



The *Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)* will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA

WEDNESDAY, JULY 24, 2024 11:00AM TO 1:00PM

ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

11:05 am	<ol style="list-style-type: none"> 1. Call to Order and Moment of Silence 2. Welcome and Introductions
11:10 am	<ol style="list-style-type: none"> 3. Adopt Agenda for July 24, 2024 4. Approve Minutes for June 26, 2024
11:15 am	5. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight
11:45 am	<ol style="list-style-type: none"> 6. Other Business <ul style="list-style-type: none"> - EFA Service Standard update - MAI update - PSRA update
12:50 pm	7. Announcements and Adjournment

**NEXT COMPREHENSIVE PLANNING
COMMITTEE (CPC) MEETING:**

WEDNESDAY AUGUST 28, 2024

11AM TO 1PM

**ELECTRONIC MEETING VIA ZOOM VIDEO
CONFERENCING (ONLINE)**

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

WEDNESDAY, JUNE 26, 2024 – 11:00AM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Carney, Misty		X			
Clark, Lamont (<i>Gov. Co-Chair</i>)	X				
DeMartino, Peter		X			
Lewis, Jason	X				
Palmer, Kentrell (Kenny)	X		COMMUNITY PARTNERS/GUESTS	PRESENT	ABSENT
Ramos, Claudia	X		Lewis, Rodney	X	
Stuckey, Christopher		X			
Shaw-Richarson, Re'ginald		X			
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT	CONSULTANTS	PRESENT	ABSENT
Edmonds, Jason	X				
Price, Ashley	X				
Smith, Ave	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Orban, Julie	X		Bailey, Patrice	X	
			Johnson, Alan	X	

HIGHLIGHTS	
<p><i>NOTE: This is a draft version of the June 26, 2024, Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the July 24, 2024, meeting and made available thereafter.</i></p>	
AGENDA	
ITEM	DISCUSSION
Call to Order	Lamont C. called the meeting to order at 11:06 am, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Hearing no changes to the June 26, 2024, Meeting Agenda, Lamont assumed the motion to adopt the agenda as presented.

<p>Review and Approval of the Minutes</p>	<p>Hearing no corrections to the May 29, 2024, Meeting Minutes. Lamont assumed the motion to approve the meeting minutes as presented.</p>
<p>Ryan White HIV/AIDS Program (RWHAP) Reports & Financial Oversight</p>	<p><u>Avemaria S. presented the Recipient Report</u> The Part A and Part A MAI report is being presented for the months of March, Grant Year 34. The full award received was in the amount of \$32,559,498.</p> <p><u>FISCAL STATUS</u> Twenty-seven (27) of twenty-seven (27) providers have submitted payment requests that were processed for Part A and Part A MAI in April 2024. A HOPWA provider that wasn't eligible in April previously became eligible in May which increased the number of providers eligible to invoice.</p> <p>There were no service delivery challenges noted in DC, Maryland or Virginia.</p> <p><u>PART A FISCAL SUMMARY</u> Part A expenditures were at 13% and should have been at 17%.</p> <p>There were no services affected by unprocessed invoices.</p> <p>Services spending at 30% below expected were Outpatient/Ambulatory Health Services (OAHS) Early Intervention Services (EIS) Health Insurance Premium & Cost Sharing Assistance (HIPCSEA) Home and Community Based Health Services (HCBS) Medical Nutrition Therapy (MNT) Medical Case Management (MCM) and Housing Services (HS). Housing services will continue to appear to be underspent because it is under awarded based on the allocation. Through the solicitation process only \$240,000 of the \$740,000 allocated was awarded due to the limited number of service providers that applied for the Housing Services grant that provides Housing Case Management and Housing Referral Services. A reprogramming request will be submitted to use those funds. All services will be reviewed next month at the COHAH General Body July Meeting.</p> <p>There were no services spending 30% above expected.</p> <p><u>PART A MAI FISCAL SUMMARY</u> Part A MAI expenditures were at 12% and should have been at 17%.</p> <p>There were no service areas affected by unprocessed invoices.</p> <p>Services spending 30% below expected were Early Intervention Services (EIS) Medical Transportation (MT) Non-Medical Case Management (NMCM) and Psychosocial Support Services (PSS).</p> <p>There are no services spending 30% above expected.</p> <p>The service spending at 30% above expected is Other Professional Services (OPS) as defined by HRSA to include legal service and tax preparation.</p>

