



The **Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)** will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA

WEDNESDAY, MARCH 27, 2024 11:00AM TO 1:00PM

ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

11:05 am	<ol style="list-style-type: none"> 1. Call to Order and Moment of Silence 2. Welcome and Introductions
11:10 am	<ol style="list-style-type: none"> 3. Adopt Agenda for March 27, 2024 4. Approve Minutes January 24, 2024
11:30 am	6. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight
11:45 am	<ol style="list-style-type: none"> 7. Other Business <p style="text-align: center;">Priority Setting and Resource Allocation (PSRA) Planning</p>
12:00 pm	8. Announcements and Adjournment
<u>NEXT COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING:</u>	<p>WEDNESDAY APRIL 24, 2024 11AM TO 1PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)</p>

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

WEDNESDAY, JANUARY 24, 2024 – 11:00AM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Carney, Misty	X				
Clark, Lamont (<i>Gov. Co-Chair</i>)	X				
DeMartino, Peter	X				
Lewis, Jason	X				
Palmer, Kentrell (<i>Kenny</i>)		X			
Ramos, Claudia	X		COMMUNITY PARTNERS/GUESTS	PRESENT	ABSENT
Stuckey, Christopher		X			
Shaw-Richarson, Re'ginald	X				
			Lewis, Rodney	X	
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Edmonds, Jason	X				
Smith, Avemaria (<i>Recipient</i>)	X		CONSULTANTS	PRESENT	ABSENT
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Price Ashley	X		Bailey, Patrice	X	
Orban, Julie	X		Johnson, Alan	X	

HIGHLIGHTS

NOTE: This is a draft version of the January 24, 2024, Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the March 27, 2024 meeting and made available thereafter.

AGENDA

ITEM	DISCUSSION
Call to Order	Lamont C. called the meeting to order at 11:04 am, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	With no changes to the January 24, 2024, Meeting Agenda, Lamont assumed the motion to adopt the agenda as presented.

<p>Review and Approval of the Minutes</p>	<p>With no changes made to the December 13, 2023, Meeting Minutes. Lamont assumed the motion to approve the meeting minutes as presented.</p>
<p>Ryan White HIV/AIDS Program (RWHAP) Reports & Financial Oversight</p>	<p>Avemaria S. presented the Recipient Report The Part A and Part A MAI report is being presented for the month of November for Grant Year 33. The full award, including carry-over dollars is in the amount of \$33,504,855.</p> <p><u>FISCAL STATUS</u> Twenty-six (26) of twenty-six (26) providers have submitted payment requests that were processed, for Part A and Part A MAI in November. However, there are still some delays in expenditures.</p> <p><u>PART A FISCAL SUMMARY</u> Part A expenditures were at 60% partially due to challenges with the District Integrated Financial System (DIFS) and should have been at 75%.</p> <p>There were no service areas affected by unprocessed invoices.</p> <p>Services spending 30% below expected were Housing Services (HS) because of the delayed RFA and Other Professional Services due to an increase to that service category that is in process.</p> <p><u>PART A MAI FISCAL SUMMARY</u> Part A MAI expenditures were at 57% and should have been at 75%.</p> <p>There were no service areas affected by unprocessed invoices</p> <p>Services spending 30% below expected were Medical Case Management, Psychosocial Support Services (PSS), and Substance Abuse Services – Outpatient (SASO) because providers are having challenges hiring.</p> <p>See the Roll-up report for details of the service category expenditures.</p> <p><u>RECIPIENT REPORT</u></p> <p>The Recipient is preparing to disseminate the GY 34 continuation award letters before January 31, 2024.</p> <p>The Recipient will host its Annual Part A & B Sub-recipient Kick-off meeting virtually on February 24, 2024.</p> <p>The Recipient office is also focusing on the agency move on February 23, 2024.</p> <p>Jason L. asked about the status of awarding a burial services provider. Avemaria indicated that a provider has been identified and they are in the process of sole sourcing the grant.</p>
<p>Other Business</p>	<p>Lamont announced 2024 as a full Ryan White application year and PSRA process. Lamont asked if there were any suggestions or recommended</p>

adjustments needed to the PSRA process considering the changes in payment systems and the way each state has funded programs. Peter indicated that there are two bills going before the general assembly. The Pharmacist provided non-occupational post exposure prophylactics and the regulations around testing and reporting for syphilis and HIV associated pregnancies. Both bills identify the Health Department as providers of additional care engagement services. Therefore, Maryland must rethink how the work will be done, which feeds into a conversation about the HIV Integrated Plan and the EHE. Peter is referring to the new approach as Incident-based Data Driven Constituent Services and will provide testimony to the Senate Finance Committee next Tuesday and to the House Health Committee next Wednesday. If legislation makes it through the process, they will have new law in place in October. There also needs to be conversation about the significant reduction in available funding. Avemaria agreed and added that conversations need to begin as soon as possible because staff attrition will heavily impact the ability to meet timelines for data request, etc.

