

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING AGENDA

WEDNESDAY FEBRUARY 24, 2021 – 11:00PM TO 1:00PM

ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

11:05 pm	<ol style="list-style-type: none"> 1. Call to Order and Moment of Silence 2. Welcome and Introductions 3. Adopt Agenda for February 24, 2021 4. Approve Minutes for January 27, 2021 		
11:15 pm	5. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight		
11:45 pm	<ol style="list-style-type: none"> 6. Other Business <ul style="list-style-type: none"> • <i>PSRA GY32 Planning</i> 		
12:00 pm	7. Announcements and Adjournment		
<table border="1" style="width: 100%; background-color: #ffff00;"> <tr> <td style="text-align: center; vertical-align: middle;"> <p><u>NEXT COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING:</u></p> </td> <td style="text-align: center; vertical-align: middle;"> <p>WEDNESDAY MARCH 24, 2021 11PM TO 1PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)</p> </td> </tr> </table>		<p><u>NEXT COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING:</u></p>	<p>WEDNESDAY MARCH 24, 2021 11PM TO 1PM ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING (ONLINE)</p>
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COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

WEDNESDAY, JANUARY 27, 2021 – 11:00AM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMITTEE MEMBERS	PRESENT	ABSENT
Copley, Mackenzie (<i>Vice Chair</i>)	X				
DeMartino, Peter	X				
Padmore, Gerald (<i>Chair</i>)	X				
Shaw-Richardson, Re'ginald		X	COMMUNITY PARTNERS/GUESTS	PRESENT	ABSENT
Zoerkler, Jennifer	X				
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Barnes, Clover	X				
Edmonds, Jason	X		CONSULTANTS	PRESENT	ABSENT
Fortune, Ebony		X			
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Pettigrew, Kenneth		X	Bailey, Patrice	X	
			Clark, Lamont	X	

HIGHLIGHTS	
<i>NOTE: This is a draft version of the January 27, 2021 Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the February 24, 2021 meeting and made available thereafter.</i>	
AGENDA	
ITEM	DISCUSSION
Call to Order	Gerald P. called the meeting to order at 11:07 am, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Jennifer Z. motioned to adopt the Comprehensive Planning Committee Agenda for January 27, 2021. Mackenzie C. seconded. The agenda was adopted unanimously.
Review and Approval of the Minutes	Mackenzie motioned to approve the Comprehensive Planning Committee Minutes from December 16, 2020 with corrections. Peter D. seconded. The minutes were approved unanimously.



