

BOARD OF OCCUPATIONAL THERAPY

OPEN SESSION MINUTES

September 16, 2024

2:30 PM to 3:30 PM

In Person Meeting Notice

*Currently, all board meetings will be held virtually during the declared public emergency.
Information on how to access the public portion of the meeting is listed below:*

This meeting was available by Web

Board of Occupational Therapy - Open Session

<https://dcnet.webex.com/dcnet/j.php?MTID=m9b77c4fde33477cdb9456dd5be299903>

This meeting was available by Phone

Call in Number: 1-650-479-3208 Call-in number (US/Canada)

Access Code: 478 300 028

BOOT Mission Statement:

"To provide oversight to licensed professionals and ensure the health and safety of citizens and visitors in the District of Columbia through the provision of health care services."

OPEN SESSION MINUTES SEPTEMBER 16, 2024

CALL TO ORDER:

	<p><u>Roll Call</u></p> <p>Board Members</p> <ul style="list-style-type: none"> • Dr. Gillian Rai, Board Chair • Mr. Charles Bond, Board Member • Mr. Frank Gainer, Board Member • Mr. Omololu Majekodunmi, Board Member <p>Board Staff</p> <ul style="list-style-type: none"> • Ms. LaTrice Herndon, Executive Director • Ms. Fatima Abby, Health Licensing Specialist • Ms. Linda Smith, Health Licensing Specialist • Ms. Joanne Drozdoski, Board Attorney • Ms. Whitney Moore, Investigator • Mr. Leonard Howard, Investigator 	
OS-0916-01	<p><u>Approval of the Open Session Agenda</u></p> <p><u>Board Action:</u> Consideration of the Open Session Agenda from the September 16, 2024 Meeting.</p> <p><u>Motion:</u> Motion made by Mr. Frank Gainer to accept the September 16, 2024, Open Session Agenda. Seconded by Dr. Omololu Majekodunmi.</p> <p><u>Vote:</u> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	
OS-0916-02	<p><u>BOARD/DEPARTMENT'S REPORT</u></p> <p>A. EXECUTIVE DIRECTOR'S REPORT</p> <ul style="list-style-type: none"> • Operational Status Update <ul style="list-style-type: none"> ▪ Ms. LaTrice Herndon, Executive Director, updated on Change to the Term of License, Certificate and Registration. Effective June 16, 2024, the Director moved to change the renewal system to 	

	<p>align with each licensee’s month of birth. As such, all applicable licenses, certificates, or registrations issued on or after June 16, 2024, will expire on the last day of the birth month of the license holder. This will apply to all new applicants and will become applicable to licensees renewing later this year. For all current holders of a license, certificate, or registration, additional information will be provided at a later date.</p> <ul style="list-style-type: none"> • Licensure Census: <ul style="list-style-type: none"> ▪ OT: 865 ▪ OTA: 64 • Legislative Updates: <ul style="list-style-type: none"> ▪ The Board consolidation of the Physical Therapy, Occupational Therapy and Audiology and Speech-Language Pathology is under Board of Rehabilitative Therapies. Ms. Herndon stated that the professionals for each profession will write their own set of regulations. Subcommittee will be implemented. ▪ Mayor’s Office of Talent and Appointment (MOTA) may contact the current Board members and anyone who is interested in becoming part of the consolidated board may contact MOTA. <p>B. BOARD ATTORNEY’S REPORT</p> <ul style="list-style-type: none"> • The revised HORA received Mayoral approval and has been introduced in the Council as the <i>Health Occupations Revision General Amendment Act of 2024</i> (B25-0545) and became effective on July 19, 2024. <p>C. BOARD CHAIR’S REPORT</p> <ul style="list-style-type: none"> • There was no report from the Board Chair. 	
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OS-0916-03	<p><u>Open Session Minutes</u></p> <p><u>Board Action:</u> Consideration of the Open Session Minutes from the June 17, 2024, meeting.</p> <p><u>Motion:</u> Motion made by Mr. Charles Bond to accept the June 17, 2024, Open Session Minutes with corrections on the board members' names. Seconded by Dr. Omololu Majekodunmi.</p> <p><u>Vote:</u> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	
OS-0916-04	<p><u>OT/OTAs Regulations- Educational/Training Requirements</u></p> <p><u>Board Action:</u> The Board is to review the OT and OTA regulations and determine if official transcript is needed for verification of education/training and if it's not needed, then to create a written statement/policy for reference.</p> <p><u>Background:</u> Per OT and OTA Regulations, all applicants must meet the educational, training and national examination requirements. This means that the Board should verify those requirements. To verify that information an official transcript and official exam scores are required. However, the Board staff is currently only verifying the NBCOT Exam score for examination applicants and the official NBCOT verification for endorsement applicants. If the Board had waived the verification of the educational and training requirements (official transcript) then a policy statement should be developed. Currently there is no written official record shows that this waiver was established previously.</p> <p><u>Motion:</u> Mr. Gainer will draft a policy statement regarding the official transcript. Tabled for the next Board meeting.</p>	

