

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA

WEDNESDAY DECEMBER 15, 2021 – 11:00PM TO 1:00PM

ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

11:05 am	<ol style="list-style-type: none"> 1. Call to Order and Moment of Silence 2. Welcome and Introductions 3. Adopt Agenda for December 15, 2021 4. Approve Minutes for November 17, 2021
11:15 am	5. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight
11:30 am	<ol style="list-style-type: none"> 6. Other Business PSRA Process update
11:45 pm	7. Announcements and Adjournment
<u>NEXT COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING:</u>	WEDNESDAY JANUARY 26, 2021 11PM TO 1PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

WEDNESDAY, NOVEMBER 17, 2021 – 11:00AM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Carney, Misty		X	Ramos, Claudia	X	
Copley, Mackenzie (<i>Vice Chair</i>)	X				
DeMartino, Peter	X				
Padmore, Gerald (<i>Chair</i>)	X				
Palmer, Kentrell (<i>Kenny</i>)	X				
Shaw-Richardson, Re'ginald		X	COMMUNITY PARTNERS/GUESTS	PRESENT	ABSENT
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Ally, Shabeen	X				
Barnes, Clover	X		CONSULTANTS	PRESENT	ABSENT
Edmonds, Jason	X				
Fortune, Ebony	X				
VISITING COMMISSIONERS	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
			Bailey, Patrice	X	
			Clark, Lamont	X	

HIGHLIGHTS

NOTE: This is a draft version of the November 17, 2021, Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the December 15, 2021, meeting and made available thereafter.

AGENDA

ITEM	DISCUSSION
Call to Order	Gerald P. called the meeting to order at 11:04 am, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Peter D. motioned to adopt the agenda for the November 17, 2021 CPC meeting. Mackenzie C. seconded. The agenda was adopted unanimously.
Review and Approval of the Minutes	Kenny P. motioned to approve the meeting minutes for the September 29, 2021 meeting. Claudia R. seconded. The minutes were approved unanimously.



	<p>The minutes for October 27, 2021 meeting was automatically approved due to the absence of the majority at that meeting.</p>
<p>Ryan White HIV/AIDS Program (RWHAP) Reports & Financial Oversight</p>	<p>Clover Barnes presented the Recipient and Closeout Reports. The Part A and Part A MAI Funding Monthly Fiscal and Recipient report is for the period of September 1 – 30, 2021.</p> <p><u>FISCAL STATUS</u> For Part A and Part A MAI in August (36) of (39) invoices have been received.</p> <p><u>PART A FISCAL SUMMARY</u> Part A expenditures are at 39% and should be at 58%.</p> <p>The service area affected by an unprocessed invoice is Early Intervention Services (EIS).</p> <p>Services spending 30% below expected are Early Intervention Services (EIS) Regional Early Intervention Services (EIS), Home and Community-Based Health Services (HCBS), Medical Nutrition Therapy (MNT), and Medical Transportation (MT). The underspending is in part because the service categories involve outreach and activities that require people going out and finding hi-risk individuals which has been difficult during these pandemic times. Providers are underspending in MNT and there are some providers who haven't invoiced for MT, however, expenditures in MT are usually higher in the winter months and lower in the warmer month, therefore, better utilization is expected in the coming months.</p> <p><u>PART A MAI FISCAL SUMMARY</u> Part A MAI expenditures are at 40% and should be at 58%.</p> <p>Service areas affected by unprocessed invoices are Early Intervention Services (EIS), Regional Early Intervention Services (EIS), Home and Community-Based Health Services (HCBS), Medical Nutrition Therapy (MNT), and Medical Transportation (MT).</p> <p>Services spending 30% below expected are Early Intervention Services (EIS) and Substance Abuse Services – Outpatient (SASO).</p> <p><u>FISCAL SUMMARY UBC</u> UBC expenditures are at 56% and should be at 58%.</p> <p>Services spending 30% below expected are Oral Health Care (OH) because of low utilization, and Substance Abuse Services –Outpatient (SASO).</p> <p>The service spending 30% above expected is Outpatient/Ambulatory Health Services (OAHS).</p>



RECIPIENT REPORT

GY 30 Closeout. Clover discussed the Closeout Report spreadsheet and explained the HIV Emergency Relief Grant (HAER) now known as the Part A grant's, allocations, awards, expenditures and the unexpended for GY 30. There is 2 million unspent and 1.7 million in carryover that will have to be allocated. There will be discussions on allocation after the Thanksgiving holiday. The Ending the Epidemic (EHE) funders (CDC and HRSA) are very interested in Rapid ART expansion, therefore, that may be a category where money can be moved.

