



The *Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)* will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA

WEDNESDAY, JUNE 28, 2023 11:00PM TO 1:00PM

ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

11:05 am	<ol style="list-style-type: none"> 1. Call to Order and Moment of Silence 2. Welcome and Introductions
11:10 am	<ol style="list-style-type: none"> 3. Adopt Agenda for June 28, 2023 4. Approve Minutes for May 24, 2023
11:15 am	5. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight
11:30 am	<ol style="list-style-type: none"> 6. Other Business PSRA Data Request Update
12:15 pm	7. Announcements and Adjournment
<u>NEXT COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING:</u>	WEDNESDAY JULY 26, 2023 11PM TO 1PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

WEDNESDAY, MAY 24, 2023 – 11:00AM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Carney, Misty	X				
Clark, Lamont (<i>Gov. Co-Chair</i>)	X				
Copley, Mackenzie (<i>Vice Chair</i>)	X				
DeMartino, Peter		X			
Padmore, Gerald (<i>Committee Chair</i>)	X				
Palmer, Kentrell (<i>Kenny</i>)	X				
Ramos, Claudia	X		COMMUNITY PARTNERS/GUESTS	PRESENT	ABSENT
Shaw-Richardson, Re'ginald		X			
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Edmonds, Jason	X				
Smith, Avemaria (<i>Recipient</i>)	X		CONSULTANTS	PRESENT	ABSENT
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Price Ashley	X		Bailey, Patrice	X	
			Johnson, Alan	X	

HIGHLIGHTS

NOTE: This is a draft version of the May 24, 2023, Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the June 28, 2023, meeting and made available thereafter.

AGENDA

ITEM	DISCUSSION
Call to Order	Mackenzie C. called the meeting to order at 11:05 am, followed by a moment of silence and introductions.



<p>Review and Adoption of the Agenda</p>	<p>There were no changes made to the May 24, 2023, Meeting Agenda. Therefore, Gerald P. assumed the motion to adopt the agenda as presented.</p>
<p>Review and Approval of the Minutes</p>	<p>There were no changes made to the April 26, 2023, Meeting Minutes. Therefore, Gerald assumed the motion to approve the meeting minutes as presented.</p>
<p>Ryan White HIV/AIDS Program (RWHAP) Reports & Financial Oversight</p>	<p>Avemaria (Ave) S. presented the Recipient Report This Part A and Part A MAI report is being presented for the month of March, the beginning of Grant Year 33. The full award is in the amount of \$32,652,189.00.</p> <p><u>FISCAL STATUS</u> For Part A and Part A MAI, 21 of 26 subrecipients submitted payment requests that were processed. Five (5) providers have not submitted their March invoices.</p> <p>There are no service delivery challenges in DC, Maryland or Virginia.</p> <p><u>PART A FISCAL SUMMARY</u> Expenditures were at 7% and should have been at 8%.</p> <p>Service areas affected by unprocessed invoices were Outpatient/Ambulatory Health Services (OAHS), Early Intervention Services (EIS), Oral Health Care (OH), Home and Community-Based Health Services (HCBS), Medical Nutrition Therapy (MNT), Medical Case Management (MCM), Non-Medical Case Management Services (NMCM), Substance Abuse Services - Outpatient (SASO), Medical Transportation (MT), Outreach Services (OS), Medical Transportation (MT), Psychosocial Support Services (PSS), Oral Health Care (OH), and Psychosocial Support Services.</p> <p>Services spending 30% below expected were Early Intervention Services (EIS), Health Insurance Premium and Cost Sharing Assistance (HIPCASA), Home and Community-Based Health Services (HCBS), and Medical Transportation (MT).</p> <p>Services spending 30% above expected were Mental Health Services (MHS) and Other Professional Services (OPS).</p> <p><u>PART A MAI FISCAL SUMMARY</u> Expenditures were at 5% and should have been at 8%.</p> <p>Services areas affected by unprocessed invoices were Outpatient/Ambulatory Health Services (OAHS), Early Intervention Services (EIS), Mental Health Services (MHS), Medical Case Management (MCM), Substance Abuse Services – Outpatient (SASO), and Psychosocial Support Services (PSS).</p> <p>Services spending 30% below expected were Early Intervention Services (EIS), Medical Case Management (MCM), and Psychosocial Support Services (PSS).</p>

