAH) GENERAL BODY MEETING MINUTES

**THURSDAY, JUNE 24, 2021 - 6:00PM**

**WEBEX CONFERENCE AND VIDEO CALL**

**ELECTRONIC – ONLINE MEETING**

<b>ATTENDEES/ROLL CALL</b>					
<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Adkins, Sarcia (Comm. Co-Chair)	X		Hutton, Kenya		X
Blocker, Lakisa	X		Keita, Ramatoulaye		X
Brown, Charles	X		Massie, Jenné		X
Bryant, Larry		X	McClain, Lenora	X	
Camara, Farima	X		Mekonnen, Betelhem (Comm. Vice-Chair)	X	
Carney, Misty	X		Murdaugh, Henry	X	
Cauthen, Melvin	X		Palmer, Kentrell		X
Coker, Sharon	X		Padmore, Gerald	X	
Copley, Mackenzie		X	Pettigrew, Kenneth (Gov't Co-Chair)	X	
Corbett, Wallace		X	Rakhmanina, Natella		X
Cox, Derrick	X		Rhodes, Stefanie		X
Dean, Traci	X		Sain, Philip	X	
DeMartino, Peter	X		Shaw-Richardson, Re'ginald		X
Fogal, Doug	X		Torre, Andrew	X	
Ford, Jasmine	X				
Forman, Lynn		X	Wallis, Jane	X	
Gomez, Ana		X	Washington, Antonio	X	
Gutierrez, Anthony	X		Yocum, Ashley	X	
Hickson, DeMarc		X			
<b>RECIPIENT STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>		<b>PRESENT</b>	<b>ABSENT</b>
Barnes, Clover	X		Varga, Leah	X	
				X	
<b>HAHSTA STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSION STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
Johnson, Alan	X		Bailey, Patrice	x	
Jefferson, Regina	X		Clark, Lamont	X	

## HIGHLIGHTS

*This is a draft version of the June 24, 2021 COHAH General Body Meeting Minutes which is subject to change. The final version will be approved on July 29, 2021.*

## AGENDA

Item	Discussion
Call to Order	The meeting was called to order by Ken P. at 6:10 pm, followed by a moment of silence.
Welcome and Introductions/Roll Call	Attendance of Commissioners was taken by Roll Call. With 26 commissioners present for roll call, quorum was established.
Review and Adoption of the Agenda	Gerald P. motioned to adopt the agenda for June 24, 2021. Doug F. seconded the motion. The agenda was adopted unanimously.
Review and Approval of the Minutes	Farima C. motioned to adopt the May 27, 2021 meeting minutes. Antonio W. seconded the motion. The minutes were approved unanimously.
Ryan white HIV/AIDS Program (RWHAP) Recipient Report/Updates	<p><b>Clover Barnes reported for the Recipient</b></p> <p>The fiscal system that HAHSTA uses to record and report fiscal data is down. Therefore, reports for Part A and Part A MAI expenditures were not received from the Grants Division to roll-up and be make available to the CPC. The June and July reports will be given at next month's meeting. However, the CARE team, does have data for Unit Based Cost (UBC) because that information is kept in another system.</p> <p>UBC FISCAL SUMMARY</p> <p>UBC expenditures are at 15% and should be at 17%. There are no service areas affected by unprocessed invoices. Housing Case Management and Referral, Oral Health Care, and Substance Abuse Services – Outpatient. The service spending 30% above expected is Non-Medical Case Management Services (NMCM).</p> <p>RECIPIENT REPORT</p> <p><u>GY 30 Closeout.</u> The Recipient and her team are working diligently to ensure funds are spent down as much as possible. HRSA anticipates significant underspending from Ryan White grants due to the COVID-19 pandemic. We do not anticipate having an unobligated balance large enough to cause the EMA to receive a penalty. HRSA has waived the underspending penalties for Parts A and B for FY 20 and FY 21. Carryover will be requested.</p>

