

## **PLANNING COMMISSION (COHAH) GENERAL BODY MEETING MINUTES**

**THURSDAY, JANUARY 24, 2019 – 6:00PM TO 8:00PM**

**JUDICIARY SQUARE – CITYWIDE CONFERENCE CENTER**

**441 4<sup>TH</sup> STREET, NW; 11<sup>TH</sup> FLOOR; WASHINGTON, DC 20001**

<b>ATTENDEES/ROLL CALL</b>					
<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Adkins, Sarcia	X		Gomez, Ana	X	
Baker-Holley, Nathaniel	X		Hickson, DeMarc	X	
Blocker, Lakisa	X		Hughes, David		X
Bowman, Joshua		X	Hutton, Kenya	X	
Camara, Farima	X		Keita, Ramatoulaye	X	
Carney, Misty	X		Kharfen, Michael (DOH)	X	
Cauthen, Melvin	X		Massie, Jenne'	X	
Clay, Cyndee		X	McBride, Dennis		X
Coker, Sharon	X		McClain, Lenora	X	
Cooper-Smith, Marjorie (DBH)	X		Mekonnen, Betelhem	X	
Copley, Mackenzie	X		Morse, Kaleef	X	
Corbett, Wallace		X	Padmore, Gerald	X	
Cox, Derrick	X		Rakhmanina, Natella	X	
Dean, Traci	X		Shaw-Richardson, Re'ginald	X	
DeMartino, Peter	X		Shazor, Charles		X
Fogal, Doug	X		Simmons, Ron		X
Fonseca, Julio	X		Torre, Andrew	X	
Ford, Jasmine	X		Uyouko, Haris	X	
Forman, Lynn	X		Wallis, Jane	X	
			Washington, Antonio	X	
			Zoerkler, Jennifer	X	
<b>ADMINISTRATIVE AGENT REPRESENTATIVES</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>ADMINISTRATIVE AGENT REPRESENTATIVES</b>	<b>PRESENT</b>	<b>ABSENT</b>
Agar, Tim		X	Hayes-Cozier, Ravinia	X	
Avellanet, Felix	X		Moore, Tarsha	X	
Barmer, David	X		Simmons, Michelle		X
<b>HAHSTA STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSION STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
Barnes, Clover	X		Bailey, Patrice	X	
Fortune, Ebony		X	Clark, Lamont	X	

## HIGHLIGHTS

- Recipient Report
- Jurisdictional Reports
- Data to Action Presentation

## AGENDA

Item	Discussion
<b>Call to Order</b>	The meeting was called to order by Jennifer Z. at 6:15pm. She asked for a moment of silence then asked everyone to introduce themselves for the record.
<b>Review and Approval of the Agenda</b>	A motion was made to approve the January 24, 2019 Meeting Agenda. The motion was seconded and approved.
<b>Review and Approval of the Minutes</b>	A motion was made to approve the Meeting Minutes from December 12, 2018. The motion was seconded and approved.
<b>Ryan White HIV/AIDS Program (RWHAP) – Financial Oversight Reports</b>	<p>❖ <b><u>Suburban Maryland</u> – Ravinia Hayes-Cozier reporting.</b>            Ravinia noted Part A expenditures are 65.2 % and should be 75%. There was only one service that was under 30% (Linguistic Services). Part A MAI expenditures are 68.5 % and should be 75%.</p> <p>❖ <b><u>Northern Virginia</u> – Felix Avellanet reporting.</b>            Overall spending through November is at 53% for Part A and 79% for MAI of the full 12-month award. Part A expenditures are at 53% and should be at 75%. Part A MAI expenditures are at 79% and should be at 75%.</p> <p>❖ <b><u>Washington, DC &amp; West Virginia</u> – Clover Barnes reporting.</b>            The District of Columbia and West Virginia will report expenses through November 01, 2018 through November 30, 2018. For the month of November, (9) of (12) invoices have been received.</p> <p><b>District of Columbia Part A</b> expenditures are 64.2% and should be 75%. <b>District of Columbia Part A MAI</b> expenditures are 69.1% and should be 75%.</p> <p><b>West Virginia Part A</b> expenditures are 74.4% and should be 75%.</p> <p>❖ <b><u>Recipient Report</u> – Clover Barnes reporting.</b>            Overall expenditures for UBC are at 67.7% through November 2018 and is expected to be at 75%. Substance abuse continues to be underspent due to underutilization and billing. A new solicitation for entrance into the RW Provider Network for Regional Services closed in fall 2018. All of the providers who applied will be awarded new contracts. Providers have been notified and contract negotiations are ongoing.</p> <p>The DC EMA is currently scheduled for a comprehensive site visit from HRSA during May 21-24, 2019.</p>

The funds allocated to Substance Abuse – Outpatient category for the purchase of Narcan (naloxone) has been moved and the first delivery is expected this week. Providers/staff must attend training to receive the kits. Proof of training will be required to receive kits. A list of free scheduled trainings can be found at <https://dchealth.dc.gov/page/cme-ceu-webinars-and-trainings>.