	<p><u>RECIPIENT REPORT</u></p> <p>The Recipient received the full Notice of Award for GY34 from HRSA. The overall award is \$92,691 less than GY33.</p> <p>The Recipient submitted GY33 closeout documents to HRSA on time, which included the Annual Progress Report, Final Expenditure Report and Federal Financial Report.</p> <p>The Recipient has submitted to Lamont the final FY23 carryover request on June 28, 2024.</p> <p>The Recipient is in receipt of the 2024 (GY35) PSRA Data Request and is working to compile all required elements for the meetings on August 5th. The Recipient is working with ISC and the EFA partner to revise EFA caps. Recipient staff are creating and reviewing financial models.</p>
Other Business	<p>Lamont indicated that the 2024 updated service standards were signed by the community co-chair and returned to the Recipient office. The unobligated balance was also submitted, signed, and returned to the Recipient.</p> <p>Lamont further indicated that it was suggested by some of the MAI providers to unbundle the MAI Youth Reach Services. Avemaria indicated that the Recipient was given a directive in 2017 to implement a cluster of youth reach services targeting youth between 13 – 30 year of age that included Early Intervention Services, Outpatient Ambulatory Health, Medical Case Management, Substance Abuse Support, Psychosocial Support, and Mental Health Services as required services. In the past year, the COHAH has allowed Non-Medical Case Management and Medical Transportation to the list of services and Substance as an optional service category. The recommendation is to unbundle so that providers don't have to deliver services to customers who don't need it.</p> <p>Avemaria reported that discussions about reprogramming the Emergency Financial Assistance (EFA) program have been an arduous process. EFA provides emergency relief for food, rental, utility, phone, and medication assistance. EFA had spent \$5,200,000 in the last year. EFA costs for our major provider ,who does all of DC and Maryland, increased at a rate of about \$300,000 per year for the past 3 years at the existing caps. That is not sustainable long term. What must be considered is whether to limit EFA expenditures or discontinue the program, help more people with a little, less or help fewer people with a little more. The conversation will continue in the ISC meeting.</p>
ANNOUNCEMENTS/OTHER DISCUSSION	
None noted.	
HANDOUTS	
<ul style="list-style-type: none"> • June 26, 2024, Comprehensive Planning Committee (CPC) Meeting Agenda 	



The Washington, D.C. Regional Planning Commission on Health and HIV (COHAH) will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

- May 29, 2024, Comprehensive Planning Committee (CPC) Meeting Minutes
- Recipient Report for April 2024

MEETING ADJOURNED	11:42pm	NEXT MEETING	WEDNESDAY JULY 24, 2024 11:00am to 1:00pm ZOOM CONFERENCE AND VIDEO CALL
------------------------------	----------------	-------------------------	---

Date: July 24, 2024

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 34 - Reporting Period: May 1 – 31, 2024**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 34 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 34 the recipient received a full award in the amount of \$32,559,498.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identify the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI:

May 2024 - twenty-six **(26)** of the twenty-seven **(27)** providers submitted payment requests that were processed, and one **(1)** provider has not yet submitted **May 2024** invoices.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 20% and should be 25%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Medical Case Management (MCM)
Non-Medical Case Management (NMCM)
Psychosocial Support Services (PSS)

Services 30% below expected:

Oral Health Care (OHC)
Health Insurance Premium & Cost Sharing Assistance (HIPCSA)
Housing Services (HS)

Services 30% above expected:

Other Professional Services (OPS)

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 20% and should be 25%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

N/A

Services 30% below expected:

Non-Medical Case Management (NMCM)
Psychosocial Support Services (PSS)

Services 30% above expected:

N/A

RECIPIENT REPORT

1. Notice of Funding Opportunity (NOFO). The Recipient has received the FY25 RWHAP Part A NOFO and has convened internal meetings to begin drafting the application sections.
2. Conditions of Award. The Recipient is preparing to submit the Program Submissions Report and Program Terms Report to HRSA on July 26, 2024.
3. Priority Setting and Resource Allocation (PSRA) Data Request. The Recipient is working to finalize all required elements for the PSRA meetings in August.
4. EFA Cap Revisions. The Recipient remains engaged in ongoing collaboration with ISC and CPC to maximize EFA services in the EMA.