<p>Ryan White HIV/AIDS Program (RWHAP) Reports & Financial Oversight</p>	<p>Clover Barnes reported for the Recipient</p> <p><u>FISCAL STATUS</u></p> <ul style="list-style-type: none"> For Part A and Part A MAI in November 2020, (31) of (41) invoices have been received. <p><u>PART A FISCAL SUMMARY</u></p> <ul style="list-style-type: none"> Part A expenditures are at 52% and should be at 75%. Service areas affected by unprocessed invoices are Regional Early Intervention Services (REIS), Home & Community Based Care (HCBC), Medical Case Management (MCM), Emergency Financial Assistance (EFA), Linguistic Services (LS), Medical Transportation Services (MT), and Psychosocial Support Services (PS). Services spending 30% below expected are Early Intervention Services (EIS), Medical Case Management (MCM), Linguistic Services (LS), and Outreach Services (OS). <p><u>PART A MAI FISCAL SUMMARY</u></p> <ul style="list-style-type: none"> Part A MAI expenditures are at 57% and should be at 75%. Service areas affected by unprocessed invoices are Outpatient/Ambulatory Health Services (OAHS), Mental Health Services (MH), and Substance Abuse Services – Outpatient (SAS). Services spending 30% below expected are Outpatient/Ambulatory Health Services, Substance Abuse Services – Outpatient (SAS), and Psychosocial Support Services. <p><u>UBC FISCAL SUMMARY</u></p> <ul style="list-style-type: none"> UBC expenditures are at 61% and should be at 75%. Services spending 30% below expected are Outpatient/Ambulatory Health Services, Oral Health Care, Substance Abuse Services – Outpatient, and Housing Case Management and Referral. <p>Ryan White funds will be significantly more underspent than in previous years, but not enough to warrant a penalty. The underspending is partially due to providers not working to capacity, difficulty in moving money, and the providers inability to invoice HAHSTA for COVID funds until they have spent the COVID funds they received directly. The Recipient is requesting a no cost extension of the COVID-19 Part A funds because the service needs for the rest of the year is uncertain. The Recipient is looking for ways to spend and received a request for more Rapid ART medications. The Recipient would like for a representative to present their data on their observations with Rapid ART.</p> <ul style="list-style-type: none"> <u>RECIPIENT REPORT</u> This week, the Recipient received a partial Notice of Grant Award for Part A GY'31 which represents 25% of the formula award and 25% of the MAI award. All Ryan White Part A recipients received a partial
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	<p>award due to the budget negotiations and delays in Congress. The GY'31 partial award is in the amount of \$6,853,420, of that \$6,210,126 is formula and \$643,294 is MAI. Supplemental funding is not included in partial awards. The full award is usually received later in the spring, around May.</p> <p>There was discussion about how formula awards are calculated and what must be spent to avoid penalties, and supplemental awards and carry over.</p>
PSRA Next Steps	<p>Lamont C. indicated that each jurisdiction voted on their priority settings and resource allocations. Jason E. will give a brief presentation at the Roll-up Meeting at tomorrow's General Body meeting. The commissioners will vote on the EMA-wide priorities, all priorities, jurisdiction resource allocations then all allocations.</p>
Other Business	None

ANNOUNCEMENTS/OTHER DISCUSSION

Lamont indicated that nominations should be put forth at tomorrow's General Body meeting for the selection of the Community Vice Chair and the At Large Member. Voting will take place in February.

HANDOUTS

- January 27, 2021 Comprehensive Planning Committee (CPC) Meeting Agenda
- December 16, 2020 Comprehensive Planning Committee (CPC) Meeting Minutes
- Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding) Year 29 – Reporting Period: November 2020
- Fiscal Roll-up Report – November 2020

MEETING ADJOURNED	11:35 AM	NEXT MEETING	WEDNESDAY, FEBRUARY 24, 2021 11:00am to 1:00pm ZOOM CONFERENCE AND VIDEO CALL
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Date: February 24, 2021

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 30 - Reporting Period: December 1 – 31, 2020**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 30 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. 1. The Part A GY 29 carryover request for \$938,440 was received on September 16, 2020 and has been added to the total award for GY30. **The GY 30 award has been received in the amount \$32,242,116. The total plus carryover is \$33,180,556.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identifies the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI in December 2020, **(33)** of **(41)** invoices have been received.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 57% and should be 83%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Regional Early Intervention Services (REIS)
Home & Community Based Care (HCBC)
Medical Case Management (MCM)
Emergency Financial Assistance (EFA)
Early Intervention Services (EIS)
Medical Transportation Services (MT)
Psychosocial Support Services (PS)

Services 30% below expected:

Early Intervention Services (EIS)
Medical Case Management (MCM)
Emergency Financial Assistance (EFA)
Linguistic Services (LS)
Outreach Services (OS)

Services 30% above expected:

N/A

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 63% and should be 83%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Outpatient/Ambulatory Health Services (OAHS)
Mental Health Services (MH)
Substance Abuse Services – Outpatient (SAS)

Services 30% below expected:

Outpatient/Ambulatory Health Services

Services 30% above expected:

N/A

UBC FISCAL SUMMARY

UBC expenditures are 67% and should be 83%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

N/A

Services 30% below expected:

Outpatient/Ambulatory Health Services

Oral Health Care

Substance Abuse Services - Outpatient

Housing Case Management and Referral

Services 30% above expected:

N/A

RECIPIENT REPORT

1. **GY 30 Closeout.** The Recipient and her team are working diligently to ensure funds are spent down as much as possible. HRSA anticipates significant underspending from Ryan White grants due to the COVID-19 pandemic. We do not anticipate having an unobligated balance large enough to cause the EMA to receive a penalty.

