

Amendment of death record (Funeral Director)

1. Locate field being amended on Death Amendment Matrix document - https://dchealth.dc.gov/sites/default/files/dc/sites/doh/page_content/attachments/deathmatrix.pdf
2. Provide supporting documentation per the Death Amendment Matrix document
 - a. Birth, Death or Marriage Certificates and Social Security Cards, must be original certified document
 - i. This **will** be returned
 - b. Court orders must be original certified court order
 - i. This will **NOT** be returned
3. Complete the:
 - a. Death amendment application - [https://dchealth.dc.gov/sites/default/files/dc/sites/doh/page_content/attachments/Death Amendment Application for Funeral Directors_0.pdf](https://dchealth.dc.gov/sites/default/files/dc/sites/doh/page_content/attachments/Death%20Amendment%20Application%20for%20Funeral%20Directors_0.pdf)

OR

- b. OCME amendment application - [https://dchealth.dc.gov/sites/default/files/dc/sites/doh/page_content/attachments/OCME Death Amendment Application_0.pdf](https://dchealth.dc.gov/sites/default/files/dc/sites/doh/page_content/attachments/OCME%20Death%20Amendment%20Application_0.pdf)

Do not include payment until you are notified of an approved application. Mail these items to the address below:

Attn. CSCO Unit
Vital Records Division
District of Columbia Department of Health
899 North Capitol Street, NE
1st Floor
Washington, DC 20002

Once the amendment is approved you will be provided options for payment.

1. Credit or debit card
 - a. An email will be provided for secure online payment
2. Check or Money order

A payment slip will be provided with instructions to submit payment