

PLANNING COMMISSION (COHAH) GENERAL BODY MEETING MINUTES

THURSDAY, JULY 25, 2019 – 6:00PM

**JUDICIARY SQUARE – CITYWIDE CONFERENCE CENTER
 441 4TH STREET, NW; 11TH FLOOR; WASHINGTON, DC 20001**

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMISSIONERS	PRESENT	ABSENT
Adkins, Sarcia	X		Hughes, David	X	
Holley, Nathaniel		X	Hutton, Kenya	X	
Blocker, Lakisa		X	Keita, Ramatoulaye		X
Camara, Farima	X		Kharfen, Michael (DOH)	X	
Carney, Misty	X		Massie, Jenne'	X	
Cauthen, Melvin	X		McBride, Dennis	X	
Clay, Cyndee	X		McClain, Lenora		X
Coker, Sharon		X	Mekonnen, Betelhem	X	
Cooper-Smith, Marjorie (DBH)		X	Morse, Kaleef		X
Copley, Mackenzie	X		Padmore, Gerald	X	
Corbett, Wallace	X		Rakhmanina, Natella		X
Cox, Derrick		X	Rhodes, Stefanie		X
Dean, Traci	X		Shaw-Richardson, Re'ginald	X	
DeMartino, Peter	X		Shazor, Charles		X
Fogal, Doug		X	Torre, Andrew	X	
Fonseca, Julio	X		Uyouko, Haris	X	
Ford, Jasmine	X		Wallis, Jane	X	
Forman, Lynn	X		Washington, Antonio	X	
Gomez, Ana		X	Zoerkler, Jennifer	X	
Hickson, DeMarc	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION STAFF	PRESENT	ABSENT
Barnes, Clover	X		Bailey, Patrice	X	
Fortune, Ebony		X	Clark, Lamont	X	
HIGHLIGHTS					
<ul style="list-style-type: none"> Jurisdiction HIV Prevention Presentations 					

AGENDA	
Item	Discussion
Call to Order	The meeting was called to order by Jennifer Z. at 6:15pm. She asked for a moment of silence then asked everyone to introduce themselves for the record.
Review and Approval of the Agenda	Sarcia A. motioned to approve the July 25, 2019 Meeting Agenda. Gerald P. seconded the motion. The Motion was unanimously approved.
Review and Approval of the Minutes	Demarc H. motioned to approve the Meeting Minutes from June 27, 2019. The motion was seconded and unanimously approved.
Ryan White HIV/AIDS Program (RWHAP) – Financial Oversight Reports	<p>Clover B. provided the combined Jurisdiction and Recipient Reports.</p> <p>❖ Jurisdiction Reports</p> <p>For Part A and Part A MAI in May 2019, (16) of (25) invoices have been received.</p> <p>Clover explained that just because an invoice may not show up as ‘processed’ it doesn’t necessarily mean that the invoice hasn’t been submitted. Because of how the system is designed, only one item can be processed at a time, therefore a provider might have a budget modification in the system that modification must be processed first before the invoice can get processed. If there is a specific problem, that issue will be noted in the ‘Service Delivery Challenge’ section.</p> <p>Service Delivery Challenges</p> <p>DC: The Other Professional Services service category is overspent, there was only \$11,000 allocated to that service category. A reprogramming request is forthcoming. One provider has not billed the entire grant year and is on corrective action.</p> <p>MD: The stop work order issued to MD provider is still being enforced. The final determination regarding this organization is made in the Office of Grants Management.</p> <p>VA: No providers applied for the VA MAI funding opportunity. The Recipient is working with VDH to identify organizations whose focus population is youth to provide Youth Reach MAI services. Recipient staff met with one potential organization and is meeting with another next week.</p> <p>Part A expenditures are 24% and should be 25%. Part A MAI expenditures are 22% and should be 25%. UBC expenditures are 35% and should be 25%.</p>

