



The **Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)** will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA

WEDNESDAY SEPTEMBER 28, 2022 - 11:00PM TO 1:00PM

ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

11:05 am	<ol style="list-style-type: none"> 1. Call to Order and Moment of Silence 2. Welcome and Introductions
11:10 am	<ol style="list-style-type: none"> 3. Adopt Agenda for September 28, 2022 4. Approve Minutes for July 27, 2022
11:15 am	5. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight
11:30 am	6. Other Business
12:15 pm	7. Announcements and Adjournment
<p><u>NEXT COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING:</u></p>	<p>WEDNESDAY October 26, 2022 11PM TO 1PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)</p>

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

WEDNESDAY, JULY 27, 2022 – 11:00AM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Carney, Misty	X		Ramos, Claudia		X
Clark, Lamont (<i>Gov. Co-Chair</i>)	X				
Copley, Mackenzie (<i>Vice Chair</i>)	X				
DeMartino, Peter	X				
Padmore, Gerald (<i>Chair</i>)	X				
Palmer, Kentrell (<i>Kenny</i>)	X				
Shaw-Richardson, Re'ginald		X	COMMUNITY PARTNERS/GUESTS	PRESENT	ABSENT
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Edmonds, Jason	X				
Fortune, Ebony	X		CONSULTANTS	PRESENT	ABSENT
Lago, Lena (<i>Recipient</i>)	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Price, Ashley	X		Bailey, Patrice	X	
			Johnson, Alan	X	

HIGHLIGHTS
NOTE: This is a draft version of the July 27, 2022, Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the August 24, 2022, meeting and made available thereafter.

AGENDA	
ITEM	DISCUSSION
Call to Order	Gerald P. called the meeting to order at 11:07 am, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Gerald assumed the motion to adopt the agenda for July 27, 2022. The agenda was adopted as presented.
Review and Approval of the Minutes	Gerald assumed the motioned to approve the meeting minutes for the June 22, 2022, meeting. The motion was approved as presented.

<p>Ryan White HIV/AIDS Program (RWHAP) Reports & Financial Oversight</p>	<p>Lena Lago presented the Recipient Report The recipient has received the full award in the amount \$32,676,052.00 for GY 32, Part A and Part A Minority AIDS Initiative (MAI).</p> <p><u>FISCAL STATUS</u> For the reporting month of May Part A and Part A MAI, received 30 of 34 invoices.</p> <p>There are no service delivery challenges for DC, Maryland, or Virginia.</p> <p><u>PART A FISCAL SUMMARY</u> Part A expenditures are at 13% and should be at 25%.</p> <p>Service areas affected by unsubmitted/unprocessed invoices are Early Intervention Services (EIS), Mental Health Services (MHS), Substance Abuse Services - Outpatient (SASO), Psychosocial Support Services (PSS), Outpatient Ambulatory Medical Care (OAHS), Oral Health Care (OHC), Health Insurance Premium and Cost Sharing Assistance (HISPCSA), Medical Case Management (MCM), Non-Medical Case Management (NMCM), Medical Transportation Services (MT), and Outreach Services (OS).</p> <p>Services spending 30% below expected are Outpatient/Ambulatory Health Services (OAHS), Early Intervention Services (EIS), Health Insurance Premium and Cost Sharing Assistance (HIPCSA), Oral Health Care (OHC), Mental Health Services (MHS), Medical Nutrition Therapy (MNT), Medical Case Management (MCM), Substance Abuse Services – Outpatient (SASO), Non-Medical Case Management Services (NMCM), Food Bank/Home Delivered Meals (FBHDM), Medical Transportation (MT), Outreach Services (OS), and Psychosocial Support Services (PSS).</p> <p>The service spending 30% above expected is Other Professional Services (OPS).</p> <p><u>PART A MAI FISCAL SUMMARY</u> Part A MAI expenditures are 25% and should be 25%.</p> <p>The service area affected by unsubmitted invoices is Psychosocial Support Services (PS).</p> <p>The service spending 30% below expected is Substance Abuse Services Outpatient (SASO).</p> <p>The service spending 30% above expected is Medical Case Management (MCM).</p> <p><u>RECIPIENT REPORT</u> The Recipient submitted the Core Medical Services Waiver for GY 32 and it was approved.</p>
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	Lena indicated that some of the challenges with unprocessed/unsubmitted invoices in certain service categories and working with capacity issues are being seen with some of the subrecipients due to staffing issues. There are a lot of vacancies right now that are starting to trickle into service categories that are vulnerable to a high level of staff turnover.
Other Business	PSRA 2022/Data Request Discussion Mackenzie C. reported that the request was submitted five weeks ago. Lena indicated that the request has been distributed to the jurisdictions. West Virginia has asked for additional time to respond due to their staff shortage. Additionally, Dr. Hodan Eyow, HAHSTA Data Manager's last day is Friday July 29, 2022. However, her portion of the report is being completed. The response is still on target for the PSRA Light meeting.

