

## EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING AGENDA

**THURSDAY, SEPTEMBER 24, 2020 – 6:00PM**

**ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING**

**ELECTRONIC – ONLINE MEETING**

**Note: all times are approximate**

5:00 pm	1. Call To Order and Moment of Silence for HIV and COVID-19 2. Welcome and Introductions/Roll Call
5:10 pm	3. Review and Adoption of the Meeting Agenda for September 24, 2020 4. Review and Approval of the Meeting Minutes from August 27, 2020
5:15 pm	5. Ryan White HIV/AIDS Program (RWHAP) Recipient - Updates/Concerns
5:20 pm	6. Commission Administrative Business A. Review and adoption of COHAH Agenda for September 24, 2020 B. Appointment of Chair for Integrated Strategies Committees (ISC)
5:35 pm	7. Standing Committee Updates/Concerns during COVID-19 Emergency A. Community Engagement & Education Committee (CEEC) {Next mtg.: Thu. Oct. 15 <sup>th</sup> @ 5pm} B. Research & Evaluation Committee (REC) {Next mtg.: Tue. Oct. 20 <sup>th</sup> @ 3pm} C. Comprehensive Planning Committee (CPC) {Next mtg.: Wed. Oct. 28 <sup>th</sup> @10am} D. Integrated Strategies Committee (ISC) {Next mtg.: Wed. Oct. 28 <sup>th</sup> @ 1pm}
5:45 pm	8. Old Business 9. New Business
5:50 pm	10. Announcements and Adjournment
<div style="display: flex; justify-content: space-between; align-items: center; padding: 10px;"> <div style="text-align: center;"> <p><b><u>NEXT EXECUTIVE OPERATIONS            COMMITTEE (EOC) MEETING:</u></b></p> </div> <div style="text-align: center; background-color: yellow; padding: 10px;"> <p><b>THURSDAY AUGUST 27, 2020            5PM-6PM            ELECTRONIC MEETING VIA WEBEX            MEETINGS (ONLINE)</b></p> </div> </div>	

## IMPORTANT DATES – OCTOBER THRU DECEMBER 2020

DATE		MEETING	TIME
<b>Virtual USCHA – the United States Conference on HIV/AIDS Oct. 19-21, 2020 (<a href="https://uscha.life">https://uscha.life</a>)</b>			
October	15	Community Engagement & Education Committee (CEEC) Meeting <b>Online via WebEX (NEW PLATFORM)</b>	5p to 7p
October	20	Research and Evaluation Committee (REC) Meeting <b>Online via WebEX (NEW PLATFORM)</b>	3p to 5p
October	28	Comprehensive Planning Committee (CPC) Meeting <b>Online via WebEX (NEW PLATFORM)</b>	11a to 1p
October	28	Integrated Strategies Committee (ISC) Meeting <b>Online via WebEX (NEW PLATFORM)</b>	1p to 3p
October	29	Executive Operations Committee (EOC) Meeting <b>Online via WebEX (NEW PLATFORM)</b>	5p to 6p
October	29	COHAH General Body Meeting <b>Online via WebEX (NEW PLATFORM)</b>	6p to 8p
November	12	Community Engagement & Education Committee (CEEC) Meeting <b>Online via WebEX</b>	5p to 7p
November	17	Research and Evaluation Committee (REC) Meeting <b>Online via WebEX</b>	3p to 5p
November	18	Comprehensive Planning Committee (CPC) Meeting <b>Online via WebEX</b>	11a to 1p
November	18	Integrated Strategies Committee (ISC) Meeting <b>Online via WebEX</b>	1p to 3p
November	19	Executive Operations Committee (EOC) Meeting <b>Online via WebEX</b>	5p to 6p
November	19	COHAH General Body Meeting <b>Online via WebEX</b>	6p to 8p
December	8	Research and Evaluation Committee (REC) Meeting <b>Online via WebEX</b>	3p to 5p
December	10	Community Engagement & Education Committee (CEEC) Meeting <b>Online via WebEX</b>	5p to 7p
December	16	Comprehensive Planning Committee (CPC) Meeting <b>Online via WebEX</b>	11a to 1p
December	16	Integrated Strategies Committee (ISC) Meeting <b>Online via WebEX</b>	1p to 3p
December	17	Executive Operations Committee (EOC) Meeting <b>Online via WebEX</b>	5p to 6p
December	17	COHAH General Body Meeting <b>Online via WebEX</b>	6p to 8p

## EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING MINUTES

**THURSDAY, SEPTEMBER 24, 2020 - 5:00PM**

**ZOOM CONFERENCE AND VIDEO CALL**

ELECTRONIC – ONLINE MEETING

### ATTENDEES/ROLL CALL

COMMISSIONERS	PRESENT	ABSENT	COMMUNITY PARTNERS/GUESTS	PRESENT	ABSENT
Adkins, Sarcia	X				
Hickson, DeMarc	X				
Hutton, Kenya		X			
Massie, Jenné		X			
Morse, Ka'leef	X				
Padmore, Gerald	X				
Zoerkler, Jennifer	X				
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT	CONSULTANTS	PRESENT	ABSENT
Barnes, Clover		X			
Fortune, Ebony		X			
Lago, Lena		X			
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Pettigrew, Kenneth	X		Bailey, Patrice	X	
			Clark, Lamont	X	

### HIGHLIGHTS

*NOTE: This is a draft version of the September 24, 2020 Executive Operations Committee (EOC) Meeting Minutes which is subject to change. The final version will be approved on October 29, 2020.*

### AGENDA

ITEM	DISCUSSION
<b>Call to Order Welcome and Introductions Roll/Call</b>	Kaleef M. called the meeting to order at 5:15 pm, followed by a moment of silence and introductions.  Kaleef indicated that Jenné Massie, Chair of the Community Engagement and Education Committee (CEEC), was absent due to hospitalization.
<b>Review and Adoption of the Agenda</b>	Jennifer Z. motioned to adopt the September 24, 2020 agenda for the Executive Operations Committee (EOC). Gerald P. seconded. The agenda was adopted unanimously.

<b>Review and Approval of the Minutes</b>	Jennifer motioned to approve the August 27, 2020 Executive Operations Committee (EOC) Meeting Minutes. Gerald seconded. The minutes were approved unanimously.
<b>Ryan White HIV/AIDS Program (RWHAP) Recipient Updates/Concerns</b>	<b>Recipient Report</b> - The Recipient was absent. No report was given.
<b>Commission Administrative Business</b>	<p><b>Review and adoption of the COHAH Agenda for September 24, 2020</b>          Hodan Eyow will present on Client Utilization and Outcomes for PSRA at the General Body Meeting. Genevieve Opoku will not be able to give the EPI presentation tonight as scheduled. There will also be a discussion about the transition from Zoom to WebEx as the new meeting platform. Gerald motioned to adopt the September 24, 2020 Meeting Agenda for the General Body. DeMarc H. seconded. The agenda was adopted unanimously.</p> <p><b>Appointment of Chair for Integrated Strategies Committee (ISC)</b>          Jane Wallis was nominated for the Chair position in the ISC. An email will be sent to the committee members to consider options for voting in October.</p>
<b>Standing Committee Updates/Concerns</b>	<p><b><u>Integrated Strategies Committee (ISC) reported by Kaleef M.</u></b>          The committee discussed immigration and the immigration paper for further discussion next month. Discussed Language Access and paying for English lessons through the linguistics' category was also discussed. The committee will send notification to the recipient's office. The committee also talked about standards that were missing in the service standards.</p> <p><b><u>Research and Evaluation Committee (REC) reported by DeMarc H.</u></b>          There was a 100% response rate on the AEAM. Comments have been sent to the Recipient regarding the EGMS system for their response. The committee also established a process to compile the various data sources to complete the Needs Assessment by the established deadline.</p> <p><b><u>Community Education and Engagement Committee (CEEC) reported by Kaleef M.</u></b>          The Maryland Community Listening Session (CLS) scheduled for September 17, 2020 was cancelled. The committee is working on rescheduling.</p> <p><b><u>Comprehensive Planning Committee (CPC) reported by Gerald P.</u></b>          The Maryland, Virginia and DC PSRA Meetings will be scheduled for December or January. The other updates will be conducted before that at various meetings.</p>
<b>Old Business</b>	There was discussion about revisions/changes/updates to the COHAH position paper on racism and social injustice. The final statement will be

	forwarded to the Office of Communication and they will determine how it is released.
<b>New Business</b>	None
<b>Announcements</b>	<p>Tonight, is Kaleef's last EOC and General Body meeting as Government Chair.</p> <p>Congratulations to Jenné Massie on the delivery of her baby girl.</p>
<b>HANDOUTS</b>	
<ul style="list-style-type: none"> <li>September 24, 2020 Executive Operations Committee Agenda</li> <li>August 27, 2020 Executive Operations Committee Minutes</li> <li>Monthly Recipient Report</li> <li>September 24, 2020 Planning Commission (COHAH) General Body Meeting Agenda</li> </ul>	

MEETING ADJOURNED	5:54PM	NEXT MEETING	THURSDAY, OCTOBER 29, 2020 5:00pm to 6:00pm ZOOM CONFERENCE AND VIDEO CALL
I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:			<div>Signature of: _____ Date: _____</div> <div>Ka’leef Stanton Morse, MHS, MBA Government Co-Chair</div>
Date the Minutes were approved by the Executive Operations Committee (EOC):			