



The *Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)* will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING AGENDA

THURSDAY, DECEMBER 14, 2023 – 5:00PM

ELECTRONIC MEETING VIA ZOOM

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

5:00 pm	<ol style="list-style-type: none"> 1. Call To Order and Moment of Silence 2. Welcome and Introductions/Roll Call
5:10 pm	<ol style="list-style-type: none"> 3. Review and Adoption of the Meeting Agenda for December 14, 2023 4. Review and Approval of the Meeting Minutes from November 16, 2023
5:15 pm	<ol style="list-style-type: none"> 5. Ryan White HIV/AIDS Program (RWHAP) Recipient - Updates/Concerns
5:20 pm	<ol style="list-style-type: none"> 6. Commission Administrative Business <ul style="list-style-type: none"> • Review and adoption of COHAH Agenda for December 14, 2023
5:25 pm	<ol style="list-style-type: none"> 7. Standing Committee Updates <ul style="list-style-type: none"> • Research & Evaluation Committee (REC) {Next mtg.: Tue. Jan. 16th @ 3pm} • Community Engagement & Education Committee (CEEC) {Next mtg.: Thur. Jan. 18th @ 5pm} • Comprehensive Planning Committee (CPC) {Next mtg.: Wed. Jan. 24th @ 11am} • Integrated Strategies Committee (ISC) {Next mtg.: Wed. Jan. 24th @ 1pm}
5:30 pm	<ol style="list-style-type: none"> 8. Old Business 9. New Business
5:35 pm	<ol style="list-style-type: none"> 10. Announcements and Adjournment
<u>NEXT EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING:</u>	THURSDAY JANUARY 25, 2023 5PM-6PM VIRTUAL MEETING

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government

at opengovoffice@dc.gov.

EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING MINUTES

THURSDAY, NOVEMBER 16, 2023, @ 5:00PM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL

COMMISSIONERS	PRESENT	ABSENT			
Cauthen, Melvin	X				
Clark, Lamont (<i>Gov. Co-Chair</i>)	X				
Copley, Mackenzie	X				
Hutton, Kenya		X			
Massie, Jenné	X				
Mekonnen, Betelhem	X				
Wallis, Jane	X				
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Smith, Avemaria (<i>Recipient</i>)	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
			Bailey, Patrice	X	
			Johnson, Alan	X	

HIGHLIGHTS

NOTE: This is a draft version of the November 16, 2023, Executive Operations Committee (EOC) Meeting Minutes which is subject to change. The final version will be approved on December 14, 2023.

AGENDA

ITEM	DISCUSSION
Call to Order Welcome and Introductions Roll/Call	Lamont C. called the meeting to order at 5:13 pm, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Lamont assumed the motion to adopt the November 16, 2023, Meeting Agenda as presented.
Review and Approval of the Meeting Minutes	Lamont assumed the motion to approve the EOC October 26, 2023, Meeting Minutes as presented.
Ryan White HIV/AIDS Program (RWHAP) Recipient Updates/Concerns	<u>Avemaria S. reported on the Recipient Report</u> Avemaria didn't have any updates to the Recipient Report that had been presented at the CPC meeting.

<p>Commission Administrative Business</p>	<p>Review and adoption of the COHAH Agenda for November 16, 2023. Lamont asked for a motion to adopt the COHAH General Body Meeting Agenda for November 16, 2023. Jane W. made the motion. Melvin C. seconded. The motion to approve the agenda was passed unanimously.</p>
<p>Standing Committee Updates/Concerns</p>	<p><u>Research and Evaluation Committee (REC) reported by Lamont C.</u> REC did not meet this month. There are no updates.</p> <p><u>Community Education and Engagement Committee (CEEC) reported by Jenne M.</u> CEEC did not meet this month. There are no updates.</p> <p><u>Comprehensive Planning Committee (CPC) reported by Mackenzie C.</u> Mackenzie reported that he is switching from the CPC to the ISC. He is looking for a Chair to replace him and a Vice Chair for the CPC.</p> <p>At the CPC meeting Mackenzie added a line item called “What’s going on?” One of the topics discussed during that time was about federal funding cuts. Mackenzie asked if the conversation about federal funding should be bought up at the General Body meeting. Lamont indicated that Part F funding is on the chopping block, not Parts A or B which affects the work HAHSTA does. However, it is an important conversation that can be bought to the table after more information is obtained.</p> <p><u>Integrated Strategies Committee (ISC) reported by Jane W.</u> The ISC received a Medicaid presentation from GW which gave them a better understanding of the full landscape. Two primary points of interest were the Medicaid relationship with harm reduction services and the MCO role in social determinant policy.</p> <p>Dr. Christie O. did not have an update on the Childcare Standard waiver. She has not been able to reach anyone at OSSE, but understands the approval process would take up to 24 months.</p> <p>Dr. Christie also reported that two (2) service standards had been approved. Jane indicated that the ISC would potentially meet and discuss the EFA Service Standard.</p> <p>The ISC was expecting to receive EHE updates, however none of the jurisdictional representatives attended the meeting.</p>
<p>Old Business</p>	<p>Bethlehem Mekennon is resigning as the COHAH Community Co-Chair position. Nominations for the Vice Chair, which will be open as the current Vice Chair steps into the Community Co-Chair position, will be accepted at the COHAH General Body Meeting.</p>