ANNOUNCEMENTS/OTHER DISCUSSION

Lena announced that the DC Government is having a hiring event in August. Encourage those in your network to apply. You must register this week to participate.

Lena also reported that there have been weekly calls with community partners around general case updates on Monkeypox, how to access the treatment Tecovirimat, ST-246 known as TPOXX and DC health vaccination clinics. There has been one community popup clinic and one or two more are coming within the next two weeks. Information is being shared via social media channels. Because of vaccination shortages every jurisdiction is serving only their residents including DC.

Peter D. dropped a link into the chat for a meeting Maryland Department of Health, MDH, is having tonight. The call tonight will deliver a harm reduction message.

HANDOUTS

- July 27, 2022, Comprehensive Planning Committee (CPC) Meeting Agenda
- June 22, 2022, Comprehensive Planning Committee (CPC) Meeting Minutes
- Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding) Year 32 – Reporting Period: May 2022

MEETING ADJOURNED	11:22 PM	NEXT MEETING	WEDNESDAY AUGUST 24, 2022 11:00am to 1:00pm ZOOM CONFERENCE AND VIDEO CALL
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Date: September 21, 2022

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 32 - Reporting Period: July 1 – 31, 2022**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 32 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 32 the recipient received the full award in the amount \$32,676,052.00.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identifies the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI in July 2022, of the thirty-four (34) providers, five (5) grants ended May 30, 2022, and (22) payments requests were received and processed.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 23% and should be 42%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Mental Health Services (MHS)

Substance Abuse Services - Outpatient (SASO)
Psychosocial Support Services (PSS)
Outpatient Ambulatory Medical Care (OAHS)
Oral Health Care (OHC)
Health Insurance Premium and Cost Sharing Assistance (HISPCSA)
Medical Case Management (MCM)
Non-Medical Case Management (NMCM)
Medical Transportation Services (MT)
Outreach Services (OS)

Services 30% below expected:

Outpatient/Ambulatory Health Services (OAHS)
Early Intervention Services (EIS)
Health Insurance Premium and Cost Sharing Assistance (HIPCSA)
Oral Health Care (OHC)
Mental Health Services (MHS)
Medical Nutrition Therapy (MNT)
Medical Case Management (MCM)
Substance Abuse Services – Outpatient (SASO)
Non-Medical Case Management Services (NMCM)
Food Bank/Home Delivered Meals (FBHDM)
Medical Transportation (MT)
Outreach Services (OS)
Psychosocial Support Services (PSS)

Services 30% above expected:

Other Professional Services (OPS)

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 36% and should be 42%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

N/A

Services 30% below expected:

Substance Abuse Services Outpatient (SASO)

Early Intervention Services (EIS)

Services 30% above expected:

N/A

RECIPIENT REPORT

1. **GY 32 Core Medical Services Waiver.** The Core Medical Services Waiver for GY 32 was approved by HRSA in June.