Washington, DC EMA Ryan White PART A/MAI Grant Year 34 Report thorough May 2024

PART A Notice of Grant Award: \$32,559,498

Jurisdiction	Current Award-Finalized	Expenditures	Remaining Balance	Percent Spent	Comments
District of Columbia - PART A	\$19,514,663	\$3,982,063	\$15,532,600	20%	
District of Columbia - MAI	\$1,620,119	\$342,075	\$1,278,044	21%	
District of Columbia Subtotal	\$21,134,782	\$4,324,138	\$16,810,644	20%	
Northern Virginia - PART A	\$1,988,404	\$353,143	\$1,635,261	18%	
Northern Virginia - MAI	\$229,451	\$34,454	\$194,997	15%	
Northern Virginia Subtotal	\$2,217,855	\$387,597	\$1,830,258	17%	
Suburban Maryland - PART A	\$3,308,926	\$586,322	\$2,722,604	18%	
Suburban Maryland - MAI	\$325,000	\$49,197	\$275,803	15%	
Suburban Maryland Subtotal	\$3,633,926	\$635,519	\$2,998,407	17%	
West Virginia - PART A	\$452,699	\$104,525	\$348,174	23%	
West Virginia Subtotal	\$452,699	\$104,525	\$348,174	23%	
TOTAL PART A	\$25,264,692	\$5,026,052	\$20,238,640	20%	
TOTAL - MAI	\$2,174,570	\$425,725	\$1,748,845	20%	
TOTAL GRANT	\$27,439,262	\$5,451,777.64	\$21,987,484.36	20%	

Washington, DC EMA Ryan White PART A/MAI Grant Year 34 Report thorough May 2024
PART A

SERVICE CATEGORY	CURRENT AWARDS	EXPENDITURES TO DATE								COMMENTS
		DC	MD	VA	WVA	Total	Reported %	Expected \$	Expected %	
Outpatient/Ambulatory Health Services (OAHS)	\$3,425,736.00	\$451,078.98	\$120,163.28	\$31,983.65		\$603,225.91	18%	\$856,434.00	25%	
Oral Health Care	\$1,543,556.00	\$200,055.66	\$60,478.24	\$8,365.27		\$268,899.17	17%	\$385,889.00	25%	Decrease in service utilization.
Early Intervention Services (EIS)	\$4,549,208.00	\$584,293.38	\$48,261.93	\$181,042.64		\$813,597.95	18%	\$1,137,302.00	25%	Unprocessed invoice
Health Insurance Premium & Cost Sharing Assistance (HIPCSA)	\$108,201.00		\$4,537.09		\$7,678.04	\$12,215.13	11%	\$27,050.25	25%	Decrease in service utilization. Budget reprogramming expected.
Home and Community-Based Health Services (HCBS)	\$130,667.00	\$29,659.61				\$29,659.61	23%	\$32,666.75	25%	
Mental Health Services (MHS)	\$537,632.00	\$123,132.81		\$2,230.45		\$125,363.26	23%	\$134,408.00	25%	
Medical Nutrition Therapy (MNT)	\$254,896.00	\$39,864.52	\$13,056.00		\$447.72	\$53,368.24	21%	\$63,724.00	25%	
Medical Case Management (MCM)	\$3,885,043.00	\$478,319.57	\$164,541.32	\$50,775.68	\$28,120.84	\$721,757.41	19%	\$971,260.75	25%	
Substance Abuse Services - Outpatient (SASO)	\$313,668.00	\$82,332.70		\$1,910.43		\$84,243.13	27%	\$78,417.00	25%	
Non-Medical Case Management Services (NMCM)	\$2,931,716.00	\$428,334.37	\$113,471.15	\$28,107.18		\$569,912.70	19%	\$732,929.00	25%	
Emergency Financial Assistance (EFA)	\$2,542,761.00	\$685,079.08			\$55,540.49	\$740,619.57	29%	\$635,690.25	25%	
Food Bank/Home Delivered Meals	\$1,766,660.00	\$473,735.71				\$473,735.71	27%	\$441,665.00	25%	
Other Professional Services (OPS)	\$150,000.00	\$62,270.23				\$62,270.23	42%	\$37,500.00	25%	Increase in service utilization. Additional funds requested.
Medical Transportation (MT)	\$281,100.00	\$32,634.87	\$16,134.40	\$1,834.36	\$10,800.00	\$61,403.63	22%	\$70,275.00	25%	
Housing Services (HS)	\$760,000.00	\$16,698.67				\$16,698.67	2%	\$190,000.00	25%	Service category is under-awarded.
Outreach Services (OS)	\$276,586.00	\$24,199.39	\$26,720.93		\$1,937.64	\$52,857.96	19%	\$69,146.50	25%	
Psychosocial Support Services (PSS)	\$1,807,262.00	\$270,373.35	\$18,957.38	\$46,893.39		\$336,224.12	19%	\$451,815.50	25%	
TOTAL	\$25,264,692.00	\$3,982,062.90	\$586,321.72	\$353,143.05	\$104,524.73	\$5,026,052.40	20%	\$6,316,173.00	25%	

Underspent over 30%

Overspent over 30%

Washington, DC EMA Ryan White PART A/MAI Grant Year 34 Report through May 2024
PART A MAI

PART A MAI

SERVICE CATEGORY	CURRENT AWARDS	EXPENDITURES TO DATE							COMMENTS
		DC	MD	VA	Total	Reported %	Expected \$	Expected %	
Outpatient/Ambulatory Health Services (OAHS)	\$552,887.00	\$108,763.29	\$5,591.06	\$7,057.05	\$121,411.40	22%	\$138,221.75	25%	
Early Intervention Services (EIS)	\$430,938.00	\$53,589.47	\$14,807.93	\$9,883.12	\$78,280.52	18%	\$107,734.50	25%	Unprocessed invoice; decrease in service utilization.
Mental Health Services (MHS)	\$287,982.00	\$49,580.25	\$3,300.41		\$52,880.66	18%	\$71,995.50	25%	
Medical Case Management (MCM)	\$338,710.00	\$49,426.80	\$19,943.27	\$3,211.16	\$72,581.23	21%	\$84,677.50	25%	
Medical Transportation (MT)	\$10,000.00	\$2,280.00			\$2,280.00	23%	\$2,500.00	25%	
Non-Medical Case Management (NMCM)	\$170,000.00	\$28,463.47			\$28,463.47	17%	\$42,500.00	25%	New optional service category under MAI. Will continue to monitor.
Substance Abuse Services - Outpatient (SASO)	\$66,899.00	\$15,628.87	\$1,319.40		\$16,948.27	25%	\$16,724.75	25%	
Psychosocial Support Services (PSS)	\$317,154.00	\$34,342.51	\$4,234.82	\$14,302.36	\$52,879.69	17%	\$79,288.50	25%	Low service utilization
TOTAL	\$2,174,570.00	\$342,074.66	\$49,196.89	\$34,453.69	\$425,725.24	20%	\$543,642.50	25%	

