



The *Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)* will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING AGENDA

THURSDAY, July 27, 2023 – 5:00PM

**ELECTRONIC MEETING VIA ZOOM
ELECTRONIC – ONLINE MEETING**

Note: all times are approximate

5:00 pm	<ol style="list-style-type: none"> 1. Call To Order and Moment of Silence 2. Welcome and Introductions/Roll Call 		
5:10 pm	<ol style="list-style-type: none"> 3. Review and Adoption of the Meeting Agenda for July 27, 2023 4. Review and Approval of the Meeting Minutes from June 29, 2023 		
5:15 pm	<ol style="list-style-type: none"> 5. Ryan White HIV/AIDS Program (RWHAP) Recipient - Updates/Concerns 		
5:20 pm	<ol style="list-style-type: none"> 6. Commission Administrative Business <ul style="list-style-type: none"> • Review and adoption of COHAH Agenda for July 27, 2023 		
5:25 pm	<ol style="list-style-type: none"> 7. Standing Committee Updates <ul style="list-style-type: none"> • Research & Evaluation Committee (REC) {Next mtg.: Tue. Aug 15th@ 3pm} • Community Engagement & Education Committee (CEEC) {Next mtg.: Thur. Aug 17th @ 5pm} • Comprehensive Planning Committee (CPC) {Next mtg.: Wed. Aug 23rd @ 11am} • Integrated Strategies Committee (ISC) {Next mtg.: Wed. Aug 23rd@ 1pm} 		
5:30 pm	<ol style="list-style-type: none"> 8. Old Business 9. New Business 		
5:35 pm	<ol style="list-style-type: none"> 10. Announcements and Adjournment 		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; vertical-align: middle;"> <p><u>NEXT EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING:</u></p> </td> <td style="width: 50%; text-align: center; vertical-align: middle; background-color: yellow;"> <p>THURSDAY AUGUST 23, 2023 5PM ELECTRONIC MEETING (ONLINE)</p> </td> </tr> </table>		<p><u>NEXT EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING:</u></p>	<p>THURSDAY AUGUST 23, 2023 5PM ELECTRONIC MEETING (ONLINE)</p>
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at opengovoffice@dc.gov.

EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING MINUTES

THURSDAY, JUNE 29, 2023, @ 5:00PM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL

COMMISSIONERS	PRESENT	ABSENT			
Cauthen, Melvin	X				
Clark, Lamont (<i>Gov. Co-Chair</i>)		X			
Copley, Mackenzie					
Hutton, Kenya		X			
Massie, Jenné	X				
Mekonnen, Betelhem	X				
Wallis, Jane	x				
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Smith, Avemaria (<i>Recipient</i>)	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
			Bailey, Patrice		X
			Johnson, Alan	X	

HIGHLIGHTS

NOTE: This is a draft version of the June 29, 2023, Executive Operations Committee (EOC) Meeting Minutes which is subject to change. The final version will be approved on July 27, 2023.

AGENDA

ITEM	DISCUSSION
Call to Order Welcome and Introductions Roll/Call	Jane W. called the meeting to order at 5:11 pm, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Betelham M. assumed the motion to adopt the June 29, 2023, Meeting Agenda as presented.
Review and Approval of the Meeting Minutes	Betelham assumed the motion to approve the EOC May 25, 2023, Meeting Minutes as presented.
Ryan White HIV/AIDS Program (RWHAP) Recipient Updates/Concerns	<p><u>Avemaria S. reported on the Recipient Report</u> Recipient staff are working on GY 33 start up documents, GY 32 close out documents and preparing the CARE portion of the PSRA data request.</p> <p>The Recipient has requested time on the EOC August Agenda to present information about how the MAI, Youth Reach Program, a mandate by the</p>

	<p>COHAH, is functioning, and give overall information on some of the other service categories and their utilization that may need consideration for change in their allocations. A motion for reprogramming will be submitted.</p> <p>Ebony Fortune, Interim Division Deputy Chief in the CARE and Prevention Division, will present tonight on the Fee For Value Program. The program was administered after the end of the Human Care Agreements/Fee For Service/Unit Based Cost Reimbursements in GY 31. Those agreements paid exactly what was agreed upon in terms of services provided and didn't allow for rewarding the sub-recipient for high quality services in moving the marker of outcomes for patients. There was also the challenge of late payments which caused a lot of the underspending. As a result, Fee For Service transitioned to Fee for Value/Value Enhancement Program in GY 32, as a quality improvement project that considers the quality of service as well as quantity. Monitoring evaluation of this program has quantiles and is based on the size of patients served. Ave noted there will be a provider meeting on July 17, 2023, and encouraged Health Departments and others to attend for more information and one-on-one consultation.</p> <p>Ave announced that she will be on vacation during next month's meeting. Ashley Price, Part A Coordinator, will sit in for her.</p>
<p>Commission Administrative Business</p>	<p>Review and adoption of the COHAH Agenda for June 29, 2023. Betelhem asked for a motion to adopt the COHAH General Body Meeting Agenda for June 29, 2023. Jane motioned to approve the agenda. Jenné M. seconded. The agenda was approved unanimously.</p>
<p>Standing Committee Updates/Concerns</p>	<p><u>Research and Evaluation Committee (REC) reported by Alan J.</u> Julie O. provided progress updates to Alan on the Consumer Needs Assessment. Data collection efforts will end tomorrow with a hard stop on Monday June 30th. The priority was to increase responses in Maryland. Pride on the Plaza provided the opportunity to catch up on the desired numbers.</p> <p><u>Community Education and Engagement Committee (CEEC) reported by Jenné M.</u> The next phase of institutional ethnography is underway on the D-Seeing Project. The list of themes is being finalized to begin planning the observations throughout the community and interviews with stakeholders.</p> <p>The abstract submitted to the USCHA Conference, to present the themes discussed in the women's groups, has been accepted. One of the co-</p>

