DC | HEALTH
GOVERNMENT OF THE DISTRICT OF COLUMBIA
Health Systems & Preparedness Administration

BOARD OF PROFESSIONAL COUNSELING

OPEN SESSION AGENDA

September 19, 2025
2201 Shannon Place SE, 2nd floor, Washington, DC 20020
10:00 AM – 2:00 pm

Virtual Meeting Notice
Information on how to access the public portion of the meeting is listed below:
Join by Web https://dcnet.webex.com/dcnet/j.php?MTID=mb7db2da02f1ac65acba8e248dc72d81a **Join by Phone** Call in Number: 1-650-479-3208 Call-in toll number (US/Canada) 1-202-860-2110 United States Toll (Washington D.C.) Access Code: 475 199 633

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Open Session September 19, 2025

Call to Order:

OS-0919-01	**Roll Call:**
OS-0919-02	**Approval of the Agenda** **Board Action**: Acceptance of the September 19, 2025, Open Session Agenda
OS-0919-03	**Board and Department Reports** 1. **Executive Director's Report (Phone Scam)**: DC Health is warning the public of an ongoing scam in which scammers are impersonating DC Health representatives and other government officials in a phone, email and fax scam. Scammers are contacting health professionals via phone, email, or fax by replicating government phone numbers and outdated letterhead to appear legitimate. The scammers are requesting money in association with a District of Columbia health professional license, registration or certification regarding an alleged investigation or suspension. If you happen to receive unsolicited phone calls, emails or faxes similar in nature: • DC Health will never contact you with a request for money. Do not share your credit card number, personal information, or other financial information. Do not wire transfer money or transfer funds to anyone you do not know. • Do not feel pressured to act. To confirm the identity of DC Health personnel or verify any suspicious requests, please contact ohplb@dc.gov or call (202) 724-8800. For more information on how to avoid government impersonator scams, and where to report them, please visit the Federal Trade Commission at consumer.ftc.gov/articles/how-avoid-government-impersonation-scam. • Operational Status Update: • Licensure Census: • Legislative Updates: 2. **Board Attorney's Report** 3. **Board Chair's Report**

OS-0919-04	**Open Session Minutes** **Board Action**: Consideration of the Open Session Minutes from the August 1, 2025, Emergency Board Meeting.
OS-0919-05	**Consent Agenda** **Board Action**: Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.
OS-0919-06	**Determination of the In-Person Board Meetings for FY26** **Board Action:** The Board is to determine which meeting dates will be in person and which meeting dates are virtual for FY2026. **Background:** In FY26, the Board is scheduled to meet on the following dates: • September 19, 2025 (in-person) • October 17, 2025 • November 21, 2025 • December 19, 2025 • January 16, 2026 • February 20, 2026 • March 20, 2026 • April 17, 2026 • May 15, 2026 • June 19, 2026 (office closed) alternate day needed • July 17, 2026 • September 18, 2026 Alternate dates may need to be considered.
OS-0919-07	**Licensed Professional Art Therapy Endorsement Equivalency** **Board Action:** The Board is to review the LPAT Endorsement Equivalency and determine whether to adopt it as official policy.
OS-0919-08	**Board Discussion – Professional Counseling Interstate Compact** **Board Action**:

	The Board is to discuss who will be the state delegate to the compact commission. The state delegate can be anyone of the following: a Board Member who is an LPC, a public member of the Board, or Board Administrator. This can be found in Section 9.B of the Compact Law
OS-0919-09	**LPC Internship/Practicum Hours Requirement Policy Discussion** **Board Action**: The Board is to discuss whether to put into place a Board Policy for whether an LPC Endorsement applicants need to show proof of the required 700 hours of internship/practicum hours if their university did not require it. **Background:** The Board has seen several instances in which an LPC endorsement applicant could not provide the proof of the required 700 hours of internship/practicum. In some cases, the University was closed, and the information was unavailable. At times the university program did not require 700 hours of internship/practicum, it was usually less than 700 hours and in one instance the applicant chose not to take that route in their program of study.
OS-0919-10	**Supervised Practice Form** **Board Action:** The Board is to discuss the purpose of the supervised practice form and best practices that are expected of the applicant and supervisor when submitting the form. **Background:** A supervised practice form is listed under **section 9105.8** regarding the supervised experience requirement which requires the supervisor(s) to submit the completed form to the Board. In addition, **section 9102.2** of the LGPC Regulation specifies the applicant must obtain an LGPC license prior to accruing the supervision hours towards the LPC. If an applicant for licensure as a professional counselor does not meet the requirements of § 9102.1(a) and the applicant elects to complete his or her supervised practice requirements in the District of Columbia, the applicant shall first obtain licensure as a graduate professional counselor or its equivalent and work under the immediate and direct

