



The **Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)** will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA

WEDNESDAY, OCTOBER 23, 2024 11:00AM TO 1:00PM

ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

11:05 am	<ol style="list-style-type: none"> 1. Call to Order and Moment of Silence 2. Welcome and Introductions
11:10 am	<ol style="list-style-type: none"> 3. Adopt Agenda for October 23, 2024 4. Approve Minutes for September 25, 2024
11:15 am	5. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight
11:45 am	<ol style="list-style-type: none"> 6. Other Business <ul style="list-style-type: none"> - EFA Service Standard update
12:50 pm	7. Announcements and Adjournment
<u>NEXT COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING:</u>	WEDNESDAY NOVEMBER 20, 2024 11AM TO 1PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

WEDNESDAY, SEPTEMBER 25, 2024 – 11:00AM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Carney, Misty		X			
Clark, Lamont (Gov. Co-Chair)	X				
DeMartino, Peter	X				
Lewis, Jason	X				
Palmer, Kentrell (Kenny)		X	COMMUNITY PARTNERS/GUESTS	PRESENT	ABSENT
Ramos, Claudia	X		Lewis, Rodney	X	
Stuckey, Christopher		X			
Shaw-Richarson, Re'ginald	X				
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT	CONSULTANTS	PRESENT	ABSENT
Edmonds, Jason	X				
Price, Ashley	X				
Smith, Avemaria	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
			Bailey, Patrice	X	
			Johnson, Alan	X	

HIGHLIGHTS

NOTE: This is a draft version of the September 25, 2024, Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the October 23, 2024, meeting and made available thereafter.

AGENDA

ITEM	DISCUSSION
Call to Order	Lamont C. called the meeting to order at 11:05 am, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Jason E. asked to present on the service category increases. Lamont assumed the motion to adopt the September 25, 2024, Meeting Agenda with the inclusion of Jason's presentation.

<p>Review and Approval of the Minutes</p>	<p>With no corrections noted on the August 28, 2024, Meeting Minutes, Lamont assumed the motion to approve the meeting minutes as presented.</p>
<p>Ryan White HIV/AIDS Program (RWHAP) Reports & Financial Oversight</p>	<p><u>Avemaria S. presented the Recipient Report</u> The Part A and Part A MAI GY'34 report is being presented for the month of July. The Recipient received \$767,254 in carryover funds bringing the full award to \$33,326,752.</p> <p><u>FISCAL STATUS</u> Twenty-seven (27) of twenty-eight (28) providers have submitted payment requests that were processed for Part A and Part A MAI in July 2024.</p> <p>There were no service delivery challenges in DC, Maryland or Virginia.</p> <p><u>PART A FISCAL SUMMARY</u> Part A expenditures were at 32% and should have been at 42%.</p> <p>The Service area affected by an unprocessed invoice is Housing Services, (HS).</p> <p>Services spending 30% below expected were Oral Health Care (OH) due to low utilization, Health Insurance Premium & Cost Sharing Assistance (HIPCSA) trending low across providers who have it, and Housing Services (HS) which is underspent because it is under awarded and will remain so until it is reprogrammed.</p> <p>There were no services spending 30% above expected.</p> <p><u>PART A MAI FISCAL SUMMARY</u> Part A MAI expenditures were at 36% and should have been at 42%.</p> <p>There were no service areas affected by unprocessed invoices.</p> <p>There were no services spending at 30% below or above expected.</p> <p><u>RECIPIENT REPORT</u> The Recipient is advancing as scheduled with the Part A application, which is set to be submitted to HRSA by October 1, 2024.</p> <p>The Recipient conducted a virtual meeting with local health departments from the southern Maryland region of the DC EMA to address gaps, needs, and explore how the Part A Recipient can provide support. Representatives from four health departments attended. Following the meeting, two of these health departments (one serving two counties) expressed interest in the sole source opportunity this fall and plan to apply for the GY'35 competitive grant. Additionally, one health department indicated interest in applying solely for the GY'35 competitive grant.</p> <p>The District's fiscal year runs from October 1 to September 30. The Recipient is monitoring staff, de-obligated underspent grant funds based on subrecipients,</p>

