

## **COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA**

**WEDNESDAY DECEMBER 16, 2020 – 11:00PM TO 1:00PM**

**ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING**

*ELECTRONIC – ONLINE MEETING*

**Note: all times are approximate**

11:05 pm	<ol style="list-style-type: none"> <li>1. Call to Order and Moment of Silence</li> <li>2. Welcome and Introductions</li> <li>3. Adopt Agenda for December 16, 2020</li> <li>4. Approve Minutes for November 18, 2020</li> </ol>
11:15 pm	<ol style="list-style-type: none"> <li>5. Ryan White HIV/AIDS Program (RWHAP) – Reports &amp; Financial Oversight</li> <li>6. PSRA Agendas</li> </ol>
11:45 pm	<ol style="list-style-type: none"> <li>7. Other Business</li> </ol>
12:15 pm	<ol style="list-style-type: none"> <li>8. Announcements and Adjournment</li> </ol>
<p><b><u>NEXT COMPREHENSIVE PLANNING          COMMITTEE (CPC) MEETING:</u></b></p>	<p><b>WEDNESDAY JANUARY 27, 2020          11PM TO 1PM          ELECTRONIC MEETING VIA ZOOM VIDEO          CONFERENCING (ONLINE)</b></p>

# COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

**WEDNESDAY, DECEMBER 16, 2020 – 11:00AM**

**ZOOM CONFERENCE AND VIDEO CALL**

**ELECTRONIC – ONLINE MEETING**

<b>ATTENDEES/ROLL CALL</b>					
<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMITTEE MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Copley, MacKenzie ( <i>Vice Chair</i> )	X				
DeMartino, Peter	X				
Padmore, Gerald ( <i>Chair</i> )	X				
Shaw-Richardson, Re'ginald		X	<b>COMMUNITY PARTNERS/GUESTS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Zoerkler, Jennifer	X				
<b>RYAN WHITE RECIPIENT STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>			
Barnes, Clover	X				
Edmonds, Jason	X		<b>CONSULTANTS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Fortune, Ebony		X			
<b>HAHSTA STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSION SUPPORT STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
Pettigrew, Kenneth		X	Bailey, Patrice	X	
			Clark, Lamont	X	

## **HIGHLIGHTS**

*NOTE: This is a draft version of the December 16, 2020 Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the January 27, 2020 meeting and made available thereafter.*

## **AGENDA**

<b>ITEM</b>	<b>DISCUSSION</b>
<b>Call to Order</b>	Gerald P. called the meeting to order at 11:12 am, followed by a moment of silence and introductions.
<b>Review and Adoption of the Agenda</b>	Peter D. motioned to adopt the Comprehensive Planning Committee Agenda for December 16, 2020. Jennifer Z. seconded. The agenda was adopted unanimously.
<b>Review and Approval of the Minutes</b>	Jennifer motioned to approve the Comprehensive Planning Committee Minutes from November 18, 2020. MacKenzie C. seconded. The minutes were approved unanimously.



