



The **Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)** will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING AGENDA

THURSDAY, April 25, 2024 – 5:00PM

ELECTRONIC MEETING VIA ZOOM

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

5:00 pm	<ol style="list-style-type: none"> 1. Call To Order and Moment of Silence 2. Welcome and Introductions/Roll Call
5:10 pm	<ol style="list-style-type: none"> 3. Review and Adoption of the Meeting Agenda for April 25, 2024 4. Review and Approval of the Meeting Minutes from March 28, 2023
5:15 pm	<ol style="list-style-type: none"> 5. Ryan White HIV/AIDS Program (RWHAP) Recipient - Updates/Concerns
5:20 pm	<ol style="list-style-type: none"> 6. Commission Administrative Business <ul style="list-style-type: none"> • Review and adoption of COHAH Agenda for April 25, 2024
5:25 pm	<ol style="list-style-type: none"> 7. Standing Committee Updates <ul style="list-style-type: none"> • Research & Evaluation Committee (REC) {Next mtg.: Tue. May 21st @ 3pm} • Community Engagement & Education Committee (CEEC){Next mtg.: Thur. May 23rd @ 9am} • Comprehensive Planning Committee (CPC) {Next mtg.: Wed. May 29th @ 11am} • Integrated Strategies Committee (ISC) {Next mtg.: Wed. May 29th @ 1pm}
5:30 pm	<ol style="list-style-type: none"> 8. Old Business 9. New Business
5:35 pm	<ol style="list-style-type: none"> 10. Announcements and Adjournment
<div style="display: flex; justify-content: space-between; align-items: center; padding: 10px;"> <div style="text-align: center;"> <p><u>NEXT EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING:</u></p> </div> <div style="text-align: center; background-color: yellow; padding: 10px;"> <p>THURSDAY MAY 30, 2024</p> <p>5PM-6PM</p> <p>VIRTUAL MEETING</p> </div> </div>	

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government

at opengovoffice@dc.gov.

EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING MINUTES

THURSDAY, MARCH 28, 2024 @ 5:00PM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL

COMMISSIONERS	PRESENT	ABSENT			
Cauthen, Melvin	X				
Clark, Lamont (<i>Gov. Co-Chair</i>)	X				
Hutton, Kenya		X			
Massie, Jenné		ML			
Wallis, Jane	X				
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Smith, Avemaria (<i>Recipient</i>)	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
			Bailey, Patrice	X	
			Johnson, Alan	X	

HIGHLIGHTS

NOTE: This is a draft version of the March 28, 2024, Executive Operations Committee (EOC) Meeting Minutes which is subject to change. The final version will be approved on April 25, 2024.

AGENDA

ITEM	DISCUSSION
Call to Order Welcome and Introductions Roll/Call	Lamont C. called the meeting to order at 5:09 pm, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Lamont assumed the motion to adopt the March 28, 2024, Meeting Agenda as presented.
Review and Approval of the Meeting Minutes	Lamont assumed the motion to approve the EOC January 25, 2024, Meeting Minutes as presented.
Ryan White HIV/AIDS Program (RWHAP) Recipient Updates/Concerns	<u>Avemaria S. reported on the Recipient Report</u> The Recipient has started the GY34 grants. Everything is moving along with the last year of the continuations that are in place. An additional option year was written in and they will follow through with the application in the full PSRA, and recompute the services in the fall. The Recipient is also working on closing out GY33 financials. Deliverables are due to HRSA. The financial books should close in the latter part of May.

