

## **BOARD OF RESPIRATORY CARE**

**October 23, 2024**

**9:00 a.m.**

**OPEN SESSION**

**MEETING MINUTES**

### **Hybrid Meeting**

The Board will have a hybrid in-person and virtual meetings schedule. Please see the hybrid schedule in the Meetings Dates section of the agenda.

In-person meetings will be at 2201 Shannon Pl, SE, 2<sup>nd</sup> Floor, Washington, DC 20020. Information on how to access virtual Board meetings is listed below:

This meeting is available by web:

<https://dcnet.webex.com/dcnet/j.php?MTID=maec57db79fcb5dde89fd5696ac94248a>

**Meeting number:** 2312 056 2107

**Password:** NtapEPJv447

#### **Join by video system**

Dial 23120562107@dcnet.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

#### **Join by phone**

+1-202-860-2110 United States Toll (Washington D.C.)

1-650-479-3208 Call-in toll number (US/Canada)

**Access code:** 231 205 62107

## Board of Respiratory Care Open Session Meeting Agenda Roll Call

<b>BOARD MEMBERS</b>	
Carolyn Williams - Chairperson	PRESENT
Betty Akpan - Board Member	PRESENT
Carla Seals - Board Member	PRESENT
Consumer Member - Vacant	
Physician - Vacant	
<b>BOARD STAFF</b>	
Ericka L. Walker, MSW, Executive Director	PRESENT
Gregory Scurlock, Compliance Officer	PRESENT
Emilia Moran, Board Investigator	PRESENT
Tiguist Zerihun, Health Licensing Specialist	PRESENT
<b>LEGAL STAFF</b>	
Joanne Drozdoski, Assistant General Counsel	PRESENT
<b>CALL TO ORDER AND ROLL CALL</b>	
<b>OS-1023-01</b>	<p><b><u>Introductions:</u></b></p> <p>The meeting was called to order at 9:55 a.m. and a quorum was present.</p> <p><b>Board Members</b></p> <ol style="list-style-type: none"> <li>Carolyn Williams, Board Chair- Present</li> <li>Carla Seals, Board Member- Present</li> <li>Betty Akpan, Board Member- Present</li> </ol> <p><b>Board Staff</b></p> <ol style="list-style-type: none"> <li>Ericka Walker, Executive Director- Present</li> <li>Tiguist Zerihun- Health Licensing Specialist-Present</li> <li>Emilia Moran, Investigator- Present</li> <li>Gregory Scurlock, Compliance Officer- Present</li> </ol>

	<p><b>Legal Staff</b></p> <p>1. Joanne Drozdoski, Assistant General Counsel- Present</p> <p><b>Public Attendance</b></p> <p>1. No Public Attendees</p>
<p><b>OS-1023-02</b></p>	<p><b><u>Acceptance of Meeting Agenda:</u></b></p> <p><b><u>Board Action:</u></b> Acceptance of the <b>October 23, 2024</b>, Open Session Meeting Agenda.</p> <p><b><u>Motion:</u></b> A motion was made to accept the <b>October 23, 2024</b>, Open Session Meeting Agenda, by Carla Seals, and seconded by Betty Akpan.</p> <p>Carla Seals, Betty Akpan, and Carolyn Williams all voted in favor of the motion. The motion passed unanimously.</p>
<p><b>OS-1023-03</b></p>	<p><b><u>Open Session Meeting Minutes:</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the Open Session minutes from the <b>June 10, 2024</b>, meeting.</p> <p><b><u>Motion:</u></b> A motion was made to accept the <b>June 10, 2024</b>, Open Session Meeting Minutes with the noted changes by Betty Akpan and seconded by Carla Seals.</p> <p>Betty Akpan, Carla Seals, and Carolyn Williams all voted in favor of the motion. The motion passed unanimously.</p>
<p><b>MINUTES AND STAFF REPORTS</b></p>	
<p><b>OS-1023-04</b></p>	<p><b><u>Executive Directors Report:</u></b></p> <p>Mrs. Ericka Walker gave updates on the following:</p> <ul style="list-style-type: none"> <li>• The renewal period for Respiratory Care will began on November 1<sup>st</sup>, will end on January 31<sup>st</sup>, 2025. Late renewal is between February 1<sup>st</sup> through March 31<sup>st</sup> with a late fee of \$85.</li> <li>• DC Health is now on a rolling renewal schedule based on the month an individual was born in. All individuals that received a</li> </ul>

	<p>license on or after June 16, 2024, are already on the new renewal schedule and the expiration date on their license will reflect that. Anyone who received a license before June 16, 2024, will renew based on the expiration date listed on their license; upon renewing, the renewed license will reflect the date of birth expiration.</p> <ul style="list-style-type: none"> <li>• Census: <u>962</u> Licensed Respiratory Care Practitioners</li> <li>• The Mayor’s Office of Talent and Appointments (MOTA) recruits talented and interested individuals from all eight Wards to serve on District Boards. Link to apply to serve on a Board: <a href="https://mota.dc.gov/page/boards-vacancies-or-available-seat">https://mota.dc.gov/page/boards-vacancies-or-available-seat</a></li> <li>• Board Meeting Scheduled             <ol style="list-style-type: none"> <li>1. December 9, 2024 (In-person &amp; Virtual)</li> <li>2. March 10, 2025 (Virtual)</li> <li>3. June 9, 2025 (In-person &amp; Virtual)</li> <li>4. September 8, 2025 (In-person &amp; Virtual)</li> </ol> </li> </ul>	
<p><b>OS-1023-05</b></p>	<p><b><u>Board Attorney’s Report:</u></b></p> <p>Attorney, Joanne Drozdoski gave updates on the following:</p> <ul style="list-style-type: none"> <li>• The Health Occupations Revision general amendment act of 2024, which was act number A25-0479, became law number L25- 0191 became effective July 19<sup>th</sup> 2024. Which makes the Respiratory Care board standalone board.</li> </ul>	
<p><b>OS-1023-06</b></p>	<p><b><u>Board Chair’s Report:</u></b></p> <p>Chair’s person Carolyn Williams gave update on the followings</p> <ul style="list-style-type: none"> <li>• Happy Respiratory Care week (October 21-26)</li> <li>• Khalid Alwadeal, Ph.D., RRT, from Saudi Arabia, will be the 2024 International Fellow. His 3-week tour will consist of Washington, DC, Baltimore, MD and Orlando, Florida. HE WILL VISIT dc Health on November 8<sup>th</sup>. Other facilities that he will visit include, MedStar Georgetown University, George</li> </ul>	

	<p>Washington University Hospital and MedStar Washington Hospital Center.</p> <ul style="list-style-type: none"> <li>• The American Association for Respiratory Care 2024 International Congress will be held in Orlando, Florida November 20<sup>th</sup>-23<sup>rd</sup></li> <li>• MedStar Georgetown University Hospital Respiratory Symposium was October 17, 2024.</li> </ul>	
<b>CONSENT AGENDA</b>		
<b>OS-1023-07</b>	<p><b><u>Board Action:</u></b> To accept consideration of the application(s) approved and the items for purposes of review and/or ratification of Board Actions taken since the last meeting.</p> <p><b><u>Motion:</u></b> A motion was made to accept the approved items as is since the last meeting by Betty Akpan and seconded by Carla Seals.</p> <p>Carla Seals, Betty Akpan, and Carolyn Williams all voted in favor of the motion. The motion passed unanimously.</p>	
<b>COMMENTS FROM THE PUBLIC</b>		
<b>OS-1023-08</b>	<b>Comments:</b> No public attendees	
<b>CLOSING</b>		
<b>OS-1023-09</b>	<p><b><u>MOTION TO CLOSE:</u></b></p> <p><b><u>Board Action:</u></b> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><b><u>Background:</u></b> Upon conclusion of the open session meeting and pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p>	
<b>OS-1023-10</b>	<b><u>MOTION TO ADJOURN:</u></b>	

	<p><b><u>Board Action:</u></b> To adjourn the meeting.</p> <p><b><u>Background:</u></b> This concludes the Public Open Session of the meeting. The Board will now move into the Closed Executive Session portion of the meeting pursuant to D.C. Official Code § 2-575(b) for the reasons set forth in the motion.</p> <p><b><u>Motion:</u></b> A motion was made to close the open session portion of the meeting, by Carla Seals and seconded by Betty Akpan.</p> <p>Carla Seals, Betty Akpan, and Carolyn Williams all voted in favor of the motion. The motion passed unanimously.</p>	
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This ends the Board of Respiratory Care Open Session Meeting.

The next meeting is scheduled for [December 9, 2024 \( Virtual\).](#)

[Please be advised, the next DC Board of Respiratory Care meeting will be held in person at our new building.](#)

**DC Health  
2201 Shannon Place SE  
Washington, DC 20020**

The Open Meetings Act governs this meeting. Please address any questions or complaints arising under this meeting to the Office of Open Government