



**COMMUNITY ENGAGEMENT AND EDUCATION  
 COMMITTEE (CEEC)  
 MEETING AGENDA**

**TUESDAY JANUARY 22, 2019 – 5:00PM TO 7:00PM**

**DC HEALTH HEADQUARTERS - HAHSTA**

**899 N. CAPITOL ST., NE; 4<sup>TH</sup> FLOOR; WASHINGTON, DC 20002**

*Note: all times are approximate*

5:10 pm	<ol style="list-style-type: none"> <li>1. Call To Order and Moment of Silence</li> <li>2. Welcome and Introductions</li> </ol>
5:20 pm	<ol style="list-style-type: none"> <li>3. Review minutes from the November 15, 2018 meeting</li> </ol>
5:30 pm	<ol style="list-style-type: none"> <li>4. Vice-Chair Selection           <ul style="list-style-type: none"> <li>• <i>Derrick Cox</i></li> <li>• <i>Sharon Coker</i></li> </ul> </li> </ol>
5:40 pm	<ol style="list-style-type: none"> <li>5. Work Plan Updates           <ul style="list-style-type: none"> <li>• <i>Outline objectives and resources needed for AIDS Watch</i></li> <li>• <i>Discuss community engagement event request</i></li> <li>• <i>Discuss collaborating with Pharmaceutical companies for community engagement event</i></li> </ul> </li> </ol>
6:40 pm	<ol style="list-style-type: none"> <li>6. Announcements and Adjournment           <ul style="list-style-type: none"> <li>• <i>Upcoming events?</i></li> </ul> </li> </ol>
<p><b><u>NEXT COMMUNITY ENGAGEMENT AND EDUCATION (CEEC) MEETING:</u></b></p>	
<p><b>TBD</b>  <b>DC HEALTH – HAHSTA</b>  <b>899 N. CAPITOL ST. NE; 4<sup>TH</sup> FLOOR</b>  <b>WASHINGTON, DC 20002</b></p>	

**CONFERENCE CALL INFORMATION:**

**Dial In #: 1-866-809-0886**

**Participant Code: 8289221#**



**COMMUNITY ENGAGEMENT AND EDUCATION  
 COMMITTEE (CEEC)  
 MEETING MINUTES**

**TUESDAY JANUARY 22, 2019 – 5:00PM TO 7:00PM**

**DC HEALTH – HAHSTA – 899 N. CAPITOL ST. NE; 4TH FLOOR; WASHINGTON, DC 20002**

<b>ATTENDEES/ROLL CALL</b>					
<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Blocker, Lakisa	X				
Carney, Misty	CC				
Coker, Sharon	CC				
Cox, Derrick (Strawberry)	X				
Fonseca, Julio		X			
Ford, Jasmine	CC				
Massie, Jenné	X				
Morse, Kaleef	X				
Washington, Antonio	CC				
<b>ADMINISTRATIVE AGENT REPRESENTATIVES</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>ADMINISTRATIVE AGENT REPRESENTATIVES</b>	<b>PRESENT</b>	<b>ABSENT</b>
<b>COMMUNITY PARTNERS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSION STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
Campos, Eloise	X		Bailey, Patrice	X	
Cook, Robert	X		Clark, Lamont	X	
Green, Anthony					
Rhodes, Stephanie	X				

**HIGHLIGHTS**

**AGENDA**

<b>Item</b>	<b>Discussion</b>
<b>Call to Order</b>	Jenné M. called the meeting to order at 5:20 pm, followed by a moment of silence and introductions.
<b>Review and Approval of the Minutes</b>	Robert C. motioned to approve the minutes for November 15, 2018. Lakisa B. seconded the motion. The minutes were approved.



<p><b>Vice-Chair Selection</b></p>	<p>The two (2) nominees for the CEEC Vice-Chair are Sharon Coker and Derrick “Strawberry” Cox. Lamont C. spoke on Sharon Coker’s behalf in her absence. Afterwards, Derrick Cox spoke of his qualifications. There was discussion about the benefit of having two (2) vice-chairs that can reach different demographics, lighten the burden and provide for better back up and succession. Jenné put forth a motion to have two (2) CEEC Vice-Chairs. Derrick C. seconded the motion. The motion was approved and Sharon Coker and Derrick Cox were both appointed Vice-Chairs of CEEC.</p>
<p><b>Work Plan Updates</b></p>	<p><i>Outline of objectives and resources needed for AIDS Watch</i>          Jenné led a discussion about CEEC’s attendance and participation at AIDSWatch, April 1-2, 2019. She indicated that CEEC wants to host an affinity table at AIDSWatch. Inquiries will be made about:</p> <ul style="list-style-type: none"> <li>• How to register, (i.e. as a group or individually) for purposes of being allowed to speak with legislative officers?</li> <li>• What is the process in obtaining an affinity table?</li> <li>• What is the cost, if any, for the affinity table?</li> <li>• How many people are needed on the team? (Jenné will poll how many COHAH members will be attending for assistance with staffing the table)</li> <li>• Are there handouts about COHAH and the CEEC available for distribution? (The committee has worked on an elevator pitch about CEEC that can be used on the palm cards)</li> <li>• Is there someone available to create the handouts and palm cards once the information is given?</li> <li>• Can the CEEC obtain t-shirts for the committee members at the event and swag for the public?</li> <li>• Should the t-shirts have CEEC, for the acronym on them or SEEK, considering the function of the committee. (Tabled)</li> </ul> <p>Registration for AIDSWatch is \$45.</p> <p><i>Community engagement event request</i>          CEEC received a request to host listening sessions in the entire EMA. The first two sessions will be planned for some time before June, in DC and Maryland. Jenné will send out a list of libraries in DC that would be appropriate venues. Then begin organizing the session for Maryland. Virginia and West Virginia will take place before the end of the year.</p> <p>Things to discuss and consider:</p> <ul style="list-style-type: none"> <li>• How do we get people to come out?</li> <li>• Can food be provided?</li> <li>• Develop a semi-structured interview guide to navigate the discussion.</li> <li>• Start a google dot or campfire on basecamp to put topic suggestions.</li> <li>• Should there be a ballot box for questions?</li> <li>• Should there be forms to captures the demographics included?</li> <li>• Should the sessions be on Thursday or Saturday evenings? (Sessions should not be longer than 2 hours).</li> </ul> <p>Jenné indicated that she will poll the COHAH General Body meeting about any educational needs amongst the committees.</p>



	<p><i>Collaborating with Pharmaceutical companies for community engagement event</i></p> <p>CEEC has also received a request to host informational sessions for providers in collaboration with pharmaceutical companies. Kaleef will send Jenné the areas of interest he has listed. CEEC can also have a discussion at the COHAH General Body meeting about areas of interest for learning. Kaleef will add it to the agenda for the next COHAH General Body meeting.</p>
<b>Announcements/Adjournment</b>	Derrick has been working on the CEEC Facebook page. It should be ready by the end of the month.
<b>Discussion</b>	
<b>HANDOUTS</b>	
<ul style="list-style-type: none"> <li>• Community Engagement and Education Committee (CEEC) Meeting Agenda Tuesday January 22, 2019.</li> <li>• Community Engagement and Education Committee (CEEC) Meeting Minutes Thursday, November 15, 2018</li> </ul>	

<b>MEETING ADJOURNED</b>	6:31PM
<b>NEXT MEETING</b>	Thursday, February 21, 2019 5PM – 7PM DC Health – HAHSTA 899 N. Capitol St., NE; 4 <sup>th</sup> Floor Washington, DC 20002