<p><b>Ryan White          HIV/AIDS Program          (RWHAP) Reports &amp;          Financial Oversight</b></p>	<p><b>Clover Barnes reported for the Recipient</b></p> <ul style="list-style-type: none"> <li>• Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding) Year 30 is for reporting period: October 1 – 31, 2020</li> <li>• Part A GY'29 carryover request for \$938,440 was received on September 16, 2020 and has been added to the total award for GY'30 totaling \$32,242,116.</li> </ul> <p><b><u>FISCAL STATUS</u></b></p> <ul style="list-style-type: none"> <li>• Part A and Part A MAI in October 2020, (41) of (41) invoices have been received.</li> </ul> <p><b><u>PART A FISCAL SUMMARY</u></b></p> <ul style="list-style-type: none"> <li>• Part A expenditures are at 47% and should be at 67%.</li> <li>• Added \$469,220 of carryover funds to Emergency Financial Assistance and Non-Medical Case Management. The allocation may change.</li> <li>• Services spending 30% below expected are Early Intervention Services (EIS), Medical Case Management, Linguistic Services (LS), and Outreach Services (OS).</li> </ul> <p><b><u>PART A MAI FISCAL SUMMARY</u></b></p> <ul style="list-style-type: none"> <li>• Part A MAI expenditures are at 50% and should be at 67%.</li> <li>• Services spending 30% below expected are Outpatient/Ambulatory Health Services, and Medical Case Management.</li> </ul> <p><b><u>UBC FISCAL SUMMARY</u></b></p> <ul style="list-style-type: none"> <li>• UBC expenditures are at 54% and should be at 67%.</li> <li>• Reprogrammed \$500,000 from Housing Case Management, \$400,000 from Oral Health and \$100,000 from Outpatient Ambulatory Service to put \$1,000,000 into Non-Medical Case Management Services.</li> <li>• Added \$469,220 of carryover funds to the Food Bank service category.</li> <li>• There are no services spending above 30% because of the reprogramming.</li> <li>• Services spending 30% below expected are Outpatient/Ambulatory Health Services, Oral Health Care, Substance Abuse Services – Outpatient, and Housing Case Management and Referral.</li> </ul>
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	<p><b><u>RECIPIENT REPORT</u></b></p> <p>There have been delays in the reconciliation of the government fiscal year end close out, therefore recommendations for use of carryover funding have been delayed although more information has been given. Every December an Estimated Unobligated Balance Report must be submitted by December 31<sup>st</sup> to request carryover in the event money is left over. Jennifer was asked to sign the report in the absence of a Government Co-Chair.</p>
<p><b>PSRA Agendas</b></p>	<p>Lamont C. indicated that the PSRA Jurisdictional Meeting Agendas are basically the same in format. Different people may present in the different jurisdictions. Not much has changed in terms of service needs, however, the process may be slightly different because of the time of year, and the pandemic. MacKenzie suggested documenting the break times in the agendas.</p> <p>MacKenzie asked about the Government Co-Chair position once occupied by Kaleef Morse. Lamont indicated that the position must be announced and posted. He further indicated that the position is not just for Government Co-Chair but also a supervisory position in HAHSTA. The new position will include supervision of COHAH, POWAB and another program within the division. Lamont will follow up with the Division Chief.</p>
<p><b>Follow-up Items</b></p>	<p>None</p>

<b>ANNOUNCEMENTS/OTHER DISCUSSION</b>			
<p>Peter announced Dennis Rivera as the new Deputy for the Maryland Department of Health.</p>			
<b>HANDOUTS</b>			
<ul style="list-style-type: none"> <li>• December 16, 2020 Comprehensive Planning Committee (CPC) Meeting Agenda</li> <li>• November 18, 2020 Comprehensive Planning Committee (CPC) Meeting Minutes</li> <li>• Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding) Year 29 – Reporting Period: October 2020</li> <li>• Fiscal Roll-up Report – October 2020</li> </ul>			
<b>MEETING          ADJOURNED</b>	<p>11:52 AM</p>	<b>NEXT          MEETING</b>	<p><b>WEDNESDAY, JANUARY 27, 2020</b>  <b>11:00am to 1:00pm</b>  <b>ZOOM CONFERENCE AND VIDEO CALL</b></p>

**GY'31/FY'21 PRIORITY SETTING & RESOURCE ALLOCATION (PSRA) PROCESS**  
**WASHINGTON, DC JURISDICTIONAL PSRA**  
**MEETING AGENDA**  
**TUESDAY, JANUARY 12, 2021 – 2:00PM TO 5:00PM**  
**ONLINE**

*Note: all times are approximate*

2:00 pm	1. Call To Order, Moment of Silence, and Introductions
2:05 pm	2. GY'31/FY'21 PSRA Process Review: Jennifer Zoerkler & Clover Barnes <ul style="list-style-type: none"> <li>Clarifying Information, expectations and outcomes</li> </ul>
2:15 pm	3. Epidemiological Overview: Jenevieve Opoku, Behavioral Scientist; DC Health
3:00 pm	4. Service Utilization and Spending: Dr. Hodan Eyow, Data Manager – DC Health
3:30 pm	5. Part B in the Jurisdiction: Clover Barnes, Recipient – DC Health
4:00 pm	6. The Service System for GY'31 (March 1, 2021 to February 28, 2022) Jennifer Zoerkler & Clover Barnes <ul style="list-style-type: none"> <li>GY'31/FY'21 Service Category Descriptions</li> </ul>
4:15 pm	7. Priority Setting for the Jurisdiction - Lamont Clark <ul style="list-style-type: none"> <li>Review of Washington D.C. Priorities from past 2 years</li> <li>Setting of Washington D.C. Priorities for GY'31/FY'21</li> </ul>
4:30 pm	8. Resource Allocation for the Jurisdiction – Jennifer Zoerkler <ul style="list-style-type: none"> <li>Review of Washington D.C. Allocations from past 2 years</li> <li>Setting of Washington D.C. Allocations for GY'31/FY'21</li> </ul>
4:50 pm	9. Next Steps in PSRA Process
4:55 pm	10. Announcements and Adjournment
<b>NEXT GY31 PSRA MEETING:</b> <b>FULL PLANNING COMMISSION MEETING</b> <b>FOR EMA-WIDE PSRA</b>	
<b>Thursday January 28, 2019</b> <b>6:00pm – 8:00pm</b> <b>Zoom Online Meeting</b>	