ANNOUNCEMENTS/OTHER DISCUSSION

Lamont announced that DC Health is moving on February 23, 2024 therefore, all COHAH meetings are cancelled for the month of February. Once settled in and an assessment is made of the office space and parking, decisions will be made regarding in-person and hybrid meetings.

HANDOUTS

- January 24, 2024, Comprehensive Planning Committee (CPC) Meeting Agenda
- December 13, 2023, Comprehensive Planning Committee (CPC) Meeting Minutes
- Recipient Reports for November 2023

MEETING ADJOURNED	11:32pm	NEXT MEETING	WEDNESDAY, MARCH 27, 2024 11:00am to 1:00pm ZOOM CONFERENCE AND VIDEO CALL
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Date: March 13, 2024

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 33 - Reporting Period: January 1 – 31, 2024**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 33 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 33 the recipient received the full award in the amount of \$33,504,855.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identify the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI:

December 2023 - twenty-four (24) of the twenty-six (26) providers submitted payment requests that were processed, and two (2) providers have not yet submitted **December 2023** invoices.

January 2024 - twenty-four (24) of the twenty-six (26) providers submitted payment requests that were processed, and two (2) providers have not yet submitted **January 2024** invoices.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 75% and should be 92%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Outpatient/Ambulatory Health Services (O/AHS)
Oral Health Services (OH)
Mental Health Services (MH)
Early Intervention Services (EIS)
Medical Nutrition Therapy (MNT)
Substance Abuse Outpatient Care (SAOC)
Medical Case Management (MCM)
Non- Medical Case Management (NMCM)
Psychosocial Support Services (PSS)
Medical Transportation (MT)
Other Professional Services (OPS)

Services 30% below expected:

Other Professional Services (OPS)
Housing Services (HS)

Services 30% above expected:

N/A

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 67% and should be 92%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

N/A

Services 30% below expected:

Outpatient/Ambulatory Health Services (O/AHS)
Early Intervention Services (EIS)
Mental Health Services (MHS)
Medical Case Management (MCM)

Psychosocial Support Services (PSS)
Substance Abuse Outpatient Care (SAOC)

Services 30% above expected:

N/A

RECIPIENT REPORT

- GY33 Spending.** Sub-recipients continue to face recruitment and retention challenges with staffing that impacts program spending, though there has been no negative impact on service delivery. Notwithstanding, HAHSTA anticipates an increase in expenditures during Q4 due to rapid reallocations.
- GY34 Notice of Award.** The Recipient has received a partial Notice of Award from HRSA but has authorized continuations based on expected funding.
- GY34 Continuation Awards.** Majority of the GY34 Part A continuation awards have been executed and sub-recipients are able to bill for services.

Washington, DC EMA Ryan White PART A/MAI Grant Year 33 Report thorough January 2024

PART A Notice of Grant Award: \$33,504,855

Jurisdiction	Current Award-Finalized	Expenditures	Remaining Balance	Percent Spent	Comments
District of Columbia - PART A	\$19,871,362	\$15,347,548	\$4,523,814	77%	
District of Columbia - MAI	\$1,605,592	\$1,162,017	\$443,575	72%	
District of Columbia Subtotal	\$21,476,954	\$16,509,566	\$4,967,388	77%	
Northern Virginia - PART A	\$1,867,364	\$1,188,967	\$678,397	64%	
Northern Virginia - MAI	\$273,540	\$105,555	\$167,985	39%	
Northern Virginia Subtotal	\$2,140,904	\$1,294,521	\$846,383	60%	
Suburban Maryland - PART A	\$3,170,440	\$2,269,235	\$901,205	72%	
Suburban Maryland - MAI	\$295,454	\$74,880	\$220,574	25%	
Suburban Maryland Subtotal	\$3,465,894	\$2,344,115	\$1,121,779	68%	
West Virginia - PART A	\$402,454	\$238,546	\$163,908	59%	
West Virginia Subtotal	\$402,454	\$238,546	\$163,908	59%	
TOTAL PART A	\$25,311,620	\$19,044,296	\$6,267,325	75%	
TOTAL - MAI	\$2,174,586	\$1,464,362	\$710,224	67%	
TOTAL GRANT	\$27,486,206	\$20,508,657.78	\$6,977,548.56	75%	

Washington, DC EMA Ryan White PART A/MAI Grant Year 33 Report through January 2024
PART A