	<p>researchers will co-present with Jenné on wholistic health and biomedical health and care.</p> <p>The dates and venues for the PrEP Protocol Summit were not confirmed for the originally discussed time in May. Therefore, the summit has been postponed.</p> <p><u>Comprehensive Planning Committee (CPC) reported by Alan J.</u> The Recipient presented the fiscal report.</p> <p>There was a brief discussion regarding some of the questions listed in the data request.</p> <p><u>Integrated Strategies Committee (ISC) reported by Jane W.</u> The meeting was cancelled due to the lack of everyone’s availability. The next meeting will be in July.</p> <p>The Health Equity Paper will come before a vote at tonight’s General Body meeting.</p>
Old Business	None noted.
New Business	Ave noted that there were no updates on the EHE position available in HAHSTA. However, a HAHSTA staff member is filling in during the interim.
Announcements	None noted.
HANDOUTS	
<ul style="list-style-type: none"> • June 29, 2023, Executive Operations Committee Agenda • May 25, 2023, Executive Operations Committee Meeting Minutes • June 29, 2023, Planning Commission (COHAH) General Body Meeting Agenda 	

MEETING ADJOURNED	5:34 PM	NEXT MEETING	THURSDAY, JULY 27, 2023 5:00pm to 6:00pm ZOOM CONFERENCE AND VIDEO CALL
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Date: July 26, 2023

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 33 - Reporting Period: May 1 – 31, 2023**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 32 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 33 the recipient received the full award in the amount \$32,652,189.00.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identifies the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI in **May 2023**, of the twenty-six (**26**) providers, twenty-five (**25**) submitted payment request that were processed, and one (**1**) provider have not yet submitted May 2023 invoices.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 23% and should be 25%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)

Psychosocial Support Services (PSS)

Services 30% below expected:

Early Intervention Services (EIS)
Health Insurance Premium and Cost Sharing Assistance (HIPCSA)

Services 30% above expected:

Mental Health Services (MHS)
Other Professional Services (OPS)

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 17% and should be 25%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

N/A

Services 30% below expected:

Early Intervention Services (EIS)
Medical Case Management (MCM)
Psychosocial Support Services (PSS)
Substance Abuse Services – Outpatient (SASO)

Services 30% above expected:

N/A

RECIPIENT REPORT

- 1. FY23 Priority Setting and Resource Allocation (PSRA) Data Request:** The Recipient is in receipt of the Data Request for PSRA 2023 and is working to compile all required elements for the PRSA meeting in August.
- 2. Reprogramming Request:** The Recipient will make a reprogramming request to reduce the lapse rate of the Part A award for GY33 in during the PSRA meeting in August.
- 3. Jurisdictional Ryan White Meeting:** The Recipient will convene a jurisdictional meeting with the Virginia Department of Health and Maryland Department of Health on August 3, 2023, to discuss Ryan White programmatic overlaps within our respective jurisdictions.
- 4. GY 33 Core Medical Services Waiver:** The Recipient submitted the Core Medical Services Waiver for GY 33 with the Non-competing Continuation (NCC) progress report and are awaiting review and approval from HRSA.



The **Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)** will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

PLANNING COMMISSION (COHAH) GENERAL BODY MEETING AGENDA

THURSDAY, JULY 27, 2023 – 6:00PM TO 8:00PM

ZOOM CONFERENCE AND VIDEO CALL

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6:05 pm	1. Call To Order and Moment of Silence
6:10 pm	2. Review and Adoption of the Meeting Agenda for July 27, 2023 3. Review and Approval of the Meeting Minutes for June 29, 2023
6:15 pm	4. Ryan White HIV/AIDS Program (RWHAP) Recipient Report/ Updates
6:25 pm	5. Standing Committee Updates <ul style="list-style-type: none"> • Research & Evaluation Committee (REC) {Next mtg.: Tue. Aug 15th @ 3pm} • Community Engagement & Education Committee (CEEC) {Next mtg.: Thur. Aug 17th @ 5pm} • Comprehensive Planning Committee (CPC) {Next mtg.: Wed. Aug 23rd @ 11am} • Integrated Strategies Committee (ISC) {Next mtg.: Wed. Aug 23rd @ 1pm}
6:45 pm	6. Other Business <ul style="list-style-type: none"> • Vote to approve Health Equity Position Paper • Virginia Updates • Maryland Updates
6:55 pm	7. Announcements/Adjournment
<p><u>NEXT PLANNING COMMISSION (COHAH) MEETING: PRIORITY SETTING & RESOURCE ALLOCATIONS</u></p>	
<p>THURSDAY AUGUST 24, 2023 5:30PM – 8:30PM ZOOM</p>	

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