**GY'31/FY'21 PRIORITY SETTING & RESOURCE ALLOCATION (PSRA) PROCESS**  
**SUBURBAN MD JURISDICTIONAL PSRA**  
**MEETING AGENDA**  
**MONDAY, JANUARY 11, 2021 – 2:00PM TO 5:00PM**  
**ONLINE**

**Note: all times are approximate**

2:00 pm	1. Call To Order, Moment of Silence, and Introductions
2:05 pm	2. GY'31/FY'21 PSRA Process Review: Jennifer Zoerkler & Clover Barnes <ul style="list-style-type: none"> <li>Clarifying information, expectations and outcomes</li> </ul>
2:15 pm	3. Epidemiological Overview: Colin Flynn, Maryland Department of Health (MDH)
3:00 pm	4. Service Utilization and Spending: Dr. Hodan Eyow, Data Manager - DC Health
3:30 pm	5. Part B in the Jurisdiction: Maryland Department of Health (MDH)
4:00 pm	6. The Service System for GY'30 (March 1, 2021 to February 28, 2022) Jennifer Zoekler & Clover Barnes <ul style="list-style-type: none"> <li>GY'30/FY'20 Service Category Descriptions</li> </ul>
4:15 pm	7. Priority Setting for the Jurisdiction - Lamont Clark <ul style="list-style-type: none"> <li>Review of Suburban Maryland Priorities from past 2 years</li> <li>Setting of Suburban Maryland Priorities for GY'31/FY'21</li> </ul>
4:30 pm	8. Resource Allocation for the Jurisdiction – Jennifer Zoerkler <ul style="list-style-type: none"> <li>Review of Suburban Maryland Allocations from past 2 years</li> <li>Setting of Suburban Maryland Allocations for GY'31/FY'21</li> </ul>
4:50 pm	9. Next Steps in PSRA Process
4:55 pm	10. Announcements and Adjournment
<b>NEXT GY31 PSRA MEETING:</b> <b>D.C. JURISDICTION PSRA MEETING</b>	
<b>Tuesday January 12, 2021</b> <b>Online</b>	

**GY'31/FY'21 PRIORITY SETTING & RESOURCE ALLOCATION (PSRA) PROCESS**  
**NORTHERN VA JURISDICTIONAL PSRA**  
**MEETING AGENDA**  
**MONDAY, JANUARY 11, 2021 – 10:00AM TO 1:00PM**  
**ZOOM ONLINE MEETING**

**Note: all times are approximate**

10:00 am	1. Call To Order, Moment of Silence, and Introductions
10:05 am	2. GY'31/FY'21 PSRA Process Review: Jennifer Zoekler & Clover Barnes <ul style="list-style-type: none"> <li>Clarifying Information, expectations and outcomes</li> </ul>
10:15 am	3. Epidemiological Overview: Carrie Walker, HIV Services Analyst - Virginia Department of Health (VDH)
11:00 am	4. Service Utilization and Spending Data: Dr. Hodan Eyow, Data Manager – DC Health
11:30 pm	5. Part B in the Jurisdiction: Ashley Yocum, HIV Care Services Planner - Virginia Department of Health (VDH)
12:00 pm	6. The Service System for GY'30 (March 1, 2020 to February 28, 2021) Jennifer Zoekler & Clover Barnes <ul style="list-style-type: none"> <li>GY'31/FY'21 Service Category Descriptions</li> </ul>
12:15 pm	7. Priority Setting for the Jurisdiction - Lamont Clark <ul style="list-style-type: none"> <li>Review of Northern VA Priorities from past 2 years</li> <li>Setting of Northern VA Priorities for GY'31/FY'21</li> </ul>
12:30 pm	8. Resource Allocation for the Jurisdiction – Jennifer Zoekler <ul style="list-style-type: none"> <li>Review of Northern VA Allocations from past 2 years</li> <li>Setting of Northern VA Allocations for GY'30/FY'20</li> </ul>
12:50 pm	9. Next Steps in PSRA Process
12:55 pm	10. Announcements and Adjournment
<b>NEXT 2020 PSRA MEETING:</b> <b>MARYLAND JURISDICTION PSRA MEETING</b>	
<b>Monday January 11, 2021</b> <b>2:00pm – 5:00pm</b> <b>Zoom Online Meeting</b>	