Report through December 2020

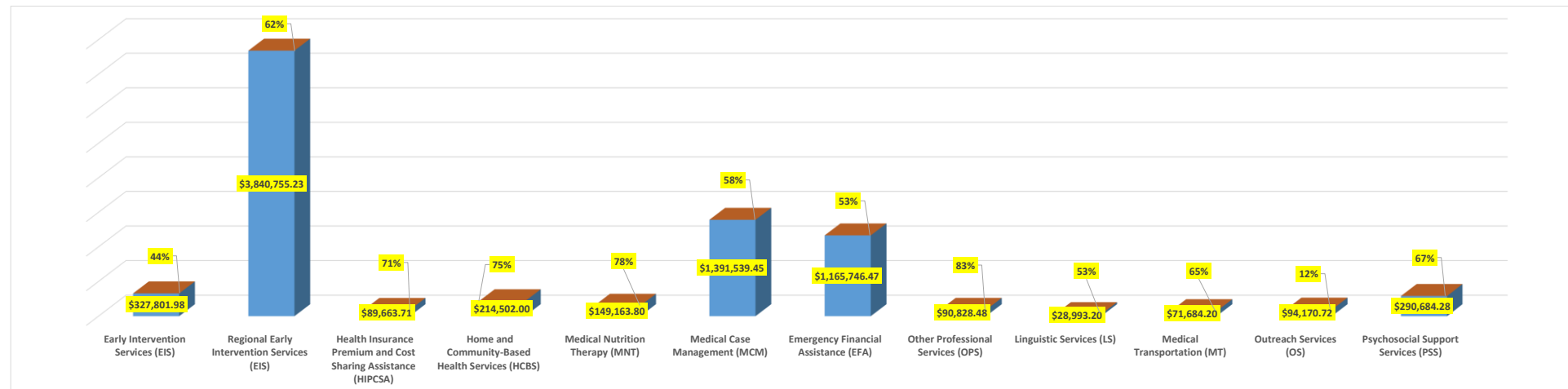
Jurisdiction	Current Award - Finalized	Expenditures	Remaining Balance	Percent Spent	Comments
District of Columbia - Part A	9,337,671	5,675,299	3,662,372	60.8%	
District of Columbia - MAI	1,333,946	1,032,129	301,817	77.4%	
District of Columbia - UBC	11,056,837	7,460,483	3,596,354	67.5%	
District of Columbia Subtotal	21,728,454	14,167,911	7,560,543	65.2%	
Northern Virginia -- MAI	362,605	241,604	121,001	67%	
Northern Virginia Subtotal	1,411,168	738,818	672,350	52%	
Suburban Maryland - Part A	2,844,566	1,271,474	1,573,092	44.7%	
Suburban Maryland -- MAI	952,077	395,692	556,385	41.6%	
Suburban Maryland Subtotal	3,796,643	1,667,167	2,129,476	43.9%	
West Virginia - Part A	421,200	311,545	109,655	74.0%	
West Virginia Subtotal	421,200	311,545	109,655	74.0%	
TOTAL -- Part A	13,652,000	7,755,534	5,896,466	56.8%	
TOTAL -- MAI	2,648,628	1,669,425	979,203	63.0%	
TOTAL -- UBC	11,056,837	7,460,483	3,596,354	67.5%	
TOTAL Subtotal	27,357,465	16,885,442	10,472,023	61.7%	

