

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA

WEDNESDAY AUGUST 26, 2020 – 11:00AM
ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING
ELECTRONIC – ONLINE MEETING

Note: all times are approximate

11:05 pm	<ol style="list-style-type: none"> 1. Call to Order and Moment of Silence 2. Welcome and Introductions 3. Adopt Agenda for August 26, 2020 4. Approve Minutes for July 22, 2020
11:15 pm	5. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight
11:45 pm	6. Other Business
12:15 pm	7. Announcements and Adjournment
<p><u>NEXT RESEARCH & EVALUATION COMMITTEE (REC) MEETING:</u></p>	<p>WEDNESDAY SEPTEMBER 23, 2020 11AM TO 1PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)</p>

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

WEDNESDAY, AUGUST 26, 2020 – 11:00AM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Copley, Mackenzie (<i>Vice Chair</i>)	X				
DeMartino, Peter	X				
Morse, Ka'leef	X				
Padmore, Gerald (<i>Chair</i>)	X				
Shaw-Richardson, Re'ginald	X		COMMUNITY PARTNERS/GUESTS	PRESENT	ABSENT
Zoerkler, Jennifer		X			
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Barnes, Clover	X				
Edmonds, Jason	X		CONSULTANTS	PRESENT	ABSENT
Fortune, Ebony	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
			Bailey, Patrice	X	
			Clark, Lamont	X	

HIGHLIGHTS

NOTE: This is a draft version of the August 26, 2020 Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the September 23, 2020 meeting and made available thereafter.

AGENDA

ITEM	DISCUSSION
Call to Order	Gerald P. called the meeting to order at 11:08 am, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Mackenzie C. motioned to adopt the Comprehensive Planning Committee Agenda for August 26, 2020. Peter D. seconded. The agenda was adopted unanimously.



<p>Review and Approval of the Minutes</p>	<p>Ka'leef M. motioned to approve the Comprehensive Planning Committee Minutes from July 22, 2020. Mackenzie seconded. The minutes were approved unanimously.</p>
<p>Ryan White HIV/AIDS Program (RWHAP) Reports & Financial Oversight</p>	<p>Clover Barnes reported for the Recipient</p> <p><u>SERVICE DELIVERY CHALLENGES</u></p> <ul style="list-style-type: none"> • For Part A and Part A MAI in June 2020, (40) of (41) invoices have been received. • DC: No challenges. MD: No challenges. VA: No challenges. <p>PART A FISCAL SUMMARY</p> <ul style="list-style-type: none"> • Part A expenditures are at 24% and should be at 33%. • The service area affected by unprocessed invoices is Medical Case Management. • Services spending at 30% below expected are Early Intervention services (EIS), Medical Case Management, Other Professional Services (OPS), Linguistic Services (LS), Medical Transportation (MT), and Outreach Services (OS). This is partly due to the pandemic. A conversation about re-programming will begin around October. • There are no services spending 30% above expected. <p>PART A MAI FISCAL SUMMARY</p> <ul style="list-style-type: none"> • Part A MAI expenditures are at 24% and should be at 33%. • There are no service areas affected by unprocessed invoices. • Services spending 30% below expected are Outpatient/Ambulatory Health Services, and Substance Abuse Services - Outpatient • There are no services spending 30% above expected. <p>UBC FISCAL SUMMARY</p> <ul style="list-style-type: none"> • UBC expenditures are at 29% and should be at 33%. • The service area affected by an unprocessed invoice is Oral Health Care also due to COVID. Dentist are mostly accepting patients on an emergency basis. • Services spending at 30% below expected are Outpatient/Ambulatory Health Services, Oral Health Care, Substance Abuse Services – Outpatient, and Housing Case Management and Referral • The service spending 30% above expected is Non-medical Case Management Services. <p>A soft close is conducted in the month of September as procedure for grant close-out. True expenses can be seen and drive discussions around re-programming. The information can be used for the first part of the grant year in October.</p>

Other Business	Ka'leef reminded the committee to conduct the PSRA process in accordance with the approved modified schedule. The first data meeting is scheduled for September.
Follow-up Items	None

ANNOUNCEMENTS/OTHER DISCUSSION

None

HANDOUTS

- August 26, 2020 Comprehensive Planning Committee (CPC) Meeting Agenda
- July 22, 2020 Comprehensive Planning Committee (CPC) Meeting Minutes
- Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding) Year 29 – Reporting Period: June 2020
- Fiscal Roll-up Report – June 2020

MEETING ADJOURNED	11:22 AM	NEXT MEETING	WEDNESDAY, SEPTEMBER 23, 2020 11:00am to 1:00pm ZOOM CONFERENCE AND VIDEO CALL
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I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:		Signature of:	Date:
Date the Minutes were approved by the Comprehensive Planning Committee (CPC):		Ka'leef Stanton Morse, MHS, MBA Government Co-Chair	