**Date: December 16, 2020**

**To: Comprehensive Planning Committee (CPC)**

**From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff**

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)  
Year 30 - Reporting Period: October 1 – 31, 2020**

**Part A and Part A MAI.** The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 30 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. 1. The Part A GY 29 carryover request for \$938,440 was received on September 16, 2020 and has been added to the total award for GY30. **The GY 30 award has been received in the amount \$32,242,116.**

**Notes on Overview.** The fiscal spreadsheets list the service categories by Part and jurisdiction and identifies the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

### **FISCAL STATUS**

For Part A and Part A MAI in October 2020, (41) of (41) invoices have been received.

### **SERVICE DELIVERY CHALLENGES**

**DC:** No challenges.

**MD:** No challenges.

**VA:** No challenges.

### **PART A FISCAL SUMMARY**

**Part A expenditures are 47% and should be 67%.** (Overall Expenditure rates by funding source for the reporting period)

Added \$469,220 of carryover funds to Emergency Financial Assistance.

**Service areas affected by unprocessed invoices:**

N/A

**Services 30% below expected:**

Early Intervention Services (EIS)
Medical Case Management
Linguistic Services (LS)
Outreach Services (OS)

**Services 30% above expected:**

N/A

**PART A MAI FISCAL SUMMARY**

**Part A MAI expenditures are 50% and should be 67%.** (Overall Expenditure rates by funding source for the reporting period)

**Service areas affected by unprocessed invoices:**

N/A

**Services 30% below expected:**

Outpatient/Ambulatory Health Services
Medical Case Management

**Services 30% above expected:**

N/A

**UBC FISCAL SUMMARY**

**UBC expenditures are 54% and should be 67%.** (Overall Expenditure rates by funding source for the reporting period)

Reprogrammed \$500,000 from Housing Case Management, \$400,000 from Oral Health and \$100,000 from Outpatient Ambulatory Service to put \$1,000,000 into Non-Medical Case Management Services.

Added \$469,220 of carryover funds to Food Bank service category.

**Service areas affected by unprocessed invoices:**

N/A

**Services 30% below expected:**

Outpatient/Ambulatory Health Services
Oral Health Care
Substance Abuse Services - Outpatient
Housing Case Management and Referral

**Services 30% above expected:**

N/A
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**RECIPIENT REPORT**

1. There have been delays in the reconciliation of the government fiscal year end close out, therefore recommendations for use of carryover funding has been delayed.

