

PLANNING COMMISSION (COHAH) GENERAL BODY MEETING MINUTES

THURSDAY, MARCH 26, 2020 – 6:00PM

ZOOM ONLINE VIDEO AND CONFERENCE CALL

| ATTENDEES/ROLL CALL | | | | | |
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| COMMISSIONERS | PRESENT | ABSENT | COMMISSIONERS | PRESENT | ABSENT |
| Adkins, Sarcia | X | | Hutton, Kenya | X | |
| Askins, Sylvester | X | | Keita, Ramatoulaye | X | |
| Blocker, Lakisa | X | | Kharfen, Michael (DOH) | X | |
| Brown, Charles | | X | Massie, Jenne' | X | |
| Camara, Farima | X | | McBride, Dennis | X | |
| Carney, Misty | X | | McClain, Lenora | X | |
| Cauthen, Melvin | X | | Mekonnen, Betelhem | | X |
| Coker, Sharon | X | | Morse, Kaleef | X | |
| Cooper-Smith, Marjorie (DBH) | | X | Murdaugh, Henry | X | |
| Copley, Mackenzie | X | | Padmore, Gerald | X | |
| Corbett, Wallace | | X | Rakhmanina, Natella | X | |
| Cox, Derrick | | X | Rhodes, Stefanie | X | |
| Dean, Traci | X | | Sain, Philip | X | |
| DeMartino, Peter | X | | Shaw-Richardson, Re'ginald | X | |
| Fogal, Doug | X | | Shazor, Charles | | X |
| Fonseca, Julio (RESIGNED) | | | Torre, Andrew | X | |
| Ford, Jasmine | X | | Uyouko, Haris | X | |
| Forman, Lynn | X | | Wallis, Jane | X | |
| Gomez, Ana | | X | Washington, Antonio | X | |
| Hickson, DeMarc | X | | Yocum, Ashley | X | |
| Holley, Nathaniel | X | | Zoerkler, Jennifer | X | |
| Hughes, David | X | | | | |
| HAHSTA STAFF | PRESENT | ABSENT | COMMISSION STAFF | PRESENT | ABSENT |
| Barnes, Clover | X | | Bailey, Patrice | X | |
| Varga, Leah | X | | Clark, Lamont | X | |
| HIGHLIGHTS | | | | | |
| This is a draft version of the March 26, 2020 COHAH General Body Meeting Minutes which is subject to change. The final version will be approved on April 23, 2020, or the next COHAH General Body Meeting. | | | | | |

| AGENDA | |
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| Item | Discussion |
| Call to Order | The meeting was called to order by Kaleef M. at 6:08 pm. He explained that because the meeting was taking place virtually, MOTA was requiring that things such as voting, attendance, etc. would need to take place in a Roll Call fashion. He asked for a moment of silence then asked everyone to introduce themselves for the record. |
| Review and Approval of the Agenda | Kenya H. motioned to approve the March 26, 2020 Meeting Agenda with the changes. The motion was 2 nd by Haris U. The motion was unanimously approved. |
| Review and Approval of the Minutes | Kaleef M. motioned to approve the Meeting Minutes from February 27, 2020. The motion was 2 nd by Jennifer Z. The motion was unanimously approved. |
| Ryan White HIV/AIDS Program (RWHAP) – Financial Oversight Reports | <p>Clover Barnes provided the report.</p> <p>For Part A and Part A MAI in January 2020, (34) of (39) invoices have been received.</p> <p>Part A expenditures are 73% and should be 92%. In alignment with the approved reprogramming request from November 2019 unallocated regional EIS funds were reprogrammed; \$774,000 into Emergency Financial Assistance, \$564,682 into Outpatient Ambulatory Health Services and \$75,000 into Home and Community Based Services. Additionally, the following reprogramming's occurred with funds from underspent service categories (regional EIS and outpatient substance abuse services): \$10,000 was added to medical transportation, \$10,000 was added to linguistic services and \$775,000 was added to health insurance premium and cost sharing assistance.</p> <p>She noted that the only area that they have some concern about underspending is MAI because a Maryland provider's contract was terminated and Virginia was without a MAI provider for a good portion of the year. So the expectation is that most of the underspending will come from MAI. Part A MAI expenditures are 66% and should be 92%. The Project Officer for the EMA has been made aware and the Recipient will come back to the COHAH with a request for the carry over funds. MAI is not counted in the penalty so they should be able to carry over the unspent funds.</p> <p>UBC expenditures are 77% and should be 92%. This is due mostly to unprocessed invoices.</p> <p>Clover noted that for the new Grant Year they added Housing and Referral Services units to Medical Case Management contract making it EMA-wide. The May 19, 2020 Narcan class is canceled due to COVID-19. An email was sent to all RW sub-recipients with information on how to bill/proceed with service delivery during the COVID-19 restrictions.</p> <p>Andrew T. asked if both Six month and Annual recertification could be done over the phone. Clover stated that six month recertification could be done</p> |