	<p><b><u>Reprogramming Motion.</u></b> The Recipient and her team requested a reprogramming to balance awards and allocations for GY 31. The current funding mechanism was completed 4 years ago and as needs changed and organizational capacities varied, there were a few areas that needed to be reprogrammed. Clover explained why the awards do not match the allocations and budgets do not always match projections.</p> <p>Lenora M. motioned to approve the recipient's request to reprogram \$5,197,555 in service dollars from the following 12 service categories: Oral Health, Medical Case Management, Mental Health, Substance Abuse, Medical Nutrition Therapy, Regional EIS, Health Insurance Premium Cost Sharing, Medical Transportation, Housing, Linguistics, Psychosocial and other Professional Services into the following 7 service categories: Outpatient Ambulatory Health, Home and Community Based Care, Early Intervention Service, Emergency Financial Assistance, Foodbank/Home Delivered Meals, Non-Medical Case Management and Outreach Services to balance awards and allocations for GY31. Henry M. seconded. The motioned was approved unanimously (22-Yes, 0-No).</p>
<p><b>Standing Committee Updates</b></p>	<p><b><u>Community Education and Engagement Committee (CEEC) reported by Lamont C.</u></b>        CEEC did not meet in June. They plan to utilize Basecamp to discuss how they will work with the DMV History Project.</p> <p><b><u>Research and Evaluation Committee (REC) reported by Lamont C.</u></b>        The REC continues their discussion around obtaining information for the Needs Assessment from the DC Cohort and they continue looking at other Needs Assessments across the country. Greg D. of George Washington U. has crossed walked several Needs Assessment tools from various sources including LinkU, Maryland State, San Francisco, and Virginia.</p> <p><b><u>Comprehensive Planning Committee (CPC) reported by Gerald P.</u></b>        The CPC report mirrored the Recipient's report. They approved the Request as presented by Clover. The PSRA dates will be as follows: August 10 – VA, August 11 – MD, August 12 – DC, August 26 – EMA Wide.</p> <p><b><u>Integrated Strategies Committee (ISC) reported by Jane W.</u></b>        The ISC discussed their newest position paper on Health Equity. GWU provided a first draft of the Health Equity paper. The committee also discussed what can be done with the papers that they have already completed. They also discussed trying to put together and abstract for submission to the US Conference on AIDS. Clover B., the Recipient, discussed where HAHSTA is with (previous) plans on merging the Care and Prevention Divisions and how Prevention works within HAHSTA. Ashley Y. provided an overview of the Virginia Community Planning Group. Next month they will have Carmi Washington-Flood from Maryland Department of Health provide an overview of the Maryland HIV Planning Group. They also discussed how the Health Literacy classes can be part of the HE/RR Service.</p>

<b>Priority Setting and Resource Allocations Training/Overview</b>	Lamont C. gave a training/overview of the PSRA process. The presentation is available upon requests.
<b>Commission Administrative Business – Things to Do</b>	<p>Lamont noted that next month all committee and the General Body meeting will be on Microsoft Teams. He asked all members and guests to download the Teams app. He also noted that next month they will send out a survey asking people's opinions on the platforms and which platform members would prefer to use.</p> <p>Lamont also noted that at the moment DC Government is scheduled to return back to the office by July 12<sup>th</sup>. Depending on the guidance, the COHAH will have to decide on how they would like to continue their meetings. A survey will be sent asking their opinions.</p>
<b>Old Business</b>	N/A
<b>New Business</b>	<p>Lamont C. stated he would send out a survey Friday June 25, 2021 to members about their thoughts on which online platform they would like to use moving forward.</p> <p>Gerald asked if there was any discussion on when/if COHAH will begin meeting in person. Ken P. stated he does not believe in-person meetings will happen at least until the fall, however, we will be sending out a survey specifically around their thoughts about the situation.</p> <p>Sarcia asked people to pop in to other committee meetings in order to get a feel for what is happening throughout COHAH. She also noted that members are ambassadors, and encouraged everyone to share whatever information they receive at COHAH meetings to their respective communities.</p>
<b>ANNOUNCEMENTS/OTHER DISCUSSION</b>	
<p>Melvin stated that Pride in the Plaza was happening from 1pm to 8pm this coming Sunday June 27, 2021.</p> <p>Doug F. noted that Fredericksburg Va, will be having the Pride Festival Saturday June 26<sup>th</sup> 10 am – 6 pm.</p> <p>Misty C. noted there will be a Listening Session for Urgent MADAP on July 14<sup>th</sup>, the announcement will come out on July 9<sup>th</sup>.</p> <p>Tiffany T. noted there will be an HIV testing and COVID Vaccination event with Safeway and Us Helping Us on Friday June 25<sup>th</sup> 11am to 6pm at the Alabama Ave Safeway. Also on Friday June 25, they will have an event in Greenbelt Maryland with SLK.</p> <p>Regina J. noted that POWAB and DMV Faith in Action will have a Community Day Event on August 28<sup>th</sup>. She stated people have opportunity to volunteer, sponsor, partner or just attend.</p> <p>Derrick C. noted that Dennis should be home in late July and may be able to attend the next General Body Meeting.</p>	
<b>HANDOUTS</b>	
<ul style="list-style-type: none"> <li>Planning Commission (COHAH) Meeting Agenda, June 24, 2021</li> <li>Planning Commission (COHAH) Meeting Minutes, May 27, 2021</li> </ul>	

- Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding) Year 30 – Reporting Period: April 2021
- PSRA Training Slides

<b>MEETING ADJOURNED</b>	<b>7:20 PM</b>	<b>NEXT MEETING</b>	<b>THURSDAY, JULY 29, 2021 6:00pm to 8:00pm ZOOM CONFERENCE AND VIDEO CALL</b>
------------------------------	----------------	-------------------------	--