

PLANNING COMMISSION (COHAH) GENERAL BODY SPECIAL PSRA MEETING AGENDA

THURSDAY, AUGUST 23, 2018 – 5:00PM TO 8:00PM

JUDICIARY SQUARE – CITYWIDE CONFERENCE CENTER

441 4TH STREET, NW; 11TH FLOOR; WASHINGTON, DC 20001

Note: all times are approximate

5:00 pm	1. Call To Order and Moment of Silence 2. Welcome and Introductions
5:10 pm	3. GY'29/FY'19 PSRA Process Review: Kaleef Morse & Clover Barnes <ul style="list-style-type: none"> Clarifying Information, expectations and outcomes
5:20 pm	4. EMA's Epidemiological Overview: Jenevieve Opoku, DC Health
6:00 pm	5. Service Utilization and Spending: Hodan Eyow & Lena Lago, DC Health
6:30 pm	6. The Service System for GY'29 (3-1-19 to 2-29-20): Kaleef Morse & Clover Barnes <ul style="list-style-type: none"> Unit Based Cost Reimbursement Implementation and Implications GY'29/FY'19 Service Category Descriptions
6:45 pm	7. Priority Setting for the Washington, DC Eligible Metropolitan Area (EMA) <ul style="list-style-type: none"> Review of DC EMA Priorities from past 2 years Setting of DC EMA Priorities for GY'29/FY'19
7:00 pm	8. Resource Allocation for the DC EMA <ul style="list-style-type: none"> Review of DC EMA Allocations from past 2 years Setting of DC EMA Allocations for GY'29/FY'19
7:30 pm	9. Ryan White HIV/AIDS Program (RWHAP) – Reports & Financial Oversight <ul style="list-style-type: none"> Suburban Maryland Administrative Agent Report Northern Virginia Administrative Agent Report DC and West Virginia Administrative Agent Report RWHAP Recipient Report
7:50 pm	10. New Business
7:55 pm	11. Announcements <ul style="list-style-type: none"> IMPORTANT DATES FOR AUGUST-SEPTEMBER-OCTOBER (On the back of this agenda)
8:00 pm	12. Adjournment
<u>NEXT PLANNING COMMISSION (COHAH) MEETING:</u>	
THURSDAY SEPTEMBER 27, 2018 6PM-8PM JUDICIARY SQUARE – CITYWIDE CONFERENCE CENTER 441 4TH ST. NW; 11TH FLOOR WASHINGTON, DC 20001	

IMPORTANT DATES – AUGUST, SEPTEMBER, AND OCTOBER

DATE	TOPIC	TIME
August 1 st	PSRA Orientation – Part 2	4p to 8p
August 2 nd	PSRA Orientation – Part 2	4p to 8p
August 7 th	Northern VA PSRA Session @ NVRC	10a to 3p
August 8 th	Washington, DC PSRA Session @ DOH/HAHSTA	3p to 8p
August 9 th	Suburban MD PSRA Session @ Doubletree Hotel Largo	10a to 3p
August 15 th	Integrated Strategies Committee (ISC) Meeting	4p to 6p
August 21 st	Research and Evaluation Committee (REC) Meeting	3p to 5p
August 22 nd	Comprehensive Planning Committee (CPC) Meeting	3p to 5p
August 23 rd	COHAH General Body Meeting @ 441 4 th Street, NW on the 11 th Floor *** PSRA PROCESS WILL BE COMPLETED AT THIS MEETING***	5p to 8p
August 30 th	Community Engagement & Education Committee (CEEC) Meeting	5p to 7p
September 11 th	COHAH Orientation – Part 3 (Prevention Services)	2p to 5p
September 13 th	COHAH Orientation – Part 3 (Prevention Services)	5p to 8p
September 17 th	MOTA Board & Commission Appointment Ceremony with Mayor @ Walter Reed Convention Center – PLEASE RSVP via email from MOTA	5pm
September 18 th	Research and Evaluation Committee (REC) Meeting	3p to 5p
September 19 th	Integrated Strategies Committee (ISC) Meeting	4p to 6p
September 20 th	Community Engagement & Education Committee (CEEC) Meeting	5p to 7p
September 26 th	Comprehensive Planning Committee (CPC) Meeting	3p to 5p
September 27 th	Executive Operations Committee (EOC) Meeting @ 441 4 th St. NW	5p to 6p
September 27 th	COHAH General Body Meeting @ 441 4 th Street, NW on the 11 th Floor	6p to 8p
October 16 th	Research and Evaluation Committee (REC) Meeting	3p to 5p
October 17 th	Integrated Strategies Committee (ISC) Meeting	4p to 6p
October 18 th	Community Engagement & Education Committee (CEEC) Meeting	5p to 7p
October 24 th	Comprehensive Planning Committee (CPC) Meeting	3p to 5p
October 25 th	Executive Operations Committee (EOC) Meeting @ 441 4 th St. NW	5p to 6p
October 25 th	COHAH General Body Meeting @ 441 4 th Street, NW on the 11 th Floor	6p to 8p

