

# PLANNING COMMISSION (COHAH) GENERAL BODY MEETING AGENDA

**THURSDAY, JULY 23, 2020 – 6:00PM**

**ELECTRONIC MEETING VIA ZOOM VIDEO CONFERENCING**

**ELECTRONIC – ONLINE MEETING**

**Note: all times are approximate**

6:00 pm	1. Call To Order and Moment of Silence for HIV and COVID-19 2. Welcome and Introductions/Roll Call
6:05 pm	3. Review and Adoption of the Meeting Agenda for July 23, 2020 4. Review and Approval of the Meeting Minutes from June 25, 2020
6:10 pm	5. Ryan White HIV/AIDS Program (RWHAP) Recipient Report/ Updates
6:20 pm	6. Update on the New Federal CARES Act Funding for the Ryan White Program
6:30 pm	7. Standing Committee Updates/Concerns during COVID-19 Emergency A. Community Engagement & Education Committee (CEEC) {Next mtg.: Thu. Aug. 20 <sup>th</sup> @ 5pm} B. Research & Evaluation Committee (REC) {Next mtg.: Tue. Aug. 18 <sup>th</sup> @ 3pm} C. Comprehensive Planning Committee (CPC) {Next mtg.: Wed. Aug. 26 <sup>th</sup> @10am} D. Integrated Strategies Committee (ISC) {Next mtg.: Wed. Aug. 26 <sup>th</sup> @ 1pm}
7:00 pm	8. Commission Administrative Business – “Things to Do”
7:25 pm	9. New Business
7:40 pm	10. Announcements
8:00 pm	11. Adjournment
<div> <div> <b><u>NEXT PLANNING COMMISSION (COHAH)            MEETING:</u></b> </div> <div> <b>THURSDAY AUGUST 27, 2020            6PM-8PM            ELECTRONIC MEETING VIA ZOOM VIDEO            CONFERENCING (ONLINE)</b> </div> </div>	
<p>“This meeting is governed by the Open Meetings Act: D.C. OFFICIAL CODE §§ 2-571 to 2-580. Please address any questions or complaints arising under this meeting to the Office of Open Government at <a href="mailto:opengovoffice@dc.gov">opengovoffice@dc.gov</a>.”</p>	

# PLANNING COMMISSION (COHAH) GENERAL BODY MEETING MINUTES

**THURSDAY, JULY 23, 2020 - 6:00PM**

**ZOOM CONFERENCE AND VIDEO CALL**

**ELECTRONIC – ONLINE MEETING**

<b>ATTENDEES/ROLL CALL</b>					
<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Adkins, Sarcia		X	Keita, Ramatoulaye		X
Askins, Sylvester		X	Kharfen, Michael (DOH)	X	
Blocker, Lakisa		X	Massie, Jenné	X	
Brown, Charles		X	McBride, Dennis	X	
Camara, Farima		X	McClain, Lenora	X	
Carney, Misty		X	Mekonnen, Betelhem	X	
Cauthen, Melvin	X		Morse, Ka'leef	X	
Coker, Sharon	X		Murdaugh, Henry	X	
Cooper-Smith, Marjorie (DBH)		X	Padmore, Gerald	X	
Copley, Mackenzie	X		Rakhmanina, Natella	X	
Corbett, Wallace	X		Rhodes, Stefanie		X
Cox, Derrick		X	Sain, Philip	X	
Dean, Traci	X		Shaw-Richardson, Re'ginald	X	
DeMartino, Peter	X		Shazor, Charles		X
Fogal, Doug		X	Torre, Andrew	X	
Ford, Jasmine	X		Uyouko, Haris	X	
Forman, Lynn	X		Wallis, Jane		X
Gomez, Ana		X	Washington, Antonio	X	
Hickson, DeMarc	X		Yocum, Ashley	X	
Holley, Nathaniel		X	Zoerkler, Jennifer	X	
Hughes, David	X				
Hutton, Kenya		X			
<b>RECIPIENT STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>		<b>PRESENT</b>	<b>ABSENT</b>
Barnes, Clover	X		Varga, Leah		X
Fortune, Ebony		X	Lago, Lena		X
<b>HAHSTA STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSION STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
			Bailey, Patrice	X	

## HIGHLIGHTS

*This is a draft version of the July 23, 2020 COHAH General Body Meeting Minutes which is subject to change. The final version will be approved on August 27, 2020.*