OS-0916-05	<p><u>Occupational Therapy Assistant Regulation- Clarification on CEs For Reinstatement</u></p> <p><u>Board Action:</u> The Board is to review the OTA regulations; specifically, the continuing education (CE) requirements for clarification.</p> <p><u>Background:</u> The OTA Regulation related to reinstatement under section 7310.4 requires applicants who do not hold a license in another state to provide CEs along with 160 clinical supervised hours. The regulation states as following:</p> <p><i>7310.4 A reinstatement applicant who does not hold an active license in any other jurisdiction shall submit proof:</i></p> <p><i>(a) Pursuant to § 7304.5, of having completed six (6) contact hours of approved continuing education for each year that the reinstatement applicant was not licensed. Ten percent (10%) of the total required continuing education shall be in the subjects determined by the Director as public health priorities of the District, which shall be duly published every five (5) years or as deemed appropriate. Twelve (12) contact hours shall have been completed within two (2) years prior to the date the application is submitted, and two (2) contact hours shall be LGBTQ continuing education; and</i></p> <p><i>(b) Of having completed one hundred sixty (160) hours of supervised practice in accordance with § 7316 within the two (2) months prior to the date the application is submitted.</i></p> <p>The Board staff need a clarification on how these applicants (without an active license) will obtain the supervised 160 hours in DC without an active license. The understanding is that a license is required to practice within the scope of practice of OTA under supervision in DC.</p> <p><u>Motion:</u> Motion made by Mr. Frank Gainer to waive section 7310.4(B) requirements related to 160 hours of supervised practice for those</p>	
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	<p>applicants who are out of the practice of five years. Seconded by Dr. Omololu Majekodunmi.</p> <p><u>Vote:</u> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	
OS-0916-06	<p><u>Open Session Consent Agenda</u></p> <p><u>Board Action:</u> Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><u>Background:</u> The Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting.</p> <p><u>Motion:</u> Motion made by Dr. Omololu Majekodunmi to accept the Open Session Consent Agenda. Seconded by Dr. Gillian Rai.</p> <p><u>Vote:</u> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	
OS-0916-07	<p><u>MOTION TO CLOSE & ADJOURN</u></p> <p><u>Board Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><u>Background:</u> Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following:</p> <ol style="list-style-type: none"> 1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a). 	

	<ol style="list-style-type: none"> 2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6). 3. To discuss disciplinary matters pursuant to section § 2575(b)(9). 4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b)(14). <p>At the end of every meeting, a motion to adjourn must be made in open session to close out the business of the Board.</p> <p><u>Motion:</u> Motion made by Dr. Omololu Majekodunmi to accept the Open Session Consent Agenda. Seconded by Mr. Charles Bond.</p> <p><u>Vote:</u> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	
OS-0916-08	<p><u>MOTION TO ADJOURN</u></p> <p><u>Board Action:</u> To adjourn the meeting.</p> <p><u>Motion:</u> Motion made by Dr. Omololu Majekodunmi to adjourn the meeting. Seconded by Mr. Charles Bond.</p> <p><u>Vote:</u> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	

The next meeting is scheduled for **December 16, 2024**.
This ends the Open Session Minutes.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.