PART A

Report through December 2020

SERVICE CATEGORY	AWARDS	EXPENDITURES TO DATE								Comments
		Reported \$					Reported %	Expected \$	Expected %	
	Current AWARDS	DC	MD	VA	WVA	Total				
Early Intervention Services (EIS)	\$737,663.00	\$223,899.86	\$103,902.12			\$327,801.98	44%	\$614,719.17	83%	Reduced in-person service delivery due to COVID19
Regional Early Intervention Services (EIS)	\$6,216,801.00	\$2,931,130.52	\$412,410.08	\$497,214.63		\$3,840,755.23	62%	\$5,180,667.50	83%	
Health Insurance Premium and Cost Sharing Assistance (HIPCSA)	\$126,854.00	\$9,108.30	\$34,927.13		\$45,628.28	\$89,663.71	71%	\$105,711.67	83%	
Home and Community-Based Health Services (HCBS)	\$285,103.00	\$214,502.00				\$214,502.00	75%	\$237,585.83	83%	
Medical Nutrition Therapy (MNT)	\$192,367.00	\$116,522.36	\$28,766.34		\$3,875.10	\$149,163.80	78%	\$160,305.83	83%	
Medical Case Management (MCM)	\$2,406,958.00	\$882,237.52	\$417,174.80		\$92,127.13	\$1,391,539.45	58%	\$2,005,798.33	83%	Reduced in-person service delivery due to COVID19
Emergency Financial Assistance (EFA)	\$2,189,991.00	\$1,034,932.17			\$130,814.30	\$1,165,746.47	53%	\$1,824,992.50	83%	Reduced in-person service delivery due to COVID19
Other Professional Services (OPS)	\$109,368.00	\$90,828.48				\$90,828.48	83%	\$91,140.00	83%	
Linguistic Services (LS)	\$54,229.00	\$28,993.20				\$28,993.20	53%	\$45,190.83	83%	Reduced in-person service delivery due to COVID19
Medical Transportation (MT)	\$109,763.00	\$11,107.61	\$28,176.59		\$32,400.00	\$71,684.20	65%	\$91,469.17	83%	
Outreach Services (OS)	\$787,697.00	\$5,663.07	\$81,807.27		\$6,700.38	\$94,170.72	12%	\$656,414.17	83%	Reduced in-person service delivery due to COVID19
Psychosocial Support Services (PSS)	\$435,206.00	\$126,374.16	\$164,310.12			\$290,684.28	67%	\$362,671.67	83%	
TOTAL	\$ 13,652,000.00	\$5,675,299.25	\$1,271,474.45	\$497,214.63	\$311,545.19	\$ 7,755,533.52	57%	\$11,376,666.67	83%	

