

BOARD OF OCCUPATIONAL THERAPY

OPEN SESSION MINUTES

March 18, 2024

2:30 PM to 3:30 PM

In Person Meeting Notice

HYBRID MEETING NOTICE Due to the COVID-19 pandemic, the Board will have a hybrid schedule of in-person and virtual meetings. In-person meetings will resume in FY 2023, meeting dates can be found on the Board's webpage.

In-person meetings will be at 2201 Shannon Pl, SE, 2nd Floor, Washington, DC 20020.

Information on how to access the public portion of the meeting virtually is listed below:

This meeting was available by Web

Board of Occupational Therapy - Open Session

<https://dcnet.webex.com/dcnet/j.php?MTID=m9b77c4fde33477cdb9456dd5be299903>

This meeting was available by Phone

Call in Number: 1-650-479-3208 Call-in number (US/Canada)

Access Code: 478 300 028

BOOT Mission Statement:

"To provide oversight to licensed professionals and ensure the health and safety of citizens and visitors in the District of Columbia through the provision of health care services."

OPEN SESSION MARCH 2024

BOARD MEMBERS:		
	MR. FRANK GAINER, BOARD MEMBER	Present
	MR. CHARLES BOND, BOARD MEMBER	Present
STAFF:		
	LaTrice Herndon, Executive Director	Present
	Mavis Azariah, Health Licensing Specialist	Present
	Anthea Isaacs, Health Licensing Specialist	Present
	Joanne Drozdoski – Board Attorney	Present
	Gregory Scurlock – Board Investigator	Present

OPEN SESSION MINUTES March 18, 2024

OS-0318-01	<u>Roll Call</u>	
OS-0318-02	<p><u>Acceptance of the Open Session Agenda</u></p> <p>Consideration of the Executive Agenda from the March 18,2024 Meeting.</p> <p>Motion: Motion made by Mr. Gainer to accept the March 18, 2024; Executive Session agenda as written. Seconded by Mr. Bond.</p> <p>Vote: Mr. Gainer and Mr. Bond, voted in favor of the motion. The motion passed unanimously</p>	
OS-0318-03	<p><u>Executive Director’s Report:</u></p> <ul style="list-style-type: none"> • The Agency has moved to its new location Shannon Place- 2201 Shannon Place SE, Washington DC, 20020. It’s also recommended to check DC Health’s website for updates about the move. • Budget hearings will be held April 1st, 2024 and April 4th 2024. • The bill to remove Clean Hands requirement for application was reviewed for approval. • Licensure Census: 792 OT, 59 OTA, 26 RT, 2 DT 	
OS-0318-04	<p><u>Chairperson’s Report:</u></p> <p>None</p>	
OS-0318-05	<p><u>Boards Attorney’s Report:</u></p> <p>Ms. Drozdoski discussed that Board members can now be non-resident of the District but the Board Chair and Consumer Member must still be a resident of the District.</p>	
OS-0318-06	<p><u>Open Session Minutes</u></p> <p><u>Board Action:</u> Consideration of the Open Session Minutes from the December 18, 2023 meeting.</p> <p>Motion:</p>	

	<p>Motion made by Mr. Gainer to accept the December 18, 2023; Executive Session minutes as written. Seconded by Mr. Bond.</p> <p>Vote: Mr. Bond and Mr. Gainer, voted in favor of the motion. The motion passed unanimously</p>	
OS-0318-07	<p><u>Open Session Consent Agenda</u></p> <p><u>Board Action:</u> Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><u>Background:</u> The Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting.</p> <p>Motion: Motion made by Mr. Gainer to approve the March 18, 2024, Open Session Consent Agenda as presented. Seconded by Mr. Bond.</p> <p>Vote: Mr. Bond and Mr. Gainer, voted in favor of the motion. The motion passed unanimously</p>	
OS-0318-08	<p>Aquatic Therapy Options for Cerebral Palsy, Developmental Disabilities and Medical Complexity</p> <p><u>Board Action:</u> Review and determine whether to approve the Aquatic Therapy Options for Cerebral Palsy, Developmental Disabilities and Medical Complexity for 16 contact hours.</p> <p><u>Background:</u> This is a 16-hour training packed into 2 days. This course is designed to demonstrate the advanced skills necessary to bring aquatics to the child, adolescent and adult with cerebral palsy, developmental delay, Osteogenesis Imperfecta, muscular dystrophy or other medically fragile or profoundly involved conditions.</p>	

	<p>Motion: Motion made by Mr. Gainer to approve Aquatic Therapy Options for Cerebral Palsy, Developmental Disabilities and Medical Complexity to provide 15 contact hours. Seconded by Mr. Bond.</p> <p>Vote: Mr. Bond and Mr. Gainer, voted in favor of the motion. The motion passed unanimously</p>	
OS-0318-09	<p><u>Administrative Fee Schedule and Standard Fines</u></p> <p><u>Board Action:</u></p> <p>The Board will review the assessment and fee schedule to determine the associated fees and ascertain whether any further adjustments to the fee schedule are necessary.</p> <p><u>Background:</u></p> <p>The Board conducted a review of the Administrative Fee Schedule and Standard Fines. The Board staff are requesting the Board review and make any necessary revisions to the schedule.</p> <p>Motion: Motion made by Mr. Gainer to approve the following administrative fee schedule and stand fines:</p> <p>Practicing with an Expired License: OT \$2,000 OTA \$1,000 RT \$1,000 DT \$1,000</p> <p>Practicing without a license or certification: OT \$2,000 OTA \$1,000 RT \$1,000 DT \$1,000</p>	

	<p>Aiding and Assisting Unlicensed Practice: OT \$2,000 OTA \$1,000 RT \$1,000 DT \$1,000</p> <p>Continuing Education Unit Deficiency: \$100 per CEU</p> <p>Continuing Education Completed outside of the required timeframe: \$500</p> <p>Failure to Respond to Audit/Correspondence from the Board in a timely manner: \$500</p> <p>Misrepresentation/Failure to Disclose \$500</p> <p>Seconded by Mr. Bond.</p> <p>Vote: Mr. Bond and Mr. Gainer, voted in favor of the motion. The motion passed unanimously</p>	
OS-0318-10	<p><u>MOTION TO CLOSE</u></p> <p><u>Board Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><u>Background:</u> Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following:</p> <ol style="list-style-type: none"> 1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a). 	

	<p>2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6).</p> <p>3. To discuss disciplinary matters pursuant to section § 2-575(b)(9).</p> <p>4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b) (14).</p> <p>The next meeting is scheduled for <u>June 17, 2024.</u></p> <p>Motion: Motion made by Mr. Gainer to close the Open Session Meeting at 4.20 pm. Seconded by Ms. Marjan Shallal.</p> <p>Vote: Mr. Gainer and Mr. Bond, voted in favor of the motion. The motion passed unanimously.</p>	
OS-0318-11	<p><u>MOTION TO ADJOURN</u></p> <p><u>Board Action:</u> To adjourn the meeting.</p> <p><u>Background:</u> At the end of every meeting, a motion to adjourn must be made in open session to close out the business of the Board.</p> <p>Motion: Motion made by Mr. Gainer to close the March 18, 2024, Open Session. Seconded by Mr. Bond.</p> <p>Vote: Mr. Gainer and Mr. Bond, voted in favor of the motion. The motion passed unanimously.</p>	

This ends the Open Session Agenda.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.