Underspent over 30%

Overspent over 30%

FY 2023 Part A Recipient Name	FY 2023 Final Formula Award	FY 2023 Final Supplemental Award	FY 2023 Final MAI Award	Total FY 2023 Part A Award
TOTALS	\$392,139,276	\$210,324,140	\$52,156,146	\$654,619,562
New York, NY	\$53,670,400	\$31,694,250	\$8,006,938	\$93,371,588
Los Angeles, CA	\$28,454,673	\$14,530,209	\$3,675,690	\$46,660,572
Washington, DC	\$19,181,358	\$10,656,379	\$2,814,452	\$32,652,189
Atlanta, GA	\$18,917,541	\$9,650,306	\$2,759,413	\$31,327,260
Chicago, IL	\$17,129,329	\$8,381,464	\$2,332,182	\$27,842,975
Miami, FL	\$16,452,284	\$8,484,983	\$2,621,581	\$27,558,848
Houston, TX	\$16,344,668	\$7,997,483	\$2,382,116	\$26,724,267
Philadelphia, PA	\$13,491,782	\$7,793,626	\$1,886,480	\$23,171,888
Dallas, TX	\$12,602,639	\$6,359,551	\$1,602,278	\$20,564,468
Baltimore, MD	\$9,379,886	\$5,531,358	\$1,438,923	\$16,350,167
Fort Lauderdale, FL	\$9,998,943	\$5,031,135	\$1,264,151	\$16,294,229
Boston, MA	\$9,631,166	\$4,583,523	\$1,013,919	\$15,228,608
San Francisco, CA	\$9,169,877	\$5,265,620	\$750,880	\$15,186,377
Newark, NJ	\$7,243,226	\$4,247,289	\$1,153,514	\$12,644,029
San Diego, CA	\$7,492,416	\$3,807,283	\$773,155	\$12,072,854
Orlando, FL	\$6,979,409	\$3,575,228	\$874,974	\$11,429,611
San Juan, PR	\$6,161,313	\$3,635,272	\$1,092,442	\$10,889,027
Tampa, FL	\$6,710,890	\$3,363,454	\$704,750	\$10,779,094
Phoenix, AZ	\$6,712,457	\$3,377,484	\$657,971	\$10,747,912
Detroit, MI	\$6,143,551	\$3,168,750	\$823,090	\$10,135,391
San Bernardino, CA	\$5,475,579	\$2,795,170	\$625,578	\$8,896,327
New Orleans, LA	\$4,777,447	\$2,851,515	\$624,186	\$8,253,148
Denver, CO	\$4,864,674	\$2,538,660	\$394,838	\$7,798,172
West Palm Beach, FL	\$4,392,430	\$2,556,251	\$612,398	\$7,561,079
Oakland, CA	\$4,470,093	\$2,350,423	\$578,706	\$7,399,222
Seattle, WA	\$4,574,246	\$2,405,932	\$382,494	\$7,362,672
Las Vegas, NV	\$4,399,488	\$2,318,780	\$507,424	\$7,225,692
Memphis, TN	\$4,171,652	\$2,132,934	\$685,073	\$6,989,659
Santa Ana, CA	\$4,110,562	\$2,217,049	\$476,702	\$6,804,313
Charlotte, NC	\$4,074,008	\$2,041,517	\$598,754	\$6,714,279
Saint Louis, MO	\$3,956,335	\$2,040,418	\$477,351	\$6,474,104
San Antonio, TX	\$3,704,463	\$1,970,324	\$564,877	\$6,239,664
Jacksonville, FL	\$3,744,522	\$1,944,568	\$509,837	\$6,198,927
Minneapolis, MN	\$3,800,605	\$2,003,135	\$389,269	\$6,193,009
Norfolk, VA	\$3,640,870	\$1,851,687	\$527,472	\$6,020,029
Mineola, NY	\$3,299,547	\$1,969,743	\$424,261	\$5,693,551

New Haven, CT	\$3,218,051	\$1,908,393	\$419,527	\$5,545,971
Austin, TX	\$3,374,977	\$1,774,600	\$388,620	\$5,538,197
Fort Worth, TX	\$3,258,806	\$1,727,639	\$423,611	\$5,410,056
Columbus, OH	\$3,070,528	\$1,580,916	\$304,900	\$4,956,344
Secaucus, NJ	\$2,833,178	\$1,653,516	\$437,348	\$4,924,042
Cleveland, OH	\$2,956,360	\$1,580,592	\$380,266	\$4,917,218
Indianapolis, IN	\$2,955,859	\$1,559,347	\$326,526	\$4,841,732
Baton Rouge, LA	\$2,756,565	\$1,479,597	\$436,141	\$4,672,303
Nashville, TN	\$2,876,743	\$1,477,402	\$312,047	\$4,666,192
Kansas City, MO	\$2,783,105	\$1,471,830	\$282,810	\$4,537,745
Portland, OR	\$2,638,892	\$1,350,675	\$152,032	\$4,141,599
Paterson, NJ	\$2,312,410	\$1,362,359	\$331,445	\$4,006,214
Sacramento, CA	\$2,278,861	\$1,192,324	\$221,922	\$3,693,107
San Jose, CA	\$2,057,034	\$1,088,520	\$257,564	\$3,403,118
Hartford, CT	\$1,776,119	\$1,035,049	\$236,959	\$3,048,127
New Brunswick, NJ	\$1,667,459	\$958,628	\$236,309	\$2,862,396

2018 EFA Part A	Total 2018 Award	% of 2018 Award	2023 Notes	Additional Notes
\$ -	\$95,799,060		2023 - \$1,599,825 - 2.2%	Eligible persons may receive up to
\$ -	\$43,438,851		2023 - RECOMMENDED	\$5000 over 12 Months - EFA alloc
\$ 1,672,508.00	\$32,068,315	6.75%		
\$ -	\$24,447,685		2022 - \$18544	40 Unduplicated Clients served in
\$ 84,246.00	\$27,657,172	0.39%		
\$ -	\$26,571,194			
\$ 441,370.00	\$21,395,841	2.32%		EFA services have an \$800 per c
\$ 1,155,574.00	\$22,540,626	6.42%	2024 EFA Housing - 3.3%	\$2500 Max per household
\$ 530,742.00	\$16,781,597	4%		