Report through October 2020

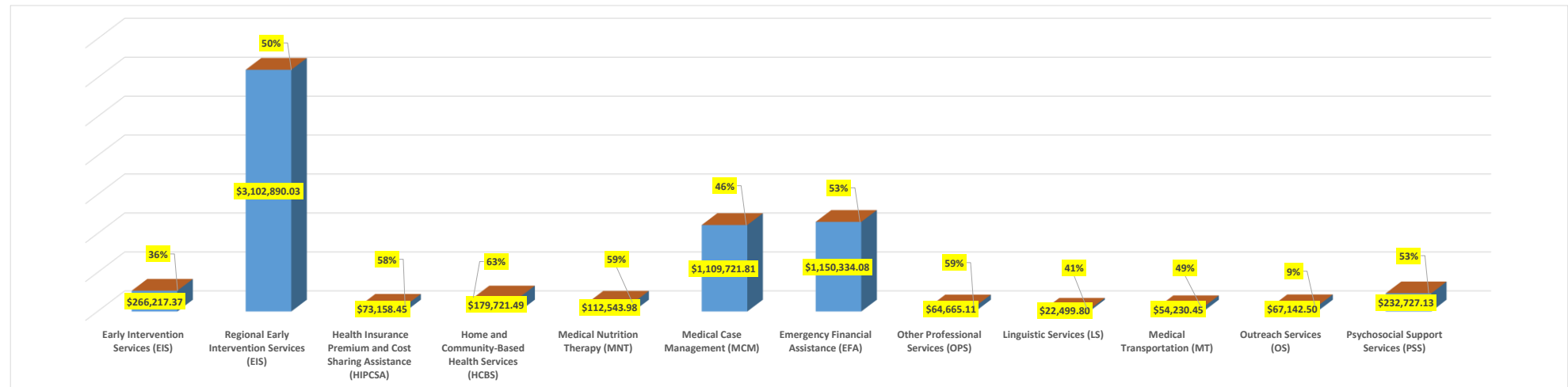
Jurisdiction	Current Award - Finalized	Expenditures	Remaining Balance	Percent Spent	Comments
District of Columbia - Part A	9,337,671	4,718,407	4,619,264	50.5%	
District of Columbia - MAI	1,333,946	817,181	516,765	61.3%	
District of Columbia - UBC	11,056,837	5,992,136	5,064,701	54.2%	
<b>District of Columbia Subtotal</b>	<b>21,728,454</b>	<b>11,527,724</b>	<b>10,200,730</b>	<b>53.1%</b>	
Northern Virginia -- MAI	362,605	192,878	169,727	53%	
<b>Northern Virginia Subtotal</b>	<b>1,411,168</b>	<b>625,875</b>	<b>785,293</b>	<b>44%</b>	
Suburban Maryland - Part A	2,844,566	1,027,115	1,817,451	36.1%	
Suburban Maryland -- MAI	952,077	323,716	628,361	34.0%	
<b>Suburban Maryland Subtotal</b>	<b>3,796,643</b>	<b>1,350,831</b>	<b>2,445,812</b>	<b>35.6%</b>	
West Virginia - Part A	421,200	257,333	163,867	61.1%	
<b>West Virginia Subtotal</b>	<b>421,200</b>	<b>257,333</b>	<b>163,867</b>	<b>61.1%</b>	
<b>TOTAL -- Part A</b>	<b>13,652,000</b>	<b>6,435,852</b>	<b>7,216,148</b>	<b>47.1%</b>	
<b>TOTAL -- MAI</b>	<b>2,648,628</b>	<b>1,333,775</b>	<b>1,314,853</b>	<b>50.4%</b>	
<b>TOTAL -- UBC</b>	<b>11,056,837</b>	<b>5,992,136</b>	<b>5,064,701</b>	<b>54.2%</b>	
<b>TOTAL Subtotal</b>	<b>27,357,465</b>	<b>13,761,763</b>	<b>13,595,702</b>	<b>50.3%</b>	

PART A

Report through October 2020

SERVICE CATEGORY	AWARDS	EXPENDITURES TO DATE								Comments
		Reported \$					Reported %	Expected \$	Expected %	
		DC	MD	VA	WVA	Total				
Early Intervention Services (EIS)	\$737,663.00	\$184,260.64	\$81,956.73			\$266,217.37	36%	\$491,775.33	67%	Reduced in-person service delivery due to COVID19
Regional Early Intervention Services (EIS)	\$6,216,801.00	\$2,308,489.76	\$361,402.68	\$432,997.59		\$3,102,890.03	50%	\$4,144,534.00	67%	
Health Insurance Premium and Cost Sharing Assistance (HIPCSA)	\$126,854.00	\$9,108.30	\$27,757.10		\$36,293.05	\$73,158.45	58%	\$84,569.33	67%	
Home and Community-Based Health Services (HCBS)	\$285,103.00	\$179,721.49				\$179,721.49	63%	\$190,068.67	67%	
Medical Nutrition Therapy (MNT)	\$192,367.00	\$86,632.09	\$22,659.35		\$3,252.54	\$112,543.98	59%	\$128,244.67	67%	
Medical Case Management (MCM)	\$2,406,958.00	\$709,967.38	\$327,644.77		\$72,109.66	\$1,109,721.81	46%	\$1,604,638.67	67%	Reduced in-person service delivery due to COVID19
Emergency Financial Assistance (EFA)	\$2,189,991.00	\$1,034,932.17			\$115,401.91	\$1,150,334.08	53%	\$1,459,994.00	67%	\$469,220 in carryover funds added.
Other Professional Services (OPS)	\$109,368.00	\$64,665.11				\$64,665.11	59%	\$72,912.00	67%	
Linguistic Services (LS)	\$54,229.00	\$22,499.80				\$22,499.80	41%	\$36,152.67	67%	Reduced in-person service delivery due to COVID19
Medical Transportation (MT)	\$109,763.00	\$10,218.55	\$18,811.90		\$25,200.00	\$54,230.45	49%	\$73,175.33	67%	
Outreach Services (OS)	\$787,697.00	\$5,663.07	\$56,403.66		\$5,075.77	\$67,142.50	9%	\$525,131.33	67%	Reduced in-person service delivery due to COVID19
Psychosocial Support Services (PSS)	\$435,206.00	\$102,248.24	\$130,478.89			\$232,727.13	53%	\$290,137.33	67%	
<b>TOTAL</b>	<b>\$ 13,652,000.00</b>	<b>\$4,718,406.60</b>	<b>\$1,027,115.08</b>	<b>\$432,997.59</b>	<b>\$257,332.93</b>	<b>\$ 6,435,852.20</b>	<b>47%</b>	<b>\$9,101,333.33</b>	<b>67%</b>	

Underspent over 30%  
Overspent over 30%

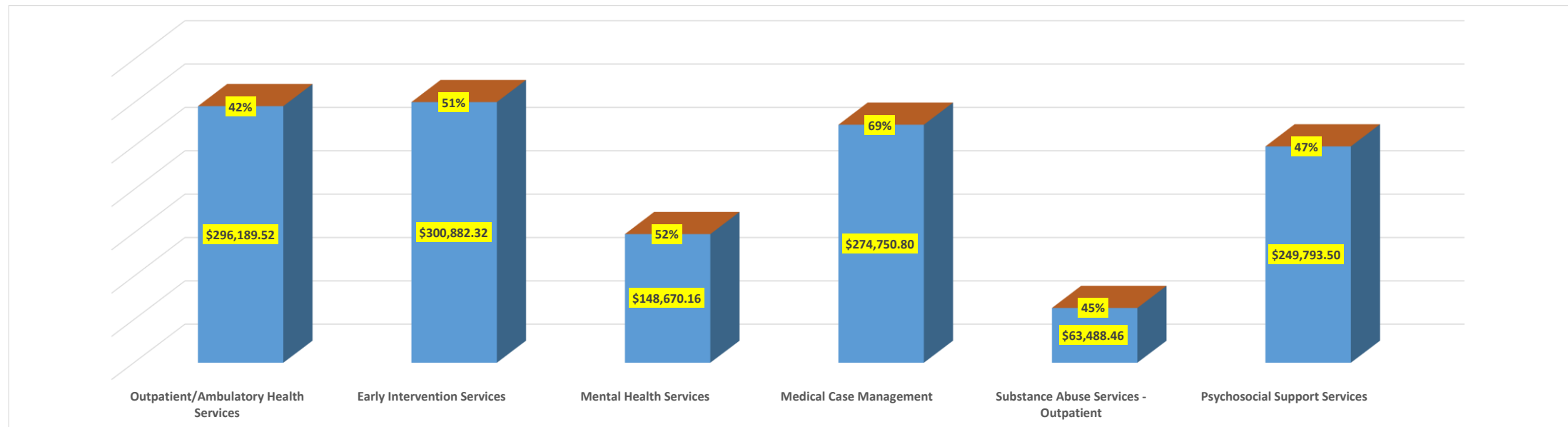


MAI

Report through October 2020

SERVICE CATEGORY	AWARDS Current Budget	EXPENDITURES TO DATE							Comments
		Reported \$				Reported %	Expected \$	Expected %	
		DC	MD	VA	Total				
Outpatient/Ambulatory Health Services	\$701,903.00	\$158,822.31	\$66,108.22	\$71,258.99	\$296,189.52	42%	\$467,935.33	67%	Reduced in-person service delivery due to COVID19
Early Intervention Services	\$587,086.00	\$176,854.48	\$69,829.22	\$54,198.62	\$300,882.32	51%	\$391,390.67	67%	
Mental Health Services	\$284,653.00	\$72,854.65	\$73,683.88	\$2,131.63	\$148,670.16	52%	\$189,768.67	67%	
Medical Case Management	\$399,648.00	\$202,454.62	\$65,711.84	\$6,584.34	\$274,750.80	69%	\$266,432.00	67%	
Substance Abuse Services - Outpatient	\$140,436.00	\$63,488.46			\$63,488.46	45%	\$93,624.00	67%	
Psychosocial Support Services	\$534,902.00	\$142,706.96	\$48,382.54	\$58,704.00	\$249,793.50	47%	\$356,601.33	67%	
<b>TOTAL</b>	<b>\$2,648,628.00</b>	<b>\$817,181.48</b>	<b>\$323,715.70</b>	<b>\$192,877.58</b>	<b>\$1,333,774.76</b>	<b>50%</b>	<b>\$1,765,752.00</b>	<b>67%</b>	