<p>Commission Administrative Business</p>	<p>Review and adoption of the COHAH Agenda for March 28, 2024. Lamont gave an overview of the COHAH Agenda. He indicated that there will be no presentations or guest speakers at the meeting for the night. The COHAH agenda was adopted as presented.</p>
<p>Standing Committee Updates/Concerns</p>	<p><u>Research and Evaluation Committee (REC) reported by Lamont C.</u> Lamont reported that the REC continued their discussion about the development of the POWAB needs assessment. They are currently working on adjusting the language to be more appropriate for places of worship.</p> <p>Julie O. and GW began reviewing the previous Status Neutral Needs Assessment Survey. They will make revisions/adjustments over the next couple of months during the REC Meetings. They also plan to incorporate feedback given to the Integrated Plan Flyer to be finalized by the end of the month.</p> <p><u>Community Education and Engagement Committee (CEEC) reported by Lamont.</u> Lamont reminded the committee that Jenné Massie, CEEC Chair is still on maternity leave.</p> <p>Lamont asked Alan J. to discuss the youth event that took place on February 23, 2024. Alan indicated that he is working on a presentation for next month's General Body Meeting.</p> <p>Jed B. reported that the Protocol Implementation Summit will be held at the Kaiser Family Foundation on April 18, 2024 from 9:00am - 4:00pm. There will be three (3) focus areas, (black women's health, addressing stigma, and social determinants of health and equity) Naomi S. will talk about the Health Equity Paper. Food will be provided by Gilead Sciences.</p> <p><u>Comprehensive Planning Committee (CPC) reported by Lamont.</u> The committee reviewed the Recipient Report and started some preliminary discussions around PSRA.</p> <p><u>Integrated Strategies Committee (ISC) reported by Jane W.</u> Naomi S. and Mehki W. of GW presented an overview of Medicaid using examples from different states. A list of questions was compiled to ask the Medicaid Office that are more specific to the DC EMA. Lamont will request Medicaid representatives to attend the meeting to answer questions.</p> <p>The committee reviewed the 3-page Integrated Plan Flyer. Julie would like to receive comments/feedback by the end of the week to finalize it with the Communications Office.</p>

	There was a lengthy discussion about how resources are advertised and the need to revisit HAHSTA/COHAH accomplishments. In particular LinkU and Get Tested DC.		
Old Business	None noted.		
New Business	None noted.		
Announcements	None noted.		
HANDOUTS			
<ul style="list-style-type: none">• April 25, 2024, Executive Operations Committee Agenda• March 28, 2024, Executive Operations Committee Meeting Minutes• April 25, 2024, Planning Commission (COHAH) General Body Meeting Agenda• December 2023 – January 2024 Recipient Report			
MEETING ADJOURNED	5:30 PM	NEXT MEETING	THURSDAY, MAY 25, 2024 5:00pm to 6:00pm ZOOM CONFERENCE AND VIDEO CALL

Date: April 24, 2024

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 33 - Reporting Period: February 1 – 29, 2024**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 33 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 33 the recipient received the full award in the amount of \$33,504,855.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identify the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI:

February 2024 - twenty-five **(25)** of the twenty-six **(26)** providers submitted payment requests that were processed, and one **(1)** provider has not yet submitted **February 2024** invoices.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 95% and should be 100%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Medical Case Management (MCM)
Non- Medical Case Management (NMCM)
Psychosocial Support Services (PSS)

Services 30% below expected:

Housing Services (HS)

Services 30% above expected:

N/A

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 82% and should be 100%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

N/A

Services 30% below expected:

N/A

Services 30% above expected:

N/A

RECIPIENT REPORT

1. **GY33 Q4 Reprogramming.** Rapid Reallocations - Part A: Move \$1,685,568 into Outpatient Ambulatory Health Services. Funds reprogrammed from: Oral Health; Early Intervention Services; Psychosocial Support Services; Housing Services; Other Professional Services; Non-Medical Case Management; and Medical Case Management. Part A MAI: Reprogramming \$50,000 from Psychosocial Support Services into Substance Abuse Services Outpatient.
2. **GY33 Closeout.** The Recipient is preparing to submit the following GY33 closeout documents to HRSA, which are due May 28, 2024: Annual Progress Report, Final Expenditure Report, Federal Financial Report, and Final Unobligated Balance Report (UOB) and Carryover Request.
3. **GY34 Notice of Award.** The Recipient has not yet received the full notice of Award from HRSA. Continuations were authorized based on expected funding.
4. **GY34 Continuation Awards.** All GY34 Part A continuation awards have been executed and sub-recipients are able to bill for services.