

RESEARCH & EVALUATION COMMITTEE (REC)

MEETING MINUTES

TUESDAY – JANUARY 21, 2020 – 3:00PM TO 5:00PM

DC HEALTH-HAHSTA - 899 N. CAPITOL ST., NE; 4TH FLOOR; WASHINGTON, DC 20002

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	GUESTS	PRESENT	ABSENT
Wallace Corbett		X	Akua Boatema	X	
Traci Dean	CC		Greg Dwyer	CC	
Doug Fogal	CC				
DeMarc Hickson (Chair)	X				
David Hughes	CC				
Dennis McBride	CC				
Lenora McClain	X				
Betelhem Mekonnen		X			
Kaleef Morse	X				
Natella Rakhmanina	CC				
Andrew Torre		X			
HAHSTA/ ADMINISTRATIVE AGENT STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Leah Varga	X		Patrice Bailey	X	
			Lamont Clark	X	

AGENDA

This is a draft of the January 21, 2020 Research and Evaluation Committee (REC) Meeting. The final version will be approved at the February 18, 2020 meeting and made available thereafter.

Item	Discussion
Call to Order	Meeting called to order at 3:07 pm by Lenora M. followed by a moment of silence. Attendees introduced themselves.
Review and Approval of the Agenda	Traci D. motioned to approve the January 21, 2018 Agenda. The motion was seconded by Dennis M. The motion passed unanimously.
Review and Approval of the Minutes	Dennis motioned to approve the December 17, 2019 Minutes. Traci seconded the motion. The motion passed unanimously.
Needs Assessment Discussion	Lamont C. noted that the survey was finalized at the last meeting but the committee should discuss how to market the survey and the role of DIS. Leah V. noted that a meeting is scheduled with Kaleef M., Toni Fleming, and herself to discuss how the survey could possibly be integrated with the DIS work.

	<p>Depending on how the meeting goes, whatever is agreed upon would then have to be added to the IRB submission. Leah stated that the next IRB submission would be February 5, 2020. She also noted that she needed to understand how the committee is defining “out of care” because this needs to be added to the IRB submission. DeMarc H. noted that they are going with the HRSA definition of “out of care”. Lenora asked if there needed to be some sort of special meeting after their meeting with Toni, but before the IRB submission? Lamont suggested that instead of a special meeting, if necessary, Kaleef could debrief DeMarc at the Executive Committee meeting.</p> <p>Dennis suggested involving Community Based Organizations. Lamont noted that the Program Officers would ensure that CBOs were aware of the survey. He also noted that CMOC would also be utilized to help get the word out. David H. asked how could they reach out to organizations that do not receive funding. Lamont noted that over 60 providers receive funding, so they would be the primary sources of reaching the population. He also noted that the population is very difficult to reach so utilizing other, cost-effective, methods of outreach would be a good part of reaching the population. Traci asked about using the Health and Wellness Center. Lamont and Leah noted that if DIS is able to assist, they already spend a good portion of their time at the Health and Wellness Center. Leah noted that if anyone has connections to organizations that may have access to this population they should let the committee know so they can reach out to them. Lenora suggested posting this information on BaseCamp.</p>
ANNOUNCEMENTS/OTHER DISCUSSION	
<p>Leah stated that the ‘1906’ committee is having various sessions for the community. She asked members to share any ideas of how they think COHAH can stay involved. There is a draft document that will be discussed, and the final draft is expected to be ready by June 2020.</p>	
HANDOUTS	
<ul style="list-style-type: none"> - January 21, 2020 Meeting Agenda - December 17, 2019 Meeting Minutes 	

MEETING ADJOURNED	3:46 PM
NEXT MEETING	February 18, 2020 @ 3:00pm DC Health-HAHSTA 899 N. Capitol St. NE; 4 th Floor Washington, DC 20002