Underspent over 30%
Overspent over 30%

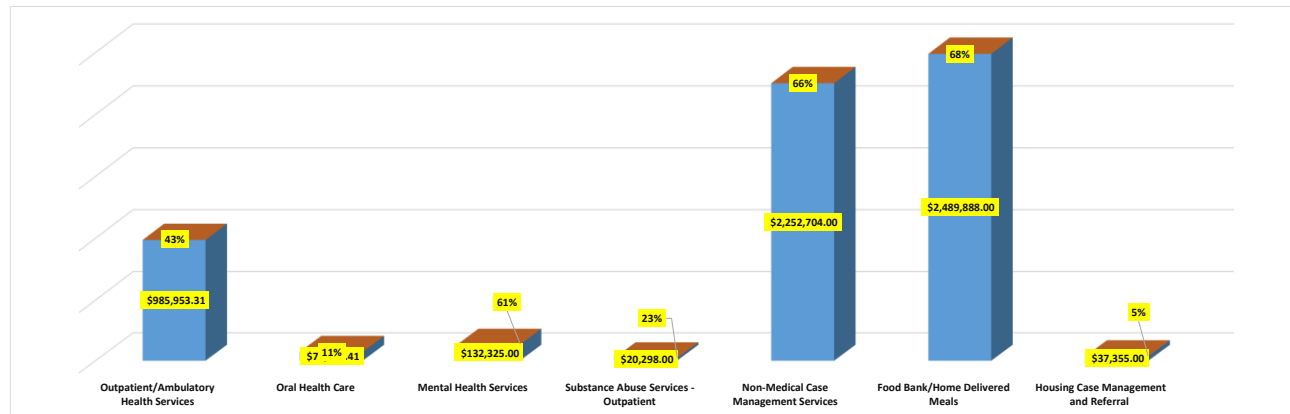


UBC

Report through October 2020

SERVICE CATEGORY	AWARDS	EXPENDITURES TO DATE				Comments
	Current	Reported \$	Reported %	Expected \$	Expected %	
Outpatient/Ambulatory Health Services	\$ 2,282,360.00	\$ 985,953.31	43%	\$1,521,573.33	67%	Reprogrammed \$100,000 into NMCM. Reduced in-person service delivery due to COVID19
Oral Health Care	\$ 688,907.00	\$ 73,612.41	11%	\$459,271.33	67%	Reprogrammed \$400,000 into NMCM. Reduced in-person service delivery due to COVID19.
Mental Health Services	\$ 217,453.00	\$ 132,325.00	61%	\$144,968.67	67%	
Substance Abuse Services - Outpatient	\$ 87,002.00	\$ 20,298.00	23%	\$58,001.33	67%	Reduced in-person service delivery due to COVID19
Non-Medical Case Management Services	\$ 3,412,267.00	\$ 2,252,704.00	66%	\$2,274,844.67	67%	Added \$1,000,000 in reprogrammed funds.
Food Bank/Home Delivered Meals	\$ 3,662,714.00	\$ 2,489,888.00	68%	\$2,441,809.33	67%	\$469,220 added in carryover funds.
Housing Case Management and Referral	\$ 706,134.00	\$ 37,355.00	5%	\$470,756.00	67%	Reprogrammed \$500,000 into NMCM. Reduced in-person service delivery due to COVID19
<b>TOTAL</b>	<b>\$ 11,056,837.00</b>	<b>\$ 5,992,135.72</b>	<b>54%</b>	<b>\$7,371,224.67</b>	<b>67%</b>	

Underspent over 30%  
Overspent over 30%



**Health Resources & Services Administration (HRSA), HIV/AIDS Bureau (HAB), Division of Metropolitan HIV/AIDS Program  
Ryan White Part A Unobligated Balance Report and Carryover Request**

Estimated

Final

**Instructions:** This form provides a suggested format for reporting Unobligated Balances (UOB) and Carryover Requests. Section I contains sources of Unobligated Funds, Section II includes Reasons for Unobligated Funds, Section III includes Plans for use of the Carryover Funds. See the "Instructions" tab for additional detail.