	<p>RECIPIENT REPORT All Part A GY33 continuations have been fully executed.</p> <p>There continue to be some challenges with processing invoices in the Electronic Grants Management System 2.0 (EGMS 2.0), though only a few subrecipients remain impacted. A workaround has been implemented for those unable to invoice through the system. Service delivery remains unaffected.</p> <p>Recipient staff are preparing all required programmatic and fiscal documentation to closeout GY32 with HRSA by May 26, 2023.</p>		
Other Business	<p>PSRA Data Request Update The data request has been submitted to the Recipient Office. The Recipient has disseminated the request to the Care and Treatment team, the HAHSTA Surveillance Department, and the jurisdictional partners. It is anticipated to be complete and submitted by July.</p> <p>Lamont C. asked the committee's opinion on meeting in person. He indicated that the food issue had been resolved by OCP. The consensus was to have hybrid meetings.</p> <p>Gerald announced his resignation from the COHAH. He has reached out to his network to encourage involvement in his absence.</p>		
ANNOUNCEMENTS/OTHER DISCUSSION			
None announced.			
HANDOUTS			
<ul style="list-style-type: none"> • May 24, 2023, Comprehensive Planning Committee (CPC) Meeting Agenda • April 26, 2023, Comprehensive Planning Committee (CPC) Meeting Minutes • Recipient Reports for March 22, 2023 			
MEETING ADJOURNED	11:25am	NEXT MEETING	WEDNESDAY, JUNE 28, 2023 11:00am to 1:00pm ZOOM CONFERENCE AND VIDEO CALL

Date: June 21, 2023

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 33 - Reporting Period: April 1 – 30, 2023**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 33 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 33, the recipient received the full award in the amount \$32,652,189.00.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identifies the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI in **April 2023**, of the twenty-six (26) providers, twenty-one (23) submitted payment request that were processed, and five (3) providers have not yet submitted April 2023 invoices.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 15% and should be 17%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Medical Nutrition Therapy (MNT)

Medical Case Management (MCM)
Non-Medical Case Management Services (NMCM)
Medical Transportation (MT)
Outreach Services (OS)
Psychosocial Support Services (PSS)

Services 30% below expected:

Early Intervention Services (EIS)
Health Insurance Premium and Cost Sharing Assistance (HIPCSA)
Home and Community-Based Health Services (HCBS)

Services 30% above expected:

Mental Health Services (MHS)
Other Professional Services (OPS)

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 10% and should be 17%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Outpatient/Ambulatory Health Services (OAHS)
Early Intervention Services (EIS)
Mental Health Services (MHS)
Medical Case Management (MCM)
Substance Abuse Services – Outpatient (SASO)
Psychosocial Support Services (PSS)

Services 30% below expected:

Early Intervention Services (EIS)
Medical Case Management (MCM)
Psychosocial Support Services (PSS)
Outpatient/Ambulatory Health Services (OAHS)
Substance Abuse Services – Outpatient (SASO)

Services 30% above expected:

N/A

RECIPIENT REPORT

1. **Part A Conditions of Award:** Recipient staff are preparing all required programmatic and fiscal documentation for the GY32 Annual Progress Report, GY33 Program Submission Report, and GY33 Program Terms Report.
2. **GY 33 Core Medical Services Waiver:** The Recipient submitted the Core Medical Services Waiver for GY 33 with the Non-competing Continuation (NCC) progress report and are awaiting review and approval from HRSA.
3. **Integrated Plan:** The Recipient received feedback on the Integrated Plan joint review by the CDC & HRSA and will incorporate feedback as needed.
4. **Reprogramming Request:** After reconciling the accepted subawards for GY33, the Recipient will make a reprogramming request to reduce the lapse rate of the Part A award for GY33.