PLANNING COMMISSION (COHAH)

MEETING MINUTES

THURSDAY – JULY 26, 2018 – 6:00PM TO 8:00PM

441 4TH ST NW; ONE JUDICIARY SQ. ROOM 1117; WASHINGTON, D.C. 20002

ATTENDEES/ROLL CALL					
Planning Council Members	Present	Absent	Planning Council Members	Present	Absent
Adkins, Sarcia			Ford, Jasmine		
Baker-Holley, Nathaniel			Forman, Lynn		
Berko, Sally			Gomez, Ana		
Blocker, Lakisa			Hickson, DeMarc		
Bowman, Joshua			Hughes, David		
Carama, Farima			Hutton, Kenya		
Carney, Misty			Massie, Jenne		
Cauthen, Melvin			McClain, Lenora		
Clay, Cyndee			Mekonnen, Betelhem		
Coker, Sharon			Morse, Ka'leef		
Copley, Mackenzie			Padmore, Gerald		
Corbett, Wallace			Pannell, Altmann		
Cox, Derrick			Rakhmanina, Natella		
Cruz, Peter			Shaw-Richardson, Reginald		
Dean, Traci			Shazor, Charles		
DiMartino, Peter			Simmons, Ron		
Fogal, Doug			Torre, Andrew		
Fonseca, Julio			Washington, Antonio		
			Zoerkler, Jennifer		
Administrative Agent Representatives	Present	Absent	Administrative Agent Representatives	Present	Absent
Agar, Tim			Moore, Tarsha		
Barmer, David					
Hayes-Cozier, Ravinia					
HAHSTA Staff	Present	Absent	PC/HPPG Staff	Present	Absent
Barnes, Clover			Bailey, Patrice		
Varga, Leah			Clark, Lamont		
Rochad, Nestor					

HIGHLIGHTS	
<ul style="list-style-type: none"> ○ Chair Report ○ Recipient Report ○ Jurisdictional Reports 	
AGENDA	
Item	Discussion
Call to Order	The meeting was called to order by Ka’leef M at 6:20pm. He asked for a moment of silence then asked everyone to introduce themselves for the record.
Review and Approval of the Agenda	N/A
Review and Approval of the Minutes	N/A
Commission Administrative Business – “Things to Do”	<p>Ka’leef M. led the discussion on COHAH Administrative Business</p> <p>COHAH Vacancies Ka’leef noted that there were seven (7) seats available for Unaligned Consumers (1 DC, 3 MD, and 3 VA)</p> <p>Bylaws Ka’leef M noted that Commissioners should read the Bylaws draft document because they would vote on them at the next COHAH General Body meeting.</p> <p>Public Comment Policy The Public Comment Policy was distributed to members. They were asked to review it so that they could discuss it and vote on it at the next meeting.</p>
Recipient/ Jurisdictional Reports	<p>Ravinia Hayes-Cozier provided the report for Suburban Maryland May 1 through May 31 2018 financial report submission includes expenses from 9 of 9 sub recipients, and 9 of 9 invoices have been received and are being processed.</p> <p>Our overall expense at the end of May is 31% and should be 25%</p> <p>Part A expenditures are 25.6% and should be 25.0%. Services 15% below expected: HIPCSA. Services 15% above expected: Medical Nutritional Therapy, Medical Transportation & Outreach</p> <p>Part A MAI expenditures are 48.8% and should be 25.0%. Part of that has to do with how they received their funding. Now that they received their funding they expect the spending to level itself out.</p>

	<p>Tim Agar provided the report for Northern Virginia Tim pointed out that spending is much lower than expected for EFA Food. New standards were recently implemented and NVRC has identified a provider that will be able to deliver the additional services that should increase spending in this area.</p> <p>In MAI Tim noted that Linguistics is underspent and this is due to agencies hiring their own translators and therefore they do not utilize Linguistics funding. He also noted that they have engaged the sub-recipient in MAI about spending and certain things will be disallowed which may be reflected in future reports.</p> <p>Clover Barnes provided the report for the District of Columbia, West Virginia, and the Recipient</p> <p><u>District of Columbia and W. Virginia</u></p> <p>For the month of May (10) of (11) invoices were received and processed, (1) of (11) is pending and has not been received or processed.</p> <p>For Washington, DC Part A expenditures are 22.2% and should be 25%, Part A MAI expenditures are 17.9% and should be 25%.</p> <p>Clover noted that for EFA (which is overspent) there is a new service provider and there has been an uptick in EFA requests. There will be reprogramming in the upcoming months. She also noted that Medical Transportation is underspent. The trend has been there is low spending in the summer months and increased spending in the winter months.</p> <p>West Virginia Part A expenditures are 26.1% and should be 25.0%.</p> <p><u>Recipient Report</u> Overall expenditures for FFS are at 31.2% through May 2018 and is expected to be 25%. Substance abuse is lower than expected (at 8.8%) due to underutilization and billing.</p>
COHAH Leadership Nominations and Elections	<p>A slate of candidates for COHAH leadership presented themselves. These people included: Cyndee Clay (Co-Chair), Sharon Coker (Co-Chair), Lynn Forman (Co-Chair/Vice Chair), Farima Camara (Co-Chair/Vice Chair), Jennifer Zoerkler (Vice Chair), Sarcia Adkins (Vice Chair).</p> <p>Lamont Clark explained how the voting process would work.</p>
PSRA Orientation (Part 1)	<p>Ka'leef M. stated that the PSRA orientation is given in two parts, Part 1 tonight and Commissioners have a choice of date for Part 2. He stated that</p>

	commissioners are required to attend orientation, if they do not attend orientation they are not eligible to vote in their Jurisdiction meetings. Ka'leef gave an overview presentation to attendees.
ANNOUNCEMENTS/OTHER DISCUSSION	
HAHSTA Annual Report came out and an email will go out tomorrow.	
Ravinia noted they will hold two focus groups for Consumers on August 7 th (10am to noon and 4pm to 6pm).	
Ka'leef announced that Cyndee Clay won the Co-Chair vote and Jennifer Zoerkler won the Vice Chair vote.	
HANDOUTS	
Agenda dated 7/26/2018 Recipient Report Recipient Narrative Report EMA-Wide Roll Up FOAC Allocations and Awards Jurisdictional District of Columbia and West Virginia Report DC and West Virginia Utilization Report NOVA Regular and MAI Report NOVA Reprogramming Request Motion Suburban Maryland Regular Part A and MAI FOAC Report Public Comment Policy PSRA Training PPT Slides	

MEETING ADJOURNED	8:18 PM
NEXT MEETING	August 23, 20118

I, as Planning Council Government Co-Chair, hereby certify the accuracy of the above minutes:		
		Date the Minutes were approved by the Planning Council:
Signature of: Ka'leef S. Morse, MHS Government Co-Chair	Date:	