<b>Recipient Name: Washington, DC EMA</b>			<b>Date: 12/14/2020</b>		
<b>FY of Reported Funds: 2020</b>			<b>FY Funds Will Be Used: 2020</b>		
<b>Section I: Sources for Unobligated Funds Reported by Recipient</b>					
Fiscal Year and Source of Funds	Award Amount	Expenditures	UOB Amount	UOB %	Carryover Amount Requested
FY 2020 Part A Formula Funds	\$18,265,075	\$18,265,075	\$0	0.00%	
FY 2019 Part A Carryover Funds to FY 2020			\$0	#DIV/0!	
FY 2020 Part A Supplemental Funds					
<b>Part A SubTotal</b>	\$10,114,538	\$9,740,330	\$374,208	3.70%	\$374,208
FY 2020 MAI Formula Funds	\$2,924,063	\$2,624,606	\$299,457	10.24%	\$299,457
FY 2019 MAI Carryover Funds to FY 2020	\$938,440	\$0	\$938,440	100.00%	
<b>MAI SubTotal</b>	\$3,862,503	\$2,624,606	\$1,237,897		\$299,457
<b>TOTAL PART A GRANT</b>	\$32,242,116	\$30,630,011	\$1,612,105		\$673,665

<b>Section II: Reasons for Unobligated Funds Reported by Recipient</b>		
Part A Source of Funds	UOB Amount	Reason(s) Funds Are Unobligated
Part A Formula: Administration		
Part A Formula: Quality Management		
<i>List Core Medical Services Below by Amount (insert rows as appropriate):</i>		
Oral Health Care	\$374,208	Sub-recipients unable to provide services due to COVID-19 pandemic emergency
<i>List Support Services Below by Amount (insert rows as appropriate):</i>		
<b>Overall Total Part A Formula Unobligated Funds (Services, Admin, CQM)</b>	\$374,208	

<b>Supplemental Source of Funds (not available for carryover)</b>		
Supplemental Source of Funds	UOB Amount	Reason(s) Funds Are Unobligated
Supplemental: Administration		
Supplemental: Quality Management		
<i>List Core Medical Services Below by Amount (insert rows as appropriate):</i>		
<i>List Support Services Below by Amount (insert rows as appropriate):</i>		
<b>Overall Total Supplemental Unobligated Funds (Services, Admin, CQM)</b>	[Enter Supplemental UOB Total]	

<b>MAI Source of Funds</b>		
MAI Source of Funds	UOB Amount	Reason(s) Funds Are Unobligated
MAI: Administration		
MAI: Quality Management		
<i>List Core Medical Services Below by Amount (insert rows as appropriate):</i>		
Outpatient Ambulatory Health Services	\$189,450	Sub-recipients unable to provide services due to COVID-19 pandemic emergency
Early Intervention Services	\$110,007	Sub-recipients unable to provide services due to COVID-19 pandemic emergency
<i>List Support Services Below by Amount (insert rows as appropriate):</i>		
<b>Overall Total MAI Unobligated Funds (Services, Admin, CQM)</b>	\$299,457	

**Unexpended Prior Year Carryover** (Please describe in detail the reason(s) prior year Carryover funds identified in Section I were not expended): Grantee unable to award carryover funds due to sub-recipients unable to provide services due to COVID-19 pandemic emergency

<b>Section III: Plan for the Use of Requested Carryover Funds (Only complete with FINAL Carryover Request)</b>					
Planned Service Category (List Formula and MAI Allocations separately and insert rows as appropriate)	Carryover Amount Requested	Number of Clients to be Served	Number of Planned Service Units	Is this a New, Expanded, or Continuing Service?	One Time Planned Expense? Yes/No

Outpatient Ambulatory Health Services	\$673,665	155	620	expanded	Yes
<b>TOTAL CARRYOVER AMOUNT REQUESTED (Should match the amount in F21)</b>	\$673,665				

Comments *(provide rationale on the planned use of funds for any new, expanded, and/or continuing services listed above)*:

There has been an increased need for Rapid ART drugs. These funds will be used to provide access to Rapid ART drugs for customers in need

**Section IV: Confirmation of Concurrence**

*The signature(s) below confirms that the UOB Estimates and/or planned use of Carryover funds is consistent with the Planning Council/Body FY 2019 priorities and allocations for the EMA/TGA.*

Planning Council/Body Chair/Co-chair Signature(s):	Date:
Recipient Signature:	Date: