



The **Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)** will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

# **COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA**

**WEDNESDAY, APRIL 26, 2023 11:00PM TO 1:00PM**

**ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING**

*ELECTRONIC – ONLINE MEETING*

**Note: all times are approximate**

<b>11:05 am</b>	<ol style="list-style-type: none"> <li>1. Call to Order and Moment of Silence</li> <li>2. Welcome and Introductions</li> </ol>
<b>11:10 am</b>	<ol style="list-style-type: none"> <li>3. Adopt Agenda for April 22, 2023</li> <li>4. Approve Minutes for March 22, 2023</li> </ol>
<b>11:15 am</b>	5. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight
<b>11:30 am</b>	<ol style="list-style-type: none"> <li>6. Other Business</li> <li>PSRA Data Request Update</li> </ol>
<b>12:15 pm</b>	7. Announcements and Adjournment
<b><u>NEXT COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING:</u></b>	<b>WEDNESDAY MAY 24, 2023 11PM TO 1PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)</b>

# COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

**WEDNESDAY, MARCH 22, 2023 – 11:00AM**

**ZOOM CONFERENCE AND VIDEO CALL**

ELECTRONIC – ONLINE MEETING

<b>ATTENDEES/ROLL CALL</b>					
<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMITTEE MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Carney, Misty		X			
Clark, Lamont ( <i>Gov. Co-Chair</i> )	X				
Copley, Mackenzie ( <i>Vice Chair</i> )		X			
DeMartino, Peter	X				
Padmore, Gerald ( <i>Committee Chair</i> )	X				
Palmer, Kentrell ( <i>Kenny</i> )		X			
Ramos, Claudia	X		<b>COMMUNITY PARTNERS/GUESTS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Shaw-Richardson, Re'ginald	X				
<b>RYAN WHITE RECIPIENT STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>			
Edmonds, Jason	X				
Smith, Avemaria ( <i>Recipient</i> )	X		<b>CONSULTANTS</b>	<b>PRESENT</b>	<b>ABSENT</b>
<b>HAHSTA STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSION SUPPORT STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
Price Ashley	X		Bailey, Patrice	X	
			Johnson, Alan	X	

## **HIGHLIGHTS**

*NOTE: This is a draft version of the March 22, 2023, Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the April 27, 2023, meeting and made available thereafter.*

## **AGENDA**

<b>ITEM</b>	<b>DISCUSSION</b>
<b>Call to Order</b>	Gerald P. called the meeting to order at 11:07 am, followed by a moment of silence and introductions.

<b>Review and Adoption of the Agenda</b>	Gerald assumed the motion to adopt the agenda for March 22, 2023. The agenda was adopted as presented.		
<b>Review and Approval of the Minutes</b>	Gerald assumed the motion to approve the meeting minutes. The minutes were approved as presented.		
<b>Ryan White HIV/AIDS Program (RWHAP) Reports &amp; Financial Oversight</b>	<p><b>Avemaria (Ave) S. presented the Recipient Report</b></p> <p>The Enterprise Government Management System (EGMS) was temporarily taken offline in preparation to launch EGMS 2.0. There were some conversion issues and significant glitches in the system that resulted in an inability to provide a financial report this month. However, invoices continue to be paid and there has been no interruption in services. The January and February Financial Reports will be presented in April.</p>		
<b>Other Business</b>	<p>PSRA Data Request Discussion</p> <p>Peter D. spoke about some alarming recent surveillance trends in Maryland including perinatal HIV transmissions, and massive increases in STI among pregnant women, childbearing Marylanders and their partners. MDH is also noticing a trend of acute HIV infection being diagnosed while seroconverting. This diagnosis has been determined through testing for MPox and/or COVID. Typically, MDH sees a diagnosis of 12 acute HIV cases per year, however, in the past six (6) months, MDH has diagnosed one (1) acute case per week. Lamont asked if programs or funding opportunities are being designed around these trends. Peter indicated that they are looking for new partnerships and developing pilots that will address more immediate responses to care. More will be discussed during the presentation at the COHAH General Body meeting tomorrow.</p>		
<b>ANNOUNCEMENTS/OTHER DISCUSSION</b>			
None announced.			
<b>HANDOUTS</b>			
<ul style="list-style-type: none"> <li>• March 22, 2023, Comprehensive Planning Committee (CPC) Meeting Agenda</li> <li>• February 22, 2023, Comprehensive Planning Committee (CPC) Meeting Minutes</li> </ul>			
<b>MEETING ADJOURNED</b>	<b>11:32am</b>	<b>NEXT MEETING</b>	<b>WEDNESDAY, APRIL 27, 2023 11:00am to 1:00pm ZOOM CONFERENCE AND VIDEO CALL</b>

