

RESEARCH & EVALUATION COMMITTEE (REC)

MEETING MINUTES

TUESDAY – JULY 16, 2019 – 3:00PM TO 5:00PM

DC HEALTH-HAHSTA - 899 N. CAPITOL ST., NE; 4TH FLOOR; WASHINGTON, DC 20002

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	GUESTS	PRESENT	ABSENT
Wallace Corbett	Cc		Akua Boatema	X	
Traci Dean	X		Greg Dwyer	Cc	
Doug Fogal		X	Hellen Flores	X	
DeMarc Hickson (Chair)	X		Prashant Patel	X	
David Hughes	CC		Martha Cameron	CC	
Dennis McBride	CC				
Lenora McClain	X				
Betelhem Mekonnen	CC				
Kaleef Morse	X				
Natella Rakhmanina		X			
Andrew Torre	CC				
HAHSTA/ ADMINISTRATIVE AGENT STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Leah Varga	X		Patrice Bailey	X	
Ashley Coleman	X		Lamont Clark	X	

AGENDA

Item	Discussion
Call to Order	Meeting called to order at 3:30 pm by DeMarc H. followed by a moment of silence. Attendees introduced themselves.
Review and Approval of the Agenda	Andrew T. motioned to approve the July 16, 2019 Agenda. The motion was seconded by Betelehem M. Motion Passed.
Review and Approval of the Minutes	Traci D. motioned to approve the June 25, 2019 Minutes. Andrew T. seconded. Motion Passed.
LinkU Presentation	Prashant Pratel from Aunt Bertha gave a live presentation/demonstration of the LinkU, an online resource and referral guide. Ashley Coleman noted that HAHSTA is planning to do a 'hard launch' of LinkU in the next quarter. DeMarc and Leah V. provided an overview of the Needs Assessment process so Prashant could tailor the presentation in a way that would show the committee how LinkU could be used in the Needs Assessment process.

	<p>When asked about anonymous surveying, Prashant noted that each client would have to enter their first and last name on LinkU in order to create a client account and file. However, when using the data the information does not have to include the clients name or personal information. He showed the group the 'Needs Assessment' page on the site, which he noted is customizable. DeMarc asked if the survey was all on one scroll down page or could it be on multiple pages? Prashant noted that it is only on one page, but the page reads very well on mobile devices. Betelhem asked if it could be translated into other languages? Prashant noted that if a translation is provided they can put it in. Ashley noted that there will be a webinar on how to use LinkU on July 24th. She also noted that the Needs Assessment survey that COHAH does could be placed on the LinkU site and would not interfere with what Case Managers are already doing on LinkU.</p>
<p>Needs Assessment Discussion</p>	<p>DeMarc discussed what should be contained in the Needs Assessment according to the Ryan White Manual. He noted that the committee should create a timeline and asked when is the Needs Assessment due? Leah noted that some of the items that are listed in the manual are already collected and/or contained within HAHSTA, so the committee is responsible for the Unmet Needs survey data. Kaleef noted that the information would be needed by May 2020.</p> <p>DeMarc asked what resources are available in order to reach individuals who are out of care? Kaleef noted that service providers are already responsible for reaching out to their clients who are out of care ("recapture blitz"). So he noted that if they are looking for those type of clients the committee would have to partner with providers in order to be able to access their data or partner with DIS. DeMarc asked if they could give a \$50 incentive to reach the clients? Kaleef noted that 300 \$15 Walmart and 300 \$15 Uber gift cards have been ordered based on previous conversations the committee had with him.</p> <p>Leah recommended going through the IRB process. The next meeting would be July 31, 2019 and the next meeting would be in September. She noted that there is a pretty quick turnaround. DeMarc asked committee members to join the task force to complete the survey. Leah suggested meeting weekly. The following people volunteered to participate on the sub-committee: Traci D., Akua B., Martha C., Leah V., Hellen F., David H., Andrew T. Betelhem M., and Dennis M. (along with DeMarc and Lenora). Kaleef noted that there were probably too many people on the sub-committee. DeMarc stated they would find a way to pare down the number.</p>
<p>ANNOUNCEMENTS/OTHER DISCUSSION</p>	
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<p>HANDOUTS</p>	
<ul style="list-style-type: none"> - July 16, 2019 Meeting Agenda - June 25, 2019 Meeting Minutes 	

<p>MEETING ADJOURNED</p>	<p>5:23 PM</p>
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The Washington, D.C. Regional Planning Commission on Health and HIV (COHAH) will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

NEXT MEETING	August 13, 2019 @ 3:00pm DC Health-HAHSTA 899 N. Capitol St. NE; 4 th Floor Washington, DC 20002
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