The Recipient received the Notice of Grant Award for GY 29. The award amount is **\$31,293,011**. This is the first time that they have received a full award in a long time. The award is about \$700,000 less than what was received last year. The award is different every year and is based on a formula.

#### **Administrative Changes Presentation**

Clover Barnes (Recipient, DC), Kimberly Scott (Virginia Department of Health), and Peter DeMartino (Maryland Department of Health) gave a presentation on how the administrative changes would be implemented in the Washington DC EMA.

#### **Key Points:**

- Administrative Agents will no longer be used, in their place the Recipient will partner with the State Health Departments (Maryland and Virginia).
- Maryland providers will be funded through two different entities; Local Health Departments will be funded via the Maryland State Department of Health, and local CBOs will be funded through the Recipient. All Virginia providers will be funded through the Virginia Department of Health (VDH).
- Maryland, DC, Virginia and West Virginia all receive rebates through Part B.
- Virginia is going through a Medicaid expansion. VDH is monitoring the changes and believe it may affect the amount of rebates they receive, but will not eliminate them.
- If there is a need for additional Part B funds they can apply for emergency relief funds or Part B Supplemental funds through HRSA.
- It is believed this change will allow for a decrease in duplication of spending in Part A and Part B funds and may decrease reporting burden for providers.
- Letters were sent to Maryland providers making them aware of transition and individual conference calls are being set up.
- A similar transition has been done before in Maryland.
- Maryland is working to get in budget modifications to ensure there is not a lapse in funding. They do not anticipate interruptions.
- Virginia is talking with their providers to ensure there are no gaps for Grant Year 18. Modifications are currently being done. They are also working on Grant Year 19 contracts that will go out on April 1, 2019.
- VDH is providing NVRC with additional funding so that they will not experience a fiscal shortfall.
- All current funding will continue. All COHAH priorities will remain in place.

<p><b>Standing Committee Updates</b></p>	<p><b><u>Research and Evaluation Committee (REC)</u></b> – Demarc H. reported.          Research and Evaluation Committee met January 15, 2019. They continue to work on the surveys for the AEAM and hope to get them distributed in the following week. Their next task will be to create a Consumer Survey for the Needs Assessment. They plan to incentivize the Consumer Survey.</p> <p><b><u>Integrated Strategies Committee (ISC)</u></b> – Kaleef Morse reported.          Kaleef noted that the new meeting time for ISC is 1pm to 3pm. At the January 16, 2019 the committee had a presentation from NASTAD on Trauma Informed Approaches. He will try to get NASTAD to come to the COHAH retreat. NASTAD has a toolkit on their website.</p> <p><b><u>Community Engagement and Education Committee (CEEC)</u></b> – Jenne Massie reported.          CEEC continues to discuss hosting an affinity session during AIDS Watch in April 2019. They also want to make themselves available to help other committees. She will send a poll to the Commissioners to see what areas of interest or education so they can make arrangements to have those sessions during General Body meetings. CEEC will also set up ‘Listening Sessions’ in each jurisdiction for consumers/community members. They hope to have these sessions to allow the community to come and discuss their needs around prevention and intervention. They hope to have two by June. CEEC is hoping to have community education for providers. Jenne noted that Derrick Cox and Sharon Coker were elected as Co-Vice Chairs for the committee.</p> <p><b><u>Comprehensive Planning Committee (CPC)</u></b> – Gerald Padmore reporting.          Gerald noted that they met and discussed the financial reports. He invited people to the meeting, whether in person or call in. The new meeting time will be at 11am – 1pm.</p>
<p><b>Commission Administrative Business</b></p>	<p><b><i>COHAH Retreat</i></b>          Kaleef noted that the COHAH Retreat will take place on Tuesday February 26, 2019 from 8:30 to 4:30 at Gallaudet University. He said the agenda is being created and if anyone has ideas feel free to submit them to him. He noted that as a new body the focus will be on who is COHAH and what should it look like?</p> <p>Kaleef reiterated that the major work happens in the committees and he stressed that people should attend those meetings.</p> <p><b><i>Open Nominations</i></b>          Kaleef noted there are nine (9) open slots on the Commission. Interviews will take place in February. Lamont has sent out a Doodle Poll asking for Interviewers.</p>
<p><b>ANNOUNCEMENTS/OTHER DISCUSSION</b></p>	
<p>Kaleef suggested people use the time after meetings to network and meet people.</p>	

## HANDOUTS

Agenda dated 1/24/2019  
 Minutes dated December 20, 2018  
 Recipient Report  
 Recipient Narrative Report  
 Jurisdictional District of Columbia and West Virginia Report  
 NOVA Regular and MAI Report  
 Suburban Maryland Regular Part A and MAI FOAC Report  
 2019 COHAH Meeting Calendar

<b>MEETING ADJOURNED</b>	7:33 PM
<b>NEXT MEETING</b>	<b>COHAH Retreat –</b> February 26, 2019 <b>General Body –</b> February 28, 2019

I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:

**Signature of:**  
**Kaleef Stanton Morse, MHS**  
**Government Co-Chair**

**Date:**

Date the Minutes were  
 approved by the  
 Planning Commission: