



# **COMMUNITY ENGAGEMENT AND EDUCATION COMMITTEE (CEEC) MEETING MINUTES**

**THURSDAY, OCTOBER 17, 2019 – 5:00PM TO 7:00PM**

**DC HEALTH – HAHSTA – 899 N. CAPITOL ST. NE; 4TH FLOOR; WASHINGTON, DC 20002**

## **ATTENDEES/ROLL CALL**

<b>COMMISSIONERS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMITTEE MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Blocker, Lakisa		X			
Carney, Misty	CC				
Coker, Sharon	CC				
Cox, Derrick (Strawberry)		X			
Fonseca, Julio	X				
Foreman, Lynn		X			
Massie, Jenné	X				
Morse, Kaleef		X			
Rhodes, Stefanie	X				
Uyouko, Haris	X				
Washington, Antonio	X				
<b>ADMINISTRATIVE AGENT REPRESENTATIVES</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>ADMINISTRATIVE AGENT REPRESENTATIVES</b>	<b>PRESENT</b>	<b>ABSENT</b>
<b>COMMUNITY PARTNERS/GUESTS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>COMMISSION STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
Hein, Kristie	X		Bailey, Patrice	X	
			Clark, Lamont	X	

## **AGENDA**

<b>Item</b>	<b>Discussion</b>
<b>Call to Order</b>	Jenné M. called the meeting to order at 5:15 pm, followed by a moment of silence and introductions.



<b>Review and Approval of the Agenda</b>	Julio F. motioned to approve the CEEC Agenda for October 17, 2019. Haris U. seconded the motion. The Agenda was approved.
<b>Review and Approval of the Minutes</b>	Julio motioned to approve the September 17, 2019 CEEC Minutes. Haris seconded the motion. The minutes were approved with one (1) abstention.
<b>Community Listening Session (CLS) (MD) Planning</b>	<p><u>Finalize Logistics: Date, Time, and Location confirmation</u> Haris indicated that he spoke to Antonio W. who indicated that he had put down a \$50 deposit on the venue, (Capitol Heights Town Hall Center). Haris will follow up with Antonio about the status. Antonio indicated that the venue requires the submission of an insurance certificate. Julio will ask Lamont about obtaining the certificate.</p> <p>Julio encouraged everyone to monitor Basecamp. He developed a format and list of agencies to contact about the Maryland CLS. Committee members can either use the format to create other lists or add to the existing list in Basecamp. Each member should adopt an agency to contact to obtain RSVPs.</p> <p>Julio will email Lamont about the insurance certificate and the reimbursement process.</p> <p><u>Finalize Marketing: Review Support Groups/Organizations List</u> As soon as the date confirming the availability of the venue is confirmed, the flyers will be updated and distributed. Kaleef M. used Event Brite to distribute flyers for the DC CLS and will be asked to set it up for the Maryland CLS. Jenné will work on a statement to accompany the flyer that will be emailed. Antonio will hang flyers in all of the businesses in the immediate area of the Capitol Heights Town Hall. Jenné suggested adding a number on the flyer for people to text their RSVP. Jenné will ask Derrick C. to put the flyer on social media. Everything should be confirmed and in place by next week. The Maryland CLS will be scheduled for November 14<sup>th</sup>. If that date is not available, the committee will try November 12<sup>th</sup> or 13<sup>th</sup></p> <p><u>Invite Sarcia to answer Housing Questions</u> The committee agreed to have Sarcia A. or one of her associates come to the CLS. As soon as the date is locked down, the committee will check her availability. Time will be set aside at the CLS for people to ask her questions.</p> <p><u>Resource Materials for CLS</u> Misty C. will bring condoms, disposal medications, female condoms, etc. She will have to coordinate with someone to pick up the materials because she doesn't get off work until after the CLS begins. Food and an updated demographic survey will be available. Julio and Stephanie R. volunteered to co-moderate the Maryland CLS. There was discussion about the best way to frame the conversations without making it a conversation from the committees' perspective. The PowerPoint used at the DC CLS will be revised to put each topic on a separate slide to move the conversation along. The previous prompts asked were 1. when you think about health and HIV what are your major strengths and assets in your community 2.</p>



	What are the issues, concerns or needs in your community 3. What are the barriers to accessing services 4. What projects or programs you would like to see and 5. What information do you want to know more about? A timekeeper can give 3 minutes for comments. Any additional topics can be put in the "Parking Lot".
<b>Continuing Education</b>	<p><u>Prevention &amp; COHAH – Coordinating info session on previous prevention planning group responsibilities, Visiting MD and VA prevention planning bodies (choose a date)</u></p> <p>The committee previously discussed having Nestor Rocha come speak about prevention. However, Lamont C. indicated that the new directives from CDC might make allocations look very different. 2 prevention-planning bodies in Maryland and Virginia that are ongoing. We should have people go and observe. Jenne will contact Lamont about when they will meet and put that information on Basecamp.</p>
<b>Announcements and Adjournment</b>	<p>Next Meeting: CEEC Workplan The CEEC Workplan will be discussed at the December meeting because the November date for the meeting will be the Community Listening Session.</p> <p>Upcoming events? Infectious Disease, Prevention and Health Service Bureau is hosting regional Community Forums in Maryland to get input regarding priorities for HIV prevention, treatment and care. Someone from CEEC should try to attend. The forums are scheduled for October 17<sup>th</sup> in Silver Spring, October 22<sup>nd</sup> in Prince Ann and October 23<sup>rd</sup> in Prince Frederick. Jenne will ask the contact, Kyle King Reynold, for any notes he can share with the committee.</p>
<b>Sandbox</b>	None
<b>Discussion</b>	None
<b>HANDOUTS</b>	
<ul style="list-style-type: none"> <li>Community Engagement and Education Committee (CEEC) Meeting Agenda Thursday, October 17, 2019.</li> <li>Community Engagement and Education Committee (CEEC) Meeting Minutes Thursday, September 19, 2019.</li> </ul>	

<b>MEETING ADJOURNED</b>	6:18 PM
<b>NEXT MEETING</b>	<p>Thursday, October 17 2019 5PM – 7PM DC Health – HAHSTA 899 N. Capitol St., NE; 4<sup>th</sup> Floor Washington, DC 20002</p>