Washington, DC EMA Part A Grant Year 32 Report through July 2022

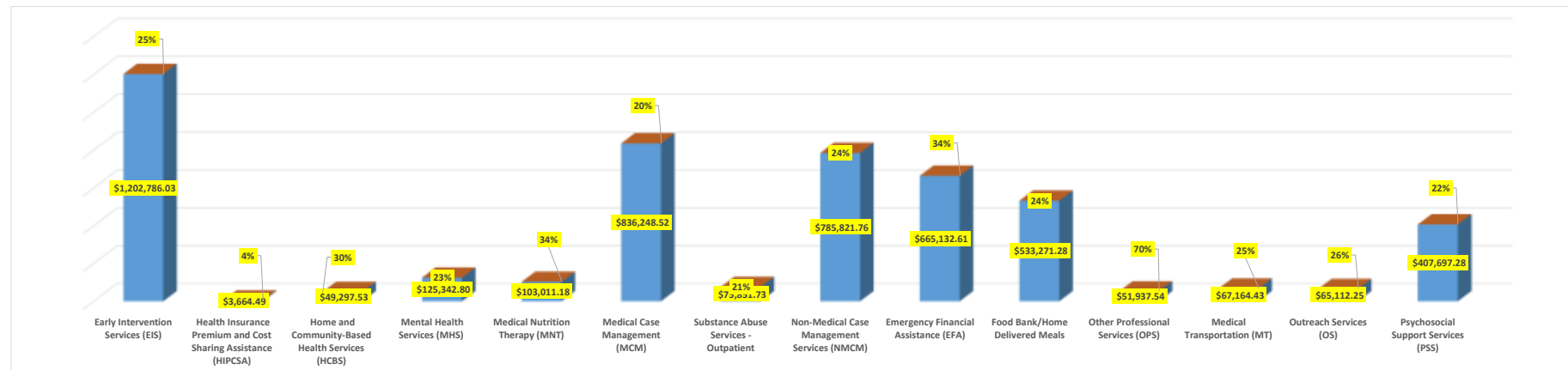
Jurisdiction	Current Award - Finalized	Expenditures	Remaining Balance	Percent Spent	Comments
District of Columbia - Part A	18,820,313	5,044,048	13,776,265	26.8%	
District of Columbia Subtotal	20,690,114	5,756,307	14,933,807	27.8%	
Northern Virginia -- Part A	1,860,077	430,893	1,429,184	23%	
Northern Virginia -- MAI	300,966	75,895	225,071	25%	
Northern Virginia Subtotal	2,161,043	506,788	1,654,255	23%	
Suburban Maryland - Part A	4,165,771	318,071	3,847,700	7.6%	
Suburban Maryland -- MAI	325,000	101,582	223,418	31.3%	
Suburban Maryland Subtotal	4,490,771	419,653	4,071,118	9.3%	
West Virginia - Part A	432,719	36,704	396,015	8.5%	
West Virginia Subtotal	432,719	36,704	396,015	8.5%	
TOTAL -- Part A	25,278,880	5,829,717	19,449,163	23.1%	
TOTAL -- MAI	2,495,767	889,735	1,606,032	35.6%	
TOTAL Subtotal	27,774,647	6,719,452	21,055,195	24.2%	