	<p>❖ <u>Recipient Updates</u></p> <p>HRSA Site Visit. The DC EMA comprehensive site visit has been RESCHEDULED to September 10-13, 2019. HRSA made this change due to scheduling conflicts within their system. HRSA is requesting to meet with the Executive Committee of the COHAH during the site visit, either on September 11 or 12.</p> <p>Regional EIS. The RFA for Regional EIS closed on June 7, 2019. 22 organizations had their applications reviewed. Award decisions are under review with the Office of Grants Management. Awards are scheduled to be made in late July for an August 1, 2019 program start date.</p> <p>Ryan White Part A Application. Clover noted that every year an application has to be submitted to HRSA in order to receive funds. There is a ceiling on the amount of money that can be applied for and the DC EMA’s cap is roughly \$33 Million. The results from the COHAH’s PSRA process will be included in the application.</p>
<p>Standing Committee Updates</p>	<p><u>Research and Evaluation Committee (REC)</u> – Demarc H. reported. They are currently building a new unmet needs consumer survey (Needs Assessment). They plan to submit a draft to the DC IRB in September.</p> <p><u>Integrated Strategies Committee (ISC)</u> – Sarcia A. reported. The ISC continues to work on a draft of the Early Intervention Services (EIS) standards.</p> <p><u>Community Engagement and Education Committee (CEEC)</u> – Jenne M. reported. The July meeting was cancelled, however CEEC is preparing for their next Listening Sessions. They are planning to hold one in Maryland and one in Virginia. Jenne asked the body if anyone had a suggestion for a location in Virginia that was Metro accessible.</p> <p><u>Comprehensive Planning Committee (CPC)</u> – Gerald P. reported. In addition to the review of financial reports, the committee is discussing the Priority Setting and Resource Allocations (PSRA). Gerald noted that everyone needs to attend their Jurisdictional PSRA meeting. The Virginia PSRA is on August 19, Maryland PSRA is on August 20, and DC is on August 21. The Regional PSRA is on August 22.</p>
<p>HIV Prevention Services and Process Overview</p>	<p>Representatives from each Jurisdiction provided a presentation on their HIV Prevention Services.</p> <p>Jonjelyn Gamble from DC Health, HAHSTA, presented on the Washington DC EMA HIV Prevention Services and Funding Allocations.</p> <p>Peter DeMartino presented on the Maryland State HIV Prevention Services and Funding.</p>

Michael K. noted that the jurisdictions are doing a really good job of exchanging data, and prevention service utilization is not tracked in the same way as care and treatment utilization. It was also noted that the Impact DMV project is an opportunity to work collaboratively across jurisdictional boundaries whereas the prevention groups are still operating on state levels. Peter D. suggested the COHAH should send representatives to each state PPG in order to gain a broader knowledge of how things operate in those areas. He noted that because of the funding dissonance in how CDC, HRSA, HOPWA, and other federal funding agencies provide funds (none of those agencies use the same boundaries), it would be very helpful to the COHAH as it continues to develop in the prevention area.

Henry Murdaugh presented on the Virginia State Prevention Services and Funding.

Kaleef provided an overview of the PSRA. He gave a presentation on the PSRA process and noted that they will get a more in-depth training at the Part 2 training. There are five dates that commissioners can choose from.

ANNOUNCEMENTS/OTHER DISCUSSION

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HANDOUTS

- Agenda dated July 25, 2019
- Minutes dated June 27, 2019
- Combined Jurisdictional/Recipient Narrative Reports
- 2019 COHAH Meeting Calendar
- EMA Wide Roll Up
- DC Health HIV Prevention Presentation
- VDH HIV Prevention in Virginia Presentation
- Maryland State Prevention Presentation

MEETING ADJOURNED	7:55 PM
NEXT MEETING	August 22, 2019

I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:	
Signature of: <i>Kaleef Stanton Morse, MHS Government Co-Chair</i>	Date:
Date the Minutes were approved by the Planning Commission:	