**Date: April 26, 2023**

**To: Comprehensive Planning Committee (CPC)**

**From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff**

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)  
Year 32 - Reporting Period: January 1-31, 2023 and February 1-28, 2023**

**Part A and Part A MAI.** The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 32 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 32 the recipient received the full award in the amount \$33,345,898.00.**

**Notes on Overview.** The fiscal spreadsheets list the service categories by Part and jurisdiction and identifies the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

## **FISCAL STATUS**

For Part A and Part A MAI in **January 2023**, of the twenty-eight (**28**) providers, twenty-six (**26**) subrecipients submitted payment requests that were processed, and two (**2**) providers have not submitted their January invoices.

For Part A and Part A MAI in **February 2023**, of the twenty-eight (**28**) providers, twenty-six (**26**) subrecipients submitted payment requests that were processed, and two (**2**) providers have not submitted their February invoices.

## **SERVICE DELIVERY CHALLENGES**

**DC:** No challenges.

**MD:** No challenges.

**VA:** No challenges.

## **PART A FISCAL SUMMARY**

**January 2023**

**Part A expenditures are 65% and should be 92%.** (Overall Expenditure rates by funding source for the reporting period)

**Service areas affected by unprocessed invoices:**

Oral Health Care (OH)
Medical Transportation (MT)

**Services 30% below expected:**

Outpatient/Ambulatory Health Services (OAHS)
Early Intervention Services (EIS)
Medical Case Management (MCM)
Food Bank/Home Delivered Meals (FBHDM)

**Services 30% above expected:**

N/A

**February 2023**

**Part A expenditures are 83% and should be 100%.** (Overall Expenditure rates by funding source for the reporting period)

**Service areas affected by unprocessed invoices:**

Outpatient/Ambulatory Health Services (OAHS)
Early Intervention Services (EIS)
Oral Health Care (OH)
Medical Case Management (MCM)
Non-Medical Case Management Services (NMCM)
Outreach Services (OS)
Medical Transportation (MT)
Psychosocial Support Services (PSS)

**Services 30% below expected:**

Early Intervention Services (EIS)
Medical Case Management (MCM)
Food Bank/Home Delivered Meals (FBHDM)

**Services 30% above expected:**

N/A

**PART A MAI FISCAL SUMMARY**

**January 2023**

**Part A MAI expenditures are 65% and should be 92%.** (Overall Expenditure rates by funding source for the reporting period)

**Service areas affected by unprocessed invoices:**

N/A

**Services 30% below expected:**

Outpatient/Ambulatory Health Services (OAHS)
Mental Health Services (MHS)

**Services 30% above expected:**

N/A

**February 2023**

**Part A MAI expenditures are 78% and should be 100%.** (Overall Expenditure rates by funding source for the reporting period)

**Service areas affected by unprocessed invoices:**

Outpatient/Ambulatory Health Services (OAHS)
Mental Health Services (MHS)

**Services 30% below expected:**

Outpatient/Ambulatory Health Services (OAHS)
Mental Health Services (MHS)

**Services 30% above expected:**

N/A

## RECIPIENT REPORT

1. **Invoicing:** There continue to be widespread challenges with processing invoices in the Electronic Grants Management System 2.0 (EGMS 2.0). These challenges include user access (sub-recipient and HAHSTA staff), user navigation, data migration issues, missing staff assignments and system glitches. As a result, a process was established to review and approve invoices outside of EGMS. January and February expenditure data are presented in this report.
2. **Expenditures:** Part A expenditures will continue to be paid and reconciled throughout the liquidation period. Expenditures are considered final when HRSA accepts the Recipients Final Expenditure Report.
3. **Part A Continuations:** Part A GY33 continuations remain a priority for Recipient staff working in EGMS 2.0. Service delivery is ongoing, despite the delays in fully executing the awards.