	supervision of a professional counselor, psychologist, psychiatrist, or independent social worker, **who is licensed in the District of Columbia under the Act.** The purpose of the graduate professional counseling license is to allow individuals to practice under supervision of a licensed professional counselor. However, the regulations also indicate a supervisor, or supervisee shall submit a supervised practice form within 2 weeks of commencing supervision. In March 2022, the Board tabled to address the supervised practice form for the subcommittee.
OS-0919-11	**CEU Request for Approval** **Board Action**: The Board is to review the CEU application for OSSE "Introduction to School Culture and Systems" being co-sponsored by DC Public Schools and Department of Behavioral Health. **Background:** Course organizers submitted a request for the Board to approve the continuing education course for professional counselors. The CEU training is scheduled for October 8, 2025. This is a 1.5 hour continuing education credit providing training to clinicians who are new working in schools with foundational knowledge of the provision of individualized treatment services in a school setting.
OS-0919-12	**CEU Request for Approval** **Board Action:** The Board is to review "Multi-Tiered Systems of Support (MTSS) Deep Dive and the School Strengthening Work Plan: Your Voice in the MTSS Process" course organized by OSSE. **Background:** Course organizers submitted a request for the Board to approve the continuing education course to provide training for early career school-based mental health clinicians with the foundational understanding of the provision of treatment services in a school setting for professional counselors. This continuing education course is being offered November 12, 2025, as a live virtual session hosted on Teams. The course is 1.5 hours of continuing education credit.
OS-0919-13	**CEU Request for Approval**

	Board Action: The Board is to review "The Crisis Intervention and Management" course organized by OSSE. **Background:** Course organizers submitted a request for the Board to approve the continuing education course to provide training for early career school-based mental health clinicians with the foundational understanding of the provision of treatment services in a school setting for professional counselors. This continuing education course is being offered December 10, 2025, as a live virtual session hosted on Teams. The course is 1.5 hours of continuing education credit.
OS-0919-14	**Request for Assistance in Obtaining Supervision Documentation** **Board Action:** The Board is to discuss the issue of applicants not being able to get previous supervisor(s) to complete the post-graduate supervision experience form and the best options to resolve if any. **Background:** The Board has seen several instances in which supervisors have been unable to or unwilling to complete the supervision experience form. Whether the supervisor is deceased, unreachable or unwilling, these situations have held up the application process.
Os-0919-15	**Licensure by Endorsement Review** **Board Action:** The Board is to review the current Licensure by Endorsement policy and determine if the current policy meets the Board's requirements for licensure, if not what changes need to be made. **Background:** The Board staff has encountered some confusion with regards to the current policy. Some potential applicants and some paid applicants have zeroed in on two paragraphs of the policy (second-third paragraphs) in regards what is needed to apply for licensure by endorsement. The current policy does not explicitly say that all other supporting documents are required except the supervision experience form which was one of the main reasons why the

	policy was created. The Health Occupations Revision General Amendment Act of 2024 recently revised the requirements for Licensed Professional Counselors (LPC) applicants seeking licensure-by-endorsement. The applicant must meet licensure requirements such as practicing 5 years or more fully licensed as an LPC in another jurisdiction can submit an attestation statement disclosing their nature of practice such as position held, total number of hours practice, location and detail of the nature of practice at each location. A motion was made by Victoria Sherk to include the suggestions made by the board members in the licensure by endorsement policy as discussed and table this matter for final review at the May 16, 2025, board meeting. Seconded by Laura Golojuch. Victoria Sherk, Rhonda Pope-Brown and Laura Golojuch voted in favor of the motion. The motion passed unanimously.
OS-0919-16	**Telehealth Policy** **Board Action:** The Board is to review the current telehealth policy and determine if any modifications to the telehealth policy need to be made based on the current status of telehealth in the professional counseling/mental health counseling communities. **Background:** There has been increasing issues with regards to telehealth practices in supervision verification. Telehealth methods of delivering care have experienced a steady increase over the past couple of years. The question is whether the current telehealth policy is specific enough in nature to reduce confusion over the conduct of practice for LGPCs and LPCs in the District.
OS-0919-17	**Supervision Experience Duration** **Board Action:** The Board is to discuss its intent behind providing Regulations for the duration of supervision experience. **Background:** The current LPC (section 6603.1(b)) Regulations state that the supervision experience should be over a period of not less than two (2) years and not

	more than five (5) years. It is not clear from the regulations what starting point the two (2) – five (5) years are counted. In the past the board staff has used the 2-5 years from date of graduation, but the Board has seen Endorsement applicants submitting supervision experience forms from a significantly longer period time.
OS-0919-18	**Motion to Close:** **Board Action**: To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b). **Background:** Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following: 1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a). 2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6). 3. To discuss disciplinary matters pursuant to section § 2- 575(b)(9). 4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2- 575(b) (14).