Washington, DC EMA Part A Grant Year 33 Report through March 2023

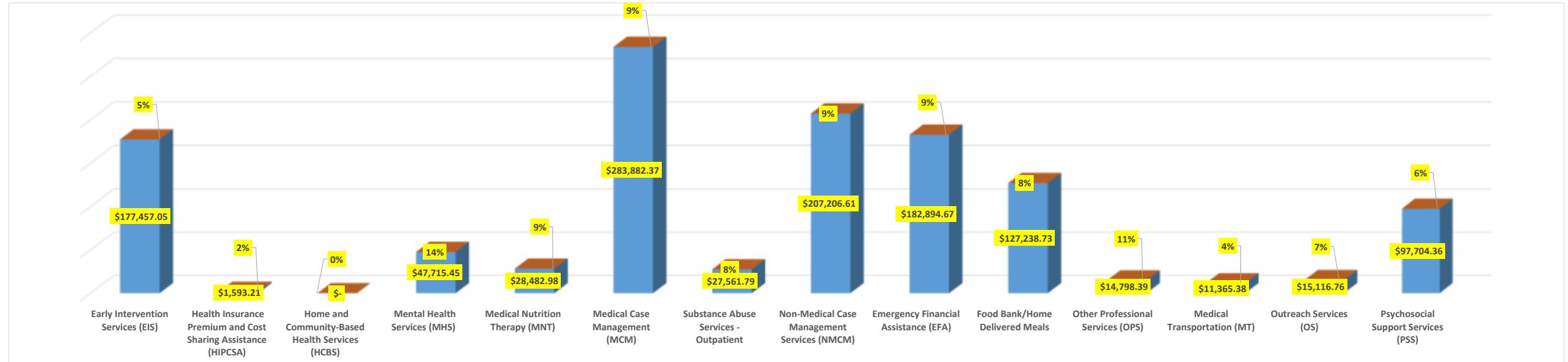
Jurisdiction	Current Award - Finalized	Expenditures	Remaining Balance	Percent Spent	Comments
District of Columbia - Part A	13,969,780	1,126,376	12,843,404	8%	
District of Columbia - MAI	1,407,837	76,534	1,331,303	5%	
District of Columbia Subtotal	15,377,617	1,202,909	14,174,708	8%	
Northern Virginia -- Part A	1,867,364	83,749	1,783,615	4%	
Northern Virginia -- MAI	273,540	-	273,540	0%	
Northern Virginia Subtotal	2,140,904	83,749	2,057,155	4%	
Suburban Maryland - Part A	3,170,440	240,203	2,930,237	8%	
Suburban Maryland -- MAI	295,454	19,434	276,020	7%	
Suburban Maryland Subtotal	3,465,894	259,637	3,206,257	7%	
West Virginia - Part A	402,454	-	402,454	0%	
West Virginia Subtotal	402,454	-	402,454	0%	
TOTAL -- Part A	19,410,038	1,450,328	17,959,710	7%	
TOTAL -- MAI	1,976,831	95,967	1,880,864	5%	