	<p>year-to-date spending rates, their feedback on provider report cards, and projected expenditures for August and September to prepare for the new fiscal year and minimize the grant lapse rate. Funding will be redirected to other service areas.</p> <p>Rodney L. asked how an agency or person can become a Ryan White subrecipient. Avemaria will send the links for the Clearinghouse website and asks Rodney to email her the contact who is interested in becoming a Ryan White Provider.</p> <p>Jason E. presented on the Part A and Part A MAI Grant Year 34 Service category increases. The total increase was in the amount of \$1,292,739. The funds were taken from carryover funds in the amount of \$767,254, an unobligated balance of \$519,734, and unused administrative funds in the amount of \$5,751. There was discussion about how the funds were distributed amongst the service categories. Jason L. asked why Oral Health was being increased when it was previously stated that it is underspending. Avemaria responded that one of the providers, who is not experiencing underutilization, had made a request for an increase in funding. Jason further asked about the emergency support. Avemaria noted that there have been ongoing discussions about increasing funding in the Emergency Financial Assistance category. To date there has not been a resolution.</p>		
<p>Other Business</p>	<p><u>EFA Service Standard Update</u> Lamont noted the previous discussion on the EFA situation as it stands. He asked if there was any other information that should, would, or need to be discussed at this time. There were no additional comments.</p> <p>Lamont indicated that August was a big month for financials because of the Priority Setting and Resource Allocation (PSRA) meeting. Lamont is finishing up the report which will reflect the final numbers as submitted. The report will be available soon.</p>		
<p>ANNOUNCEMENTS/OTHER DISCUSSION</p>			
<p>None noted.</p>			
<p>HANDOUTS</p>			
<ul style="list-style-type: none"> • September 25, 2024, Comprehensive Planning Committee (CPC) Meeting Agenda • August 28, 2024, Comprehensive Planning Committee (CPC) Meeting Minutes • Recipient Reports for July 2024 			
<p>MEETING ADJOURNED</p>	<p>11:25 AM</p>	<p>NEXT MEETING</p>	<p>WEDNESDAY, OCTOBER 23, 2024 11:00 am to 1:00 PM ZOOM CONFERENCE AND VIDEO CALL</p>

Date: October 23, 2024

To: Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 34 - Reporting Period: August 1 – 31, 2024**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 34 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 34, the recipient received a full award with carryover in the amount of \$33,326,752.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identify the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI:

August 2024 - twenty-five **(25)** of the twenty-eight **(28)** providers submitted payment requests that were processed, and three **(3)** providers have not yet submitted **August 2024** invoices.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 39% and should be 50%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Housing Services (HS)
Medical Case Management (MCM)
Medical Transportation Services (MT)
Non-Medical Case Management (NMCM)
Outreach Services (OS)
Psychosocial Support Services (PSS)

Services 30% below expected:

Early Intervention Services (EIS)
Housing Services (HS)
Oral Health Services (OH)

Services 30% above expected:

N/A

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 43% and should be 50%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Mental Health Services (MH)
Medical Case Management (MCM)
Outpatient/ Ambulatory Health Services (O/AHS)
Substance Abuse Outpatient Care (SAOC)
Psychosocial Support Services (PSS)

Services 30% below expected:

N/A

Services 30% above expected:

Medical Transportation (MT)
Non-Medical Case Management (NMCM)

RECIPIENT REPORT

- FY25 HRSA Ryan White HIV/AIDS Program Part A HIV Emergency Relief Grant Program Notice of Funding Opportunity:** The Recipient successfully applied on October 1, 2024, to receive funding through the Ryan White HIV/AIDS Program (RWHAP) Part A HIV Emergency Relief Grant Program.
- FY25 DC Health Ryan White Part A HIV/AIDS Program Request for Applications (RFA):** The Recipient published the FY 2025 Ryan White Part A HIV/AIDS Program RFA on October 11, 2024. The full RFA is available on the DC Community Grant Program Mayors Office of Community Affairs website. Applications are due December 3, 2024.
- Ryan White Part A Pre-Application Conference:** The Recipient will convene the Ryan White Part A pre-application conference on October 22, 2024. This meeting will provide an overview of the RFA requirements and address specific questions and concerns. While attendance is not mandatory, it is strongly recommended for applicants.
- MD Local Health Departments:** The Recipient has initiated the process of awarding a sole source award to one of the interested health departments. This funding will support activities from November 2024 to February 2025.