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New Business	The COHAH is partnering with the POWAB in having an event on December 8 th from 6-10pm. For COHAH it will be a dual outreach and strategic planning meeting.		
Announcements	None noted.		
HANDOUTS			
<ul style="list-style-type: none"> • November 16, 2023, Executive Operations Committee Agenda • October 26, 2023, Executive Operations Committee Meeting Minutes • November 16, 2023, Planning Commission (COHAH) General Body Meeting Agenda • September Recipient Report 			
MEETING ADJOURNED	5:47 PM	NEXT MEETING	THURSDAY, DECEMBER 14, 2023 5:00pm to 6:00pm ZOOM CONFERENCE AND VIDEO CALL

Date: December 13, 2023

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 33 - Reporting Period: October 1 – 31, 2023**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 32 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 33 the recipient received the full award in the amount \$33,504,855.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identifies the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI in **October 2023**, of the twenty-six (**26**) providers, seventeen (**17**) submitted payment request that were processed, and nine (**9**) providers have not yet submitted **October 2023** invoices.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 50% and should be 67%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Substance Abuse Services – Outpatient (SASO)

Emergency Financial Assistance (EFA)
Medical Case Management (MCM)
Medical Transportation Services (MT)
Outreach Services (OS)
Psychosocial Support Services (PSS)
Health Insurance Premium and Cost Sharing Assistance (HIPCSA)

Services 30% below expected:

Health Insurance Premium and Cost Sharing Assistance (HIPCSA)
Housing Services (HS)
Outreach Services (OS)
Psychosocial Support Services (PSS)

Services 30% above expected:

Other Professional Services

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 40% and should be 67%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Mental Health Services (MHS)
Medical Case Management (MCM)
Substance Abuse Services - Outpatient (SASO)
Psychosocial Support Services (PSS)
Outpatient/Ambulatory Medical Care (OAHS)

Services 30% below expected:

Early Intervention Services (EIS)
Medical Case Management (MCM)
Mental Health Services (MHS)

Psychosocial Support Services (PSS)

Substance Abuse Services – Outpatient (SASO)

Services 30% above expected:

N/A

RECIPIENT REPORT

1. **Part A MAI Initiative.** The Recipient staff met with MAI Youth Reach providers on 12/14 to provide an update to the MAI available service categories and instructions on operationalizing the award increases/modifications.
2. **Award De-obligations.** Recipient staff are working with subrecipients to identify funding that will go unspent, which will likely result in de-obligations to be spent down during rapid reallocation process.
3. **Ryan White Part A Corrective Action Plan.** The recipient addressed all legislative and programmatic findings identified during HRSA’s RWHAP Part A Comprehensive Site Visit. The CAP is closed.
4. **FY 23 Estimated RWHAP Part A UOB and Estimated Carryover.** The Recipient is preparing to submit a FY23 Estimated Part A UOB and Estimated Carryover request on December 31, 2023.
5. **Core Medical Services Waiver.** The Recipient has received the Core Medical Services Waiver for GY34.

PLANNING COMMISSION (COHAH) GENERAL BODY MEETING AGENDA

THURSDAY, DECEMBER 14, 2023 – 6:00PM TO 8:00PM

ZOOM CONFERENCE AND VIDEO CALL

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6:05 pm	1. Call To Order and Moment of Silence
6:10 pm	2. Review and Adoption of the Meeting Agenda for December 14, 2023 3. Review and Approval of the Meeting Report for November 16, 2023
6:15 pm	4. Ryan White HIV/AIDS Program (RWHAP) Recipient Report/ Updates
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6:45 pm	6. Other Business <ul style="list-style-type: none"> • Vice Chair Nominations • DC Updates • Virginia Updates • Maryland Updates
7:00 pm	7. Announcements/Adjournment (Jane)
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <p><u>NEXT PLANNING COMMISSION (COHAH) MEETING: PRIORITY SETTING & RESOURCE ALLOCATIONS</u></p> </div> <div style="text-align: center;"> <p>THURSDAY JANUARY 25, 2024 6 PM – 8 PM ZOOM</p> </div> </div>	

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