Request for Applications (RFA). The Ryan White Part A RFA closed on Friday November 12, 2021 and the submitted applications are now under review. A separate RFA for DC RW Part B funds (for DC only services), will be released November 19, 2021 and will be due January 7, 2022.

Mackenzie asked if any action should be taken to move money around. Clover indicated that that is not necessary right now but her staff will have a meeting in the next couple of weeks to look into what to do about un-utilized funds.

Mackenzie asked if HRSA is being understanding about the underspending. Clover indicated that HRSA has waived penalties for grant years 30 and 31. She further explained that HAHSTA would not receive a penalty anyway because HRSA penalizes for underspending the formula portion of a grant, of which HAHSTA is always able to spend. The supplemental portion of the grant is subject to increase or decrease based on HRSA's funding and their algorithms.

Gerald indicated that there was some confusion about the Part A grants. Clover indicated that she received an email from 3 Virginia providers indicating that they had not received notification of the change in the Part A grants. Clover outlined a number of steps taken in informing the community of the RFA and the change from Fee for Service to a Fee for Value model.

Other Business

PSRA Status – Peter asked how the PSRA process will move forward now that Part A has moved to a 5 year application process (*sic*). Will there be an annual PSRA process or one major PSRA process with mini topics in the subsequent years? Clover indicated that she would prefer to do one major PSRA and have an update each proceeding year (show data, what happened in that year, and discussed any adjustments or emerging issues that need to be addressed). Peter would like the CPC to consider having a full PSRA process in association with the HRSA application. Lamont indicated that his suggestion would be bought before the Executive Committee as a recommendation from the CPC at tomorrow's meeting. Peter further indicated that maybe during the off year, information could focus less on Ryan White and more about Prevention funding and activity and/or housing, etc. Lamont indicated that the Integrated Strategies Committee (ISC) is serving as an advisory committee for EHE and will therefore get some information around prevention funding. The prevention money was spread out over three (3)

	different shops. Hopefully we can get consolidated information sourcing to present out to COHAH as a whole.
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ANNOUNCEMENTS/OTHER DISCUSSION

Gerald announced that HRSA is having a World AIDS day event on December 1st from 11:00am-12:00pm. Gerald will also participate in a World AIDS Day event with the Alexandria Commission on Health and HIV, and Alexandria City Health Department partnering with Delta Sigma Theta, Inc.

HANDOUTS

- November 17, 2021, Comprehensive Planning Committee (CPC) Meeting Agenda
- September 29, 2021, Comprehensive Planning Committee (CPC) Meeting Minutes
- October 27, 2021, Comprehensive Planning Committee (CPC) Meeting Minutes
- Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding) Year 31 – Reporting Period: September 2021

MEETING ADJOURNED	11:44 AM	NEXT MEETING	WEDNESDAY, DECEMBER 15, 2021 11:00am to 1:00pm ZOOM CONFERENCE AND VIDEO CALL
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Date: December 15, 2021

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 31 - Reporting Period: October 1 – 31, 2021**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 31 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **The GY 31 award has been received in the amount \$31,479,527.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identifies the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI in October 2021, (32) of (39) invoices have been received.

SERVICE DELIVERY CHALLENGES

DC: N/A

MD: N/A

VA: N/A

PART A FISCAL SUMMARY

Part A expenditures are 43% and should be 67%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)

Regional Early Intervention Services (REIS)

Health Insurance Premium and Cost Sharing Assistance (HIPCSA)
Medical Case Management (MCM)
Linguistic Services (LS)
Medical Transportation (MT)
Outreach Services (OS)
Psychosocial Support Services (PSS)

Services 30% below expected:

Early Intervention Services (EIS)
Regional Early Intervention Services (EIS)
Home and Community-Based Health Services (HCBS)
Medical Nutrition Therapy (MNT)

Services 30% above expected:

N/A

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 46% and should be 67%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Outpatient/Ambulatory Health Services (OAHS)
Mental Health Services (MH)
Substance Abuse Services –Outpatient (SASO)

Services 30% below expected:

Early Intervention Services (EIS)
Substance Abuse Services – Outpatient (SASO)
Psychosocial Support Services (PSS)

Services 30% above expected:

N/A

UBC FISCAL SUMMARY

UBC expenditures are 62% and should be 67%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

N/A

Services 30% below expected:

Oral Health Care (OH)

Substance Abuse Services –Outpatient (SASO)

Services 30% above expected:

N/A

RECIPIENT REPORT

1. **GY 31 Closeout.** The Recipient and her team are working diligently to ensure funds are spent down as much as possible and notifications of any reprogrammings will be noted in next month’s report. HRSA anticipates significant underspending from Ryan White grants due to the COVID-19 pandemic. HRSA has waived the underspending penalties for Parts A and B for FY 20 and FY 21. Carryover will be requested.