## AGENDA

Item	Discussion
<b>Call to Order</b>	The meeting was called to order by Ka'leef M. at 6:11 pm, followed by a moment of silence.
<b>Welcome and Introductions/Roll Call</b>	Attendance of Commissioners was taken by Roll Call. With 26 commissioners present for roll call, quorum was established.  Ka'leef expressed condolences on behalf of COHAH, in the passing of Ashley Yocum's mother. He asked the General Body to keep Sarcia Adkins in their thoughts and prayers and he reported that Nathaniel Holley accepted a position in Texas and has officially resigned from the COHAH.
<b>Review and Adoption of the Agenda</b>	Ka'leef motioned to adopt the July 23, 2020 COHAH Agenda. The voting was conducted via zoom polling. The agenda was adopted unanimously.
<b>Review and Approval of the Minutes</b>	Ka'leef motioned to approve the June 25, 2020 Meeting Minutes. The voting was conducted via zoom polling. The minutes were approved unanimously.
<b>Ryan white HIV/AIDS Program (RWHAP) Recipient Report/Updates</b>	<p><u>Clover Barnes reported for the Recipient</u></p> <p><b><u>SERVICE DELIVERY CHALLENGES</u></b></p> <ul style="list-style-type: none"> <li>For Part A and Part A MAI in May 2020, (35) of (41) invoices have been received.</li> <li>Unit Based Cost (UBC) Purchase Orders have a surplus of unprocessed invoices. The reasons are multifold (i.e. there were providers who submitted UBC invoices and were also receiving or submitting invoices for the CARES Act funding at the same time. The EGMS system cannot perform more than one task at a time and will therefore cancel the transactions. The Administrative Service Manager (ASM) who was an integral part of how the financial flowed, left the agency. The pandemic began at the same time the grant year began, causing disruption in how everyone was conducting business. Some of the HAHSTA and provider staff have been detailed to other positions and offices in response to the Corona virus and not in their usual places that support the invoicing process. There were no challenges in Maryland or Virginia.</li> <li>Part A expenditures are at 18% and should be at 25%. Service areas affected by unprocessed invoices are Early Intervention Services (EIS), Regional Early Intervention Services (REIS), Home &amp; Community Based Care, Medical Transportation Services, Health Insurance Premium and Cost-Sharing Assistance, Medical</li> </ul>

	<p>Case Management, Emergency Financial Assistance, and Outreach Services.</p> <ul style="list-style-type: none"> <li>• Services spending 30% below expected are Early Intervention Services (EIS), Health Insurance Premium and Cost Sharing Assistance (HIPCSA), Medical Case Management, Other Professional Services (OPS), Linguistic Services (LS), Medical Transportation (MT), Outreach Services (OS), and Psychosocial Support Services (PSS). There are no services spending 30% above expected.</li> <li>• Part A MAI expenditures are at 17% and should be at 25%.</li> <li>• Service areas affected by unprocessed invoices are Outpatient/Ambulatory Health Services, Mental Health Services, and Substance Abuse Services – Outpatient.</li> <li>• Services spending 30% below expected are Outpatient/Ambulatory Health Services, Early Intervention Services (EIS), and Substance Abuse Services – Outpatient. There are no services spending 30% above expected.</li> <li>• UBC expenditures are at 17% and should be at 25%. UBC services is expected to be significantly higher once all the invoices are received and processed. The traditional core services are still being robustly provided (i.e. Medical services, Psychosocial Support Services, etc.) because they are easier to provide via telehealth platforms. Grant funded services will lag because those services are more difficult to operationalize in a virtual manner.</li> <li>• Service areas affected by unprocessed invoices are Outpatient/Ambulatory Health Services, Oral Health Care, Mental Health Services, Substance Abuse Services – Outpatient, Non-Medical Case Management Services, Food Bank/Home Delivered Meals, and Housing Case Management and Referral.</li> <li>• Services spending 30% below expected are Outpatient/Ambulatory Health Services, Oral Health Care, Mental Health Services, Substance Abuse Services – Outpatient, and Housing Case Management and Referral Services. There are no services spending 30% above expected.</li> </ul> <p><b>RECIPIENT REPORT</b>  <b><u>NARCAN</u></b>  Narcan kits are almost depleted. Contact Shea Davis at <a href="mailto:shea.davis@dc.gov">shea.davis@dc.gov</a> to receive the Narcan kits. Providers/staff must show proof of attending and completing a training at DC Health or in the community to receive the kits. A list of free scheduled webinar trainings provided by DC Health can be found at <a href="http://dchealth.dc.gov/page/cme-ceu-webinars-and-trainings">http://dchealth.dc.gov/page/cme-ceu-webinars-and-trainings</a>.</p>
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	<p><b><u>CARES ACT FUNDING</u></b></p> <p>Originally, the CARES Act funding was to be distributed equally among 42 Ryan White Network providers in the amount of \$21,000 to each. However, after meeting with the providers and explaining the reporting requirements, there were providers who opted out. Seventeen (17) providers were awarded which increased the funding level to \$55,000 per provider except for five (5) providers who requested their award remain at \$21,000 or less because some received direct funding and they did not want to have more money than they could use. The money has a very defined use. Some providers opted out because of the reporting burden that must be submitted directly to HRSA. Subsequently, there is about \$200,000 unexpended and it is anticipated that there will be other expenses and resources needed as the pandemic evolves. The committee will be kept abreast of any additional requests and where the funds are. The funds must be expended by April 2021.</p> <p>The monitoring of services continues, and providers are expected to operate and abide by the laws of their jurisdiction in terms of all pandemic requirements. Any reprogramming must be approved by the COHAH except for in the UBC services. That information will be reviewed in December/January.</p> <p>The RFA that was scheduled for this year will be pushed back to next year to give providers better resources to respond. Everyone currently funded will be given a continuation except for the Regional EIS providers who are track 2 providers. Because of the pandemic, Track 2 providers have been given until the end of the grant year instead of six (6) months, to complete their goals. They will be discontinued if they are unable to reach them by that time.</p>
<p><b>Standing Committee Updates</b></p>	<p><b><u>Community Education and Engagement Committee (CEEC) reported by Jenné M.</u></b></p> <p>The committee is working on rescheduling the Community Listening Session (CLS) for Maryland. Trina Scott offered to help support the committee's efforts in Maryland. Anthony Gutierrez will help with Virginia.</p> <p><b><u>Research and Evaluation Committee (REC) reported by DeMarc H.</u></b></p> <p>There was discussion about the Recipient and Provider Surveys for the Assessment of the Efficiency of the Administrative Mechanism (AEAM). The initial launch was July 6, 2020 for responses by July 29. Currently 7 providers have responded via RedCap. REC will also be researching and posting data from other sources locally and posting on Basecamp to begin a review.</p> <p><b><u>Comprehensive Planning Committee (CPC) reported by Gerald P.</u></b></p> <p>The CPC report mirrored the Recipient's report.</p>



	<p>Ka'leef indicated that a motion to modify the PSRA timeline was approved last month. He will post it again in Basecamp so everyone can keep up with how the process will be conducted this fall.</p> <p><b><u>Integrated Strategies Committee (ISC) reported by Kaleef M.</u></b>          The July ISC meeting was cancelled. The next meeting is scheduled for August 26, 2020 to discuss the work plan timeline for each committee and incorporating the changes resulting from COVID.</p>
<b>Commission Administrative Business – Things to Do</b>	<p>Ka'leef reported that we are still in an emergency state as per the Mayor's Order. The Order tolls part of the Sunshine Act in the DC Law; a public comment period does not have to be provided. Until the emergency is lifted, we will continue to meet via Zoom.</p> <p>Commissioner's terms that were due to expire are in an emergency holding status until after the declaration that the COVID-19 State of Emergency is over. COHAH is waiting on the Mayor's office to advise further.</p>
<b>Old Business</b>	None
<b>New Business</b>	None
<b>ANNOUNCEMENTS/OTHER DISCUSSION</b>	
<p>Sherri Giorgio from Gilead Sciences announced that DC Medicaid is looking for people experienced in working with the HIV community, who may be interested in serving on the Medical Care Advisory Committee. Currently, there are six (6) vacancies, (2 advocates or beneficiaries, 4 providers, one of which must be a physician). Treatment expertise is not required but an understanding of the needs of the Medicaid patient and to represent the community in making sure they have a voice and resources to care and identifying gaps in care. Sherri will post the application link in the chat. The deadline to apply is August 12, 2020. New members will start serving their time on October 1, 2020.</p> <p>Anthony announced Gilead is hosting a townhall in Virginia next Wednesday for providers. He will put his email address in the chat box. It is an opportunity for organizations to get updates on best practices, challenges, and resources of how they are serving their clients and updates on what Gilead is offering and what may have changed during this COVID time. Ka'leef suggested that when Gilead is ready for a consumer townhall, consider partnering with the Virginia Consumer Advisory Committee and CEEC.</p> <p>Anthony indicated that there is a research drug called Remdesivir for the treatment of the COVID virus. It has not been FDA approved. Contact Anthony on the email posted in the chat box to obtain more information from a medical scientist.</p> <p>Kaleef announce the Ryan White Conference August 11 -14, 2020 from 10:00am – 5:00pm. It is free and has no registration limitations. The conference is an opportunity to learn more about the Ryan White program and how other jurisdictions are operationalizing their Ryan White programs. Clover indicated that the schedule will be posted next week. Peter, Kimberly, Clover and Natella are a few of the presenters. An email will be sent out tomorrow with the link to register.</p> <p>Ka'leef announced the Virtual SYNChronicity, The National HIV, HCV, STI and LGBTQ Health Conference on September 8-11, 2020. He will send out information. He also congratulated Jasmine Ford on her promotion to Program Manager of Care and Prevention at FAHASS.</p>	

Jenné M. announced that she will be going on maternity leave in November.

Michael K. announced the launching of the home testing kits in DC. STD will be added soon. He is also working on enabling people to go to any LabCorp office to get screened instead of having to go to the doctor. The HAHSTA website has a link in the section that says "Take Control of Your Health" <https://dchealth.dc.gov/page/hivaids-hepatitis-std-and-tb-administration-hahsta>. The link also provides a link directly to the order forms for Virginia and Maryland. Another link for Virginia is at the Inova.org Juniper site at <https://www.inova.org/our-services/inova-juniper-program>. Another link for Maryland can be found at I Want The Kit (IWTK) at <https://www.iwantthekit.org/>.

Antonio announced that CEEC is looking for suggestions/recommendations for Virginia support groups. Please contact any member of CEEC.

Betelhem M. announced that she posted the America Holistic Nurse Association Stress Relieving Methods and Medications for Selfcare in Basecamp.

#### HANDOUTS

- Planning Commission (COHAH) Meeting Agenda, July 23, 2020
- Planning Commission (COHAH) Meeting Minutes, June 25, 2020
- Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding) Year 29 – Reporting Period: May 2020

<b>MEETING ADJOURNED</b>	<b>7:11 PM</b>	<b>NEXT MEETING</b>	<b>THURSDAY, August 27, 2020 6:00pm to 8:00pm ZOOM CONFERENCE AND VIDEO CALL</b>
<b>I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:</b>			<b>Signature of: _____ Date: _____</b>
<b>Date the Minutes were approved by the Planning Commission (COHAH):</b>		<b>Ka'leef Stanton Morse, MHS, MBA Government Co-Chair</b>	

## IMPORTANT DATES – AUGUST THRU NOVEMBER 2020

DATE		MEETING	TIME
August	18	Research and Evaluation Committee (REC) Meeting <b>Online via Zoom</b>	3p to 5p
August	20	Community Engagement & Education Committee (CEEC) Meeting <b>Online via Zoom</b>	5p to 7p
August	26	Comprehensive Planning Committee (CPC) Meeting <b>Online via Zoom</b>	11a to 1p
August	26	Integrated Strategies Committee (ISC) Meeting <b>Online via Zoom</b>	1p to 3p
August	27	Executive Operations Committee (EOC) Meeting <b>Online via Zoom</b>	5p to 6p
August	27	COHAH General Body Meeting <b>Online via Zoom</b>	6p to 8p

### Virtual SYNChronicity – the National HIV, HCV, STI and LGBTQ Health Conference Sept. 8-11, 2020 (<https://sync2020.org/>)

September	15	Research and Evaluation Committee (REC) Meeting <b>Online via Zoom</b>	3p to 5p
September	17	Community Engagement & Education Committee (CEEC) Meeting <b>Online via Zoom</b>	5p to 7p
September	23	Comprehensive Planning Committee (CPC) Meeting <b>Online via Zoom</b>	11a to 1p
September	23	Integrated Strategies Committee (ISC) Meeting <b>Online via Zoom</b>	1p to 3p
September	24	Executive Operations Committee (EOC) Meeting <b>Online via Zoom</b>	5p to 6p
September	24	COHAH General Body Meeting <b>Online via Zoom</b>	6p to 8p

### Virtual USCHA – the United States Conference on HIV/AIDS Oct. 19-21, 2020 (<https://uscha.life>)

October	15	Community Engagement & Education Committee (CEEC) Meeting <b>Online via Zoom</b>	5p to 7p
October	20	Research and Evaluation Committee (REC) Meeting <b>Online via Zoom</b>	3p to 5p
October	28	Comprehensive Planning Committee (CPC) Meeting <b>Online via Zoom</b>	11a to 1p
October	28	Integrated Strategies Committee (ISC) Meeting <b>Online via Zoom</b>	1p to 3p
October	29	Executive Operations Committee (EOC) Meeting <b>Online via Zoom</b>	5p to 6p
October	29	COHAH General Body Meeting <b>Online via Zoom</b>	6p to 8p

November	12	Community Engagement & Education Committee (CEEC) Meeting <b>Online via Zoom</b>	5p to 7p
November	17	Research and Evaluation Committee (REC) Meeting <b>Online via Zoom</b>	3p to 5p
November	18	Comprehensive Planning Committee (CPC) Meeting <b>Online via Zoom</b>	11a to 1p
November	18	Integrated Strategies Committee (ISC) Meeting <b>Online via Zoom</b>	1p to 3p
November	19	Executive Operations Committee (EOC) Meeting <b>Online via Zoom</b>	5p to 6p
November	19	COHAH General Body Meeting <b>Online via Zoom</b>	6p to 8p