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| | <p>over the phone, but annual recertification needed physical proof, meaning the documents needed to be collected (it is okay to collect it electronically). Ashley Y. stated that this was also true in Virginia and that HRSA was holding Recipients and sub-Recipients accountable. Peter D. noted that the Governor of Maryland signed an Executive Order suspending all eligibility, so for the time being everyone would remain eligible until 60 days after the Order is lifted.</p> |
| <p style="text-align: center;">Standing Committee Updates</p> | <p>Research and Evaluation Committee (REC) – DeMarc H. reported. The REC had a teleconference meeting and discussed the Needs Assessment survey which needs further revision. They are reviewing other data sources and ways to be able to help inform the Needs Assessment. The implementation is being suspended given the current COVID-19 situation. They are also beginning to review the Assessment of the Efficiency of the Administrative Mechanism (AEAM). Finally they are reviewing the areas of focus of the REC so that the committee can stay on task.</p> <p>Community Engagement and Education Committee (CEEC) – Sharon C reported. Due to COVID-19 CEEC has decided to postpone their Community Listening Session (CLS). In lieu of the CLS the committee will seek to work with other Ryan White funded providers in an effort to reach out to their clients via any support group meetings the providers may have. They will ask the agencies if up to two CEEC members could join any virtual support group meetings and ask the participants two questions 1) How can we help you? and 2) What problems are you encountering now? So far they reached out to Heart to Hand (suspended their work groups until June), Us Helping Us, and SLK.</p> <p>Comprehensive Planning Committee (CPC)- Gerald P. reported. The CPC did not meet this month. All of the information provided by Clover is the normal business that would have been reported at the monthly CPC meeting. They will begin discussing PSRA.</p> <p>Integrated Strategies Committee (ISC) – Kaleef M. reported. The Trauma Informed Approaches (TIA) and the U=U papers had been presented at the last General Body meeting and the General Body was asked to weigh in on the documents and provide their comments either via Basecamp or email Kaleef directly.</p> <p>Kaleef made a motion to approve the TIA and U=U papers. Dennis McBride 2nd the motion. A vote was taken 29 – Yes, 0 – No. Motion passed.</p> |
| ANNOUNCEMENTS/OTHER DISCUSSION | |
| <p>Jennifer Z reminded the commissioners that the group work that began at the COHAH Retreat around each committees work plan should continue.</p> <p>Kaleef noted that a new regulation released by MOTA stated that during this time there will not be a requirement to have public notice or public comments at any Board or Commission meeting until after the emergency is over. If the Board or Commission has a meeting it should be recorded. There is not a time frame when the meeting minutes need to be posted on a public site.</p> | |

The Washington, D.C. Regional Planning Commission on Health and HIV (COHAH) will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

He also noted that all Commissioner terms endings will be suspended, meaning everyone will remain as an active member until further notice. New members will not be able to come on board.

Gerald P. noted that AIDSWatch will occur online this year.

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| MEETING ADJOURNED | 7:09 PM |
| NEXT MEETING | April 23, 2020 |

I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:

Signature of: **Date:**
Kaleef Stanton Morse, MHS
Government Co-Chair

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| Date the Minutes were approved by the Planning Commission: | |
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