SERVICE CATEGORY	CURRENT AWARDS	EXPENDITURES TO DATE								COMMENTS
		DC	MD	VA	WVA	Total	Reported %	Expected \$	Expected %	
Outpatient/Ambulatory Health Services (OAHS)	\$4,046,699.00	\$2,556,318.56	\$426,650.56	\$74,094.81		\$3,057,063.93	76%	\$3,709,474.08	92%	Unprocessed invoices
Oral Health Care	\$1,542,208.00	\$699,960.94	\$296,743.29	\$52,210.32		\$1,048,914.55	68%	\$1,413,690.67	92%	Unprocessed invoices
Early Intervention Services (EIS)	\$4,447,982.00	\$2,499,275.73	\$177,254.17	\$507,379.74		\$3,183,909.64	72%	\$4,077,316.83	92%	
Health Insurance Premium and Cost Sharing Assistance (HIPCSA)	\$99,803.00	\$0.00	\$13,963.32		\$55,912.43	\$69,875.75	70%	\$91,486.08	92%	
Home and Community-Based Health Services (HCBS)	\$118,788.00	\$102,503.52				\$102,503.52	86%	\$108,889.00	92%	
Mental Health Services (MHS)	\$593,312.00	\$496,224.01		\$35,576.56		\$531,800.57	90%	\$543,869.33	92%	
Medical Nutrition Therapy (MNT)	\$361,781.00	\$202,890.44	\$35,219.70		\$2,248.14	\$240,358.28	66%	\$331,632.58	92%	Unprocessed invoices
Medical Case Management (MCM)	\$3,797,062.00	\$1,946,570.49	\$714,419.07	\$163,162.03	\$63,680.87	\$2,887,832.46	76%	\$3,480,640.17	92%	Unprocessed invoices
Substance Abuse Services - Outpatient	\$325,770.00	\$217,864.45		\$31,486.95		\$249,351.40	77%	\$298,622.50	92%	Unprocessed invoices
Non-Medical Case Management Services (NMCM)	\$3,062,545.00	\$1,722,032.29	\$376,305.55	\$146,858.22		\$2,245,196.06	73%	\$2,807,332.92	92%	Unprocessed invoices
Emergency Financial Assistance (EFA)	\$2,180,276.00	\$1,996,440.44			\$85,315.54	\$2,081,755.98	95%	\$1,998,586.33	92%	
Food Bank/Home Delivered Meals	\$1,628,320.00	\$1,484,906.58				\$1,484,906.58	91%	\$1,492,626.67	92%	
Other Professional Services (OPS)	\$386,445.00	\$242,684.72				\$242,684.72	63%	\$354,241.25	92%	Unprocessed invoices
Medical Transportation (MT)	\$298,765.26	\$170,080.48	\$41,111.62	\$19,135.66	\$25,200.00	\$255,527.76	86%	\$273,868.16	92%	
Housing Services (HS)	\$375,068.08					\$0.00	0%	\$343,812.41	92%	No Housing awards made in GY 33
Outreach Services (OS)	\$256,192.00	\$86,714.24	\$111,177.59		\$6,188.71	\$204,080.54	80%	\$234,842.67	92%	
Psychosocial Support Services (PSS)	\$1,790,604.00	\$923,081.56	\$76,389.92	\$159,062.52		\$1,158,534.00	65%	\$1,641,387.00	92%	Unprocessed invoices
TOTAL	\$25,311,620.34	\$15,347,548.45	\$2,269,234.79	\$1,188,966.81	\$238,545.69	\$19,044,295.74	75%	\$23,202,318.65	92%	

Underspent over 30%

Overspent over 30%

Washington, DC EMA Ryan White PART A/MAI Grant Year 33 Report through January 2024
PART A MAI

SERVICE CATEGORY	CURRENT AWARDS	EXPENDITURES TO DATE							COMMENTS
		DC	MD	VA	Total	Reported %	Expected \$	Expected %	
Outpatient/Ambulatory Health Services (OAHS)	\$561,644.00	\$396,981.03	\$20,086.82	\$22,583.36	\$439,651.21	78%	\$514,840.33	92%	
Early Intervention Services (EIS)	\$450,138.00	\$197,547.29	\$35,061.82	\$59,166.05	\$291,775.16	65%	\$412,626.50	92%	
Mental Health Services (MHS)	\$287,976.00	\$205,551.58	\$12,164.00	\$1,818.82	\$219,534.40	76%	\$263,978.00	92%	
Medical Case Management (MCM)	\$354,160.00	\$164,214.40	\$32,670.95	\$13,388.49	\$210,273.84	59%	\$324,646.67	92%	Underspending due to staff vacancies; unprocessed invoices
Substance Abuse Services - Outpatient	\$178,515.00	\$67,788.88	\$22,818.27	\$530.54	\$91,137.69	51%	\$163,638.75	92%	Underspending due to staff vacancies; unprocessed invoices
Psychosocial Support Services (PSS)	\$342,153.00	\$129,934.28	\$10,456.73	\$71,598.73	\$211,989.74	62%	\$313,640.25	92%	Underspending due to staff vacancies; unprocessed invoices
TOTAL	\$2,174,586.00	\$1,162,017.46	\$74,880.35	\$105,554.61	\$1,464,362.04	67%	\$1,993,370.50	92%	

Underspent over 30%

Overspent over 30%