PART A

Washington, DC EMA Part A Grant Year 32 Report through July 2022

SERVICE CATEGORY	ALLOCATED	EXPENDITURES TO DATE								Comments
		Current AWARDS	DC	MD	Reported \$ VA	WVA	Total	Reported %	Expected \$	
Outpatient/Ambulatory Health Services (OAHS)	\$ 3,555,954.00	\$ 554,835.28	\$ 845.50	\$ 23,780.80		\$ 579,461.58	16%	\$1,481,647.50	42%	Unprocessed Invoices, reprogramming
Oral Health Care	\$ 1,376,669.00	\$ 242,598.89	\$ 14,936.06	\$ 20,380.80		\$ 277,915.75	20%	\$573,612.08	42%	Unprocessed Invoices & a provider cannot invoice until grant agreement is signed
Early Intervention Services (EIS)	\$ 4,831,739.00	\$975,288.12	\$31,442.14	\$196,055.77		\$ 1,202,786.03	25%	\$2,013,224.58	42%	Unprocessed Invoices, staffing shortages, deobligating funds
Health Insurance Premium and Cost Sharing Assistance (HIPCSA)	\$ 99,803.00	\$0.00	\$3,664.49			\$ 3,664.49	4%	\$41,584.58	42%	Unprocessed Invoices
Home and Community-Based Health Services (HCBS)	\$ 165,379.00	\$49,297.53				\$ 49,297.53	30%	\$68,907.92	42%	
Mental Health Services (MHS)	\$ 551,023.00	\$115,385.05		\$9,957.75		\$ 125,342.80	23%	\$229,592.92	42%	Unprocessed Invoices
Medical Nutrition Therapy (MNT)	\$ 299,435.00	\$93,988.95	\$9,022.23			\$ 103,011.18	34%	\$124,764.58	42%	
Medical Case Management (MCM)	\$ 4,137,205.00	\$636,995.00	\$110,549.21	\$74,747.76	\$13,956.55	\$ 836,248.52	20%	\$1,723,835.42	42%	Unprocessed Invoices
Substance Abuse Services - Outpatient	\$ 356,071.00	\$65,465.14		\$10,386.59		\$ 75,851.73	21%	\$148,362.92	42%	Unprocessed Invoices/ staffing shortages
Non-Medical Case Management Services (NMCM)	\$ 3,235,734.00	\$663,712.44	\$78,417.63	\$43,691.69		\$ 785,821.76	24%	\$1,348,222.50	42%	Unprocessed Invoices
Emergency Financial Assistance (EFA)	\$ 1,975,110.00	\$647,167.44			\$17,965.17	\$ 665,132.61	34%	\$822,962.50	42%	
Food Bank/Home Delivered Meals	\$ 2,255,523.00	\$533,271.28				\$ 533,271.28	24%	\$939,801.25	42%	Unprocessed Invoices
Other Professional Services (OPS)	\$ 74,380.00	\$51,937.54				\$ 51,937.54	70%	\$30,991.67	42%	
Medical Transportation (MT)	\$ 265,413.00	\$52,049.34	\$10,777.49	\$737.60	\$3,600.00	\$ 67,164.43	25%	\$110,588.75	42%	Unprocessed Invoices
Outreach Services (OS)	\$ 251,168.00	\$21,638.34	\$42,291.53		\$1,182.38	\$ 65,112.25	26%	\$104,653.33	42%	Unprocessed Invoices
Psychosocial Support Services (PSS)	\$ 1,848,274.00	\$340,417.90	\$16,125.00	\$51,154.38		\$ 407,697.28	22%	\$770,114.17	42%	Unprocessed Invoices, staffing shortages, deobligating funds
TOTAL	\$ 25,278,880.00	\$5,044,048.24	\$318,071.28	\$430,893.14	\$36,704.10	\$ 5,829,716.76	23%	\$10,532,866.67	42%	

Underspent over 30%
Overspent over 30%



PART A MAI

Washington, DC EMA Part A Grant Year 32 Report through July 2022

SERVICE CATEGORY	AWARDS Current Budget	EXPENDITURES TO DATE							Comments
		Reported \$				Reported %	Expected \$	Expected %	
		DC	MD	VA	Total				
Outpatient/Ambulatory Health Services (OAHS)	\$608,935.00	\$148,385.26	\$25,555.61	\$15,511.80	\$189,452.67	31%	\$253,722.92	42%	
Early Intervention Services (EIS)	\$450,138.00	\$81,974.63	\$21,173.51	\$17,541.15	\$120,689.29	27%	\$187,557.50	42%	
Mental Health Services (MHS)	\$359,728.00	\$98,781.57	\$16,964.56	\$2,138.67	\$117,884.80	33%	\$149,886.67	42%	
Medical Case Management (MCM)	\$552,710.00	\$264,805.99	\$16,961.07	\$9,650.15	\$291,417.21	53%	\$230,295.83	42%	
Substance Abuse Services - Outpatient (SASO)	\$182,102.00	\$34,328.90	\$8,313.01	\$1,180.87	\$43,822.78	24%	\$75,875.83	42%	
Psychosocial Support Services (PSS)	\$342,154.00	\$83,981.98	\$12,613.94	\$29,872.37	\$126,468.29	37%	\$142,564.17	42%	
TOTAL	\$2,495,767.00	\$712,258.33	\$101,581.70	\$75,895.01	\$889,735.04	36%	\$1,039,902.92	42%	

Underspent over 30%

Overspent over 30%