Underspent over 30%
Overspent over 30%

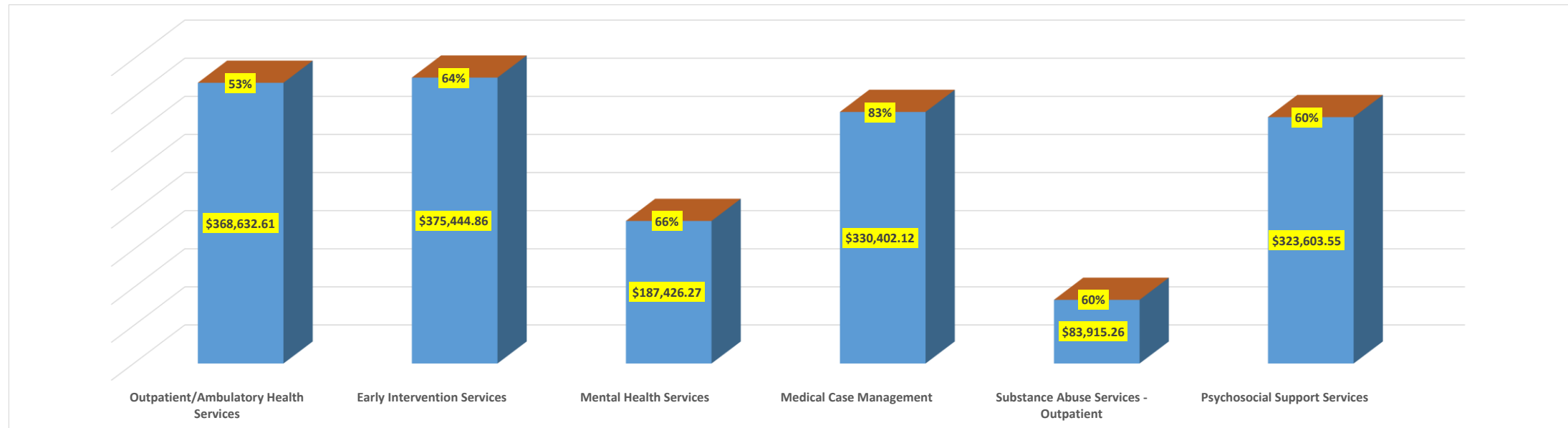


MAI

Report through December 2020

SERVICE CATEGORY	AWARDS Current Budget	EXPENDITURES TO DATE							Comments
		Reported \$				Reported %	Expected \$	Expected %	
		DC	MD	VA	Total				
Outpatient/Ambulatory Health Services	\$701,903.00	\$197,971.25	\$80,459.75	\$90,201.61	\$368,632.61	53%	\$584,919.17	83%	Reduced in-person service delivery due to COVID19
Early Intervention Services	\$587,086.00	\$224,947.78	\$82,502.85	\$67,994.23	\$375,444.86	64%	\$489,238.33	83%	
Mental Health Services	\$284,653.00	\$93,125.66	\$91,649.67	\$2,650.94	\$187,426.27	66%	\$237,210.83	83%	
Medical Case Management	\$399,648.00	\$239,689.31	\$83,000.01	\$7,712.80	\$330,402.12	83%	\$333,040.00	83%	
Substance Abuse Services - Outpatient	\$140,436.00	\$83,915.26			\$83,915.26	60%	\$117,030.00	83%	
Psychosocial Support Services	\$534,902.00	\$192,479.36	\$58,080.00	\$73,044.19	\$323,603.55	60%	\$445,751.67	83%	
TOTAL	\$2,648,628.00	\$1,032,128.62	\$395,692.28	\$241,603.77	\$1,669,424.67	63%	\$2,207,190.00	83%	

Underspent over 30%
Overspent over 30%



UBC

Report through December 2020

SERVICE CATEGORY	AWARDS Current	EXPENDITURES TO DATE				Comments
		Reported \$	Reported %	Expected \$	Expected %	
Outpatient/Ambulatory Health Services	\$ 2,282,360.00	\$ 1,177,777.03	52%	\$1,901,966.67	83%	Reduced in-person service delivery due to COVID19
Oral Health Care	\$ 688,907.00	\$ 118,262.29	17%	\$574,089.17	83%	Reduced in-person service delivery due to COVID19.
Mental Health Services	\$ 217,453.00	\$ 161,850.00	74%	\$181,210.83	83%	
Substance Abuse Services - Outpatient	\$ 87,002.00	\$ 27,548.00	32%	\$72,501.67	83%	Reduced in-person service delivery due to COVID19
Non-Medical Case Management Services	\$ 3,412,267.00	\$ 2,805,084.00	82%	\$2,843,555.83	83%	Combined with Housing as of the start of GY30
Food Bank/Home Delivered Meals	\$ 3,662,714.00	\$ 3,124,962.00	85%	\$3,052,261.67	83%	
Housing Case Management and Referral	\$ 706,134.00	\$ 45,000.00	6%	\$588,445.00	83%	Reduced in-person service delivery due to COVID19.
TOTAL	\$ 11,056,837.00	\$ 7,460,483.32	67%	\$9,214,030.83	83%	

Underspent over 30%
Overspent over 30%