PART A

Washington, DC EMA Part A Grant Year 33 Report through March 2023

SERVICE CATEGORY	ALLOCATED	EXPENDITURES TO DATE								Comments
		Reported \$					Reported %	Expected \$	Expected %	
Current AWARDS	DC	MD	VA	WVA	Total					
Outpatient/Ambulatory Health Services (OAHS)	\$ 2,096,042.00	\$ 127,561.96	\$ 30,210.61	\$ 2,577.09		\$ 160,349.66	8%	\$174,670.17	8%	
Oral Health Care	\$ 826,426.00	\$ 48,994.41	\$ 17,966.20			\$ 66,960.61	8%	\$68,868.83	8%	
Early Intervention Services (EIS)	\$ 3,850,863.00	\$135,239.83	\$15,148.20	\$27,069.02		\$ 177,457.05	5%	\$320,905.25	8%	
Health Insurance Premium and Cost Sharing Assistance (HIPCSA)	\$ 88,733.00		\$1,593.21			\$ 1,593.21	2%	\$7,394.42	8%	
Home and Community-Based Health Services (HCBS)	\$ 118,788.00					\$ -	0%	\$9,899.00	8%	
Mental Health Services (MHS)	\$ 341,494.00	\$42,530.82		\$5,184.63		\$ 47,715.45	14%	\$28,457.83	8%	
Medical Nutrition Therapy (MNT)	\$ 319,374.00	\$23,142.98	\$5,340.00			\$ 28,482.98	9%	\$26,614.50	8%	
Medical Case Management (MCM)	\$ 3,213,293.00	\$159,831.29	\$117,230.05	\$6,821.03		\$ 283,882.37	9%	\$267,774.42	8%	
Substance Abuse Services - Outpatient	\$ 325,770.00	\$22,434.62		\$5,127.17		\$ 27,561.79	8%	\$27,147.50	8%	
Non-Medical Case Management Services (NMCM)	\$ 2,434,158.00	\$154,723.56	\$33,796.33	\$18,686.72		\$ 207,206.61	9%	\$202,846.50	8%	
Emergency Financial Assistance (EFA)	\$ 1,982,069.00	\$182,894.67				\$ 182,894.67	9%	\$165,172.42	8%	
Food Bank/Home Delivered Meals	\$ 1,628,320.00	\$127,238.73				\$ 127,238.73	8%	\$135,693.33	8%	
Other Professional Services (OPS)	\$ 136,364.00	\$14,798.39				\$ 14,798.39	11%	\$11,363.67	8%	
Medical Transportation (MT)	\$ 273,587.00	\$8,182.56	\$2,443.29	\$739.53		\$ 11,365.38	4%	\$22,798.92	8%	
Outreach Services (OS)	\$ 210,281.00	\$3,787.86	\$11,328.90			\$ 15,116.76	7%	\$17,523.42	8%	
Psychosocial Support Services (PSS)	\$ 1,564,476.00	\$75,013.88	\$5,146.30	\$17,544.18		\$ 97,704.36	6%	\$130,373.00	8%	
TOTAL	\$ 19,410,038.00	\$1,126,375.56	\$240,203.09	\$83,749.37	\$0.00	\$ 1,450,328.02	7%	\$1,617,503.17	8%	

Underspent over 30%
Overspent over 30%



PART A MAI

Washington, DC EMA Part A Grant Year 33 Report through March 2023

SERVICE CATEGORY	AWARDS Current Budget	EXPENDITURES TO DATE							Comments
		Reported \$				Reported %	Expected \$	Expected %	
		DC	MD	VA	Total				
Outpatient/Ambulatory Health Services (OAHS)	\$510,586.00	\$24,158.69	\$4,161.81		\$28,320.50	6%	\$42,548.83	8%	
Early Intervention Services (EIS)	\$409,217.00	\$6,145.64	\$4,734.86		\$10,880.50	3%	\$34,101.42	8%	
Mental Health Services (MHS)	\$261,443.00	\$19,084.78	\$1,716.82		\$20,801.60	8%	\$21,786.92	8%	
Medical Case Management (MCM)	\$321,964.00	\$10,429.24	\$5,027.99		\$15,457.23	5%	\$26,830.33	8%	
Substance Abuse Services - Outpatient (SASO)	\$162,573.00	\$9,510.01	\$2,100.43		\$11,610.44	7%	\$13,547.75	8%	
Psychosocial Support Services (PSS)	\$311,048.00	\$7,205.46	\$1,691.69		\$8,897.15	3%	\$25,920.67	8%	
TOTAL	\$1,976,831.00	\$76,533.82	\$19,433.60	\$0.00	\$95,967.42	5%	\$164,735.92	8%	

Underspent over 30%

Overspent over 30%

