

RESEARCH & EVALUATION COMMITTEE (REC)

MEETING MINUTES

TUESDAY – FEBRUARY 19, 2019 – 3:00PM TO 5:00PM

DC HEALTH-HAHSTA - 899 N. CAPITOL ST., NE; 4TH FLOOR; WASHINGTON, DC 20002

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	GUESTS	PRESENT	ABSENT
Wallace Corbett	CC		Akua Boatema	X	
Traci Dean	X		Martha Cameron	X	
Doug Fogal	CC		Pricilla Dhas	X	
DeMarc Hickson (Chair)	X				
David Hughes	CC				
Jenne Massie	X				
Dennis McBride		X			
Lenora McClain	X				
Betelhem Mekonnen		X			
Kaleef Morse	X				
Natella Rakhmanina	CC				
Andrew Torre	X				
HAHSTA/ ADMINISTRATIVE AGENT STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Leah Varga	X		Patrice Bailey	X	
			Lamont Clark	X	

AGENDA	
Item	Discussion
Call to Order	Meeting called to order at 3:13pm by DeMarc Hickson followed by a moment of silence. Attendees introduced themselves.
Review and Approval of the Agenda	Jenne Masse motioned to approve the February 19, 2019 Agenda. Lenora McClain seconded the motion. Motion Passed.
Review and Approval of the Minutes	Andrew Torre motioned to approve the January 15, 2019 Minutes. Jenne Masse seconded. Motion Passed.

<p>DC Cohort Data Request Review and Discussion</p>	<p>Anne Monroe, MD, MSPH, Project Director at George Washington University, provided a presentation on the DC Cohort.</p> <p>Key Points:</p> <ul style="list-style-type: none"> - DC Cohort Project is a database of HIV patients receiving care in DC that contains information on: Risk factors, Treatments, Diagnoses, Lab results, and Procedures - City-wide initiative with academic, community, and government clinics - Estimated 10,000+ participants - Periodic linkage of DOH and DC Cohort datasets - DC Cohort will continue as long as NIH funds available - Part of the CFAR Clinical and Population Sciences Core - The project is voluntary and participants must sign an informed consent form - The project goals are: <ul style="list-style-type: none"> o Improve the quality of care and treatment of HIV infected patients in DC o Provide evidence for gaps in care and needed resources o Identify new areas for research on HIV/AIDS and its treatment o Serve as a resource to investigators in the DC CFAR - The Cohort using the following method to get data: <ul style="list-style-type: none"> o Obtain informed consent o Manually abstract selected historical data o Export data from electronic medical records (EMR) and enter into secure coded database without identifiers o Follow up data abstraction for queries o Match with DC DOH databases semi-annually o All data are combined and stored securely o Quarterly analytic datasets are created - If a person decides they do not want to participate any more, their data will no longer be collected - Once data is collected they will match data with DC Health. The data matched with DC Health as follows: <ul style="list-style-type: none"> o Sites already required by DC Regulations to report HIV/AIDS diagnosis in addition to other diseases o Overlap in some of the data collected by DOH and the DC Cohort o Improves completeness and accuracy of data o Able to identify patients receiving care at multiple DC Cohort sites o Obtain vital status and causes of death o Linkage includes both DC and non-DC residents
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	<ul style="list-style-type: none"> ○ Participants are NOT just Ryan White clients, but they must receive their care in Washington DC
Review and Final Data Collection Tools for the AEAM	<p>Kaleef M. stated that since the AEAM is behind schedule, there will not be a survey for GY27 and instead the committee should move forward with assessing GY28. He would like to get the final edits today because GWU is looking into online survey tools to disseminate the surveys.</p> <p>The committee reviewed the surveys and the final corrections will appear in each document.</p> <ul style="list-style-type: none"> - Jenne M. motioned to approve the Recipient Survey with the agreed upon edits. Andrew T. seconded the motion. Motion passed. - Jenne motioned to approve the Administrative Agent Survey with the agreed upon edits. Motion was seconded and motion passed. - Andrew motioned to approve the Provider Survey with the agreed upon edits. Lenora M. seconded the motion. Motion passed.
ANNOUNCEMENTS/OTHER DISCUSSION	
<p>DeMarc stated that the next task for the committee is to work on the Consumer Survey. He has asked Lenora to assist in putting together a survey. Kaleef stated to include Leah in the creation of the survey. Leah suggested including data that has already been collected because it will make it easier to have data available for the PSRA. Kaleef noted that starting the process now and doing a comprehensive survey will allow the committee to collect better data for subsequent years.</p> <p>Kaleef suggested electing a Vice-Chair at next month. Lenora McClain was nominated.</p>	
HANDOUTS	
<ul style="list-style-type: none"> - February 19, 2019 Meeting Agenda - January 15, 2019 Meeting Minutes - AEAM Surveys – Recipient, Administrative Agents, Provider - DC Cohort Data Presentation 	

MEETING ADJOURNED	5:20 PM
NEXT MEETING	March 12, 2018 @ 3:00pm DC Health-HAHSTA 899 N. Capitol St. NE; 4 th Floor Washington, DC 20002