THIS SECTION IS FYI ONLY
NO BOARD DECISION OR ACTION IS NEEDED

OS-FY1	**Request for Nominations for 2025 AMFTRB Board of Directors Open Positions** Dear AMFTRB State Delegates and Executive Directors, AMFTRB's Election Committee is seeking nominations for the Board of Directors. The openings for the 2025 election are for President-Elect and Secretary. Both positions begin on January 1, 2026. The position of President Elect is for two years followed by two years as President, and one to two years as Past President. The position of Secretary is for two years. Responsibilities are as follows: A. President. The President shall be the Chief Officer of the Association and of the Board of Directors and shall perform such duties as are customary for presiding officers. Subject to the directives of the Board, the President may represent the Association, appoint committees and perform such other duties as required to carry out the policies and serve the purposes of the Association. The President shall serve as an ex-officio member of all committees except the Elections Committee. B. President-Elect. The President-Elect shall assist the President in the discharge of presidential duties; shall officiate for the President during his or her absence or incapacity or at the President's request; shall perform and be vested with all the powers and duties of the President in the case of disability or absence of the President, either at the President's request or by a two-thirds majority vote of the currently seated Board of Directors. Such a vote may be made through a telephone conference call, mail, facsimile, e-mail ballot, videoconference, meeting or any combination of the foregoing methods. At the time of the decision, a date must be set for review of this decision; shall assume the office of President should a vacancy occur; shall monitor all meetings using the then current edition of Roberts' Rules of Order; shall review the Bylaws and make suggestions for changes (if any) during the second year of his or her

	term; and shall perform such other duties as may be assigned by the Board. C. Secretary. The Secretary shall record minutes of all proceedings of the Association and of the Board; shall be responsible, in conjunction with the Executive Director, for maintaining a history of the Association; and shall perform such other duties as may be assigned by the Board of Directors. The Board hopes to maintain a diverse composition in terms of region, state population, state board membership, education, gender, and ethnicity. Please consider nominating your AMFTRB delegate or alternate delegate. To submit a nomination, either email Lois Paff Bergen at lois@amftrb.org the name and email address of your nominee or your nominee may complete the Candidate Survey. Nominations must be received before March 31st. On behalf of the Elections Committee, Lisa V. Merchant, PhD, LMFT (TX) Chair Elections Committee Elections Committee Members are David Fye (KS) and Chilah Brown (MN) Lois Paff Bergen, PhD, LMFT Executive Director AMFTRB 1843 Austin Bluffs Parkway Colorado Springs, CO 80918 719-388-1615 lois@amftrb.org
OS-FY2	**EXAMINATION REQUIREMENTS FOR ENDORSEMENT APPLICATION (MFT)** **Board Action**: To discuss whether to adopt into policy for MFT applicants who have already taken and passed the nation exam in other jurisdiction in lieu of the AMFRTB National Exams for licensure by endorsement to the District of Columbia. Also, to discuss whether to adopt into policy whether to contact AMFTRB to enquire which other States have Exams that are comparable or equivalent to the AMFTRB National Exams for licensure in DC.

	Background: The current regulation under section 7706 indicates the waiver of examination and educational requirements for licensure. Certain applicants have been licensed in other for a longer duration. For example, over 10 years, and have the required practical experience most often are required to take the AMFTRB National Exams prior to licensure by endorsement in DC. Some states do have the examination waiver requirements for applicants applying by reciprocity provided they might have taken a state exam (example: California State Exams) which might be comparable to the National Exams. The Board to review section 7706 of the current regulations to identify if the requirements could be streamlined to facilitate the administrative, review, and approval process of applicants who fall under this category. Motion: A motion was made by Victoria Sherk to table the Examination requirements for endorsement applications in marriage and family therapy until the February 21, 2025, board meeting. Seconded By Rhonda Pope-Brown. Vote: Victoria Sherk voted in favor of the motion. Rhonda Pope-Brown voted in favor of the motion. The motion passed unanimously.

The next open session meeting is virtual October 17, 2025 at 10:00 am

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov