

# BOARD OF OCCUPATIONAL THERAPY EXECUTIVE SESSION MINUTES

June 17, 2024

2:30 PM to 3:30 PM

## In Person Meeting Notice

*HYBRID MEETING NOTICE Due to the COVID-19 pandemic, the Board will have a hybrid schedule of in-person and virtual meetings. In-person meetings will resume in FY 2023, meeting dates can be found on the Board's webpage.*

*In-person meetings will be at 2201 Shannon Place, SE, 2nd Floor, Washington, DC 20020.*

*Information on how to access the public portion of the meeting virtually is listed below:*

### **This meeting was available by Web**

Board of Occupational Therapy - Open Session

<https://dcnet.webex.com/dcnet/j.php?MTID=m9b77c4fde33477cdb9456dd5be299903>

### **This meeting was available by Phone**

Call in Number: 1-650-479-3208 Call-in number (US/Canada)

Access Code: 478 300 028

### **BOOT Mission Statement:**

"To provide oversight to licensed professionals and ensure the health and safety of citizens and visitors in the District of Columbia through the provision of health care services."

**OPEN SESSION MINUTES June 17, 2024**

	<p><b><u>Roll Call</u></b></p> <p>Board Members</p> <ul style="list-style-type: none"> <li>• Dr. Gillian Rai, Board Chair</li> <li>• Mr. Charles Bond, Board Member</li> <li>• Mr. Frank Grainer, Board Member</li> <li>• Mr. Omololu Majekodunmi, Board Member</li> </ul> <p>Board Staff</p> <ul style="list-style-type: none"> <li>• Ms. LaTrice Herndon, Executive Director</li> <li>• Ms. LaKisha Ross, Health Licensing Specialist</li> <li>• Ms. Kyra Anderson, Health Licensing Specialist</li> <li>• Ms. Joanne Drozdoski, Board Attorney</li> <li>• Ms. Whitney Moore, Investigator</li> </ul> <p>GUEST</p> <ul style="list-style-type: none"> <li>• Two (2) members from NBCOT</li> </ul>	
OS-0617-01	<p><b><u>Approval of the Open Session Agenda</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the Open Session Agenda from the June 17, 2024, Meeting.</p> <p><b><u>Motion:</u></b> Motion made by Mr. Grainer to accept the June 17, 2024; Open Session agenda as written. Seconded by Mr. Bond.</p> <p><b><u>Vote:</u></b> Mr. Gainer, Mr. Omololo, Mr. Bond and Dr. Rai voted in favor of the motion. Mr. Bond is having technical issues. The motion passed.</p>	
OS-0617-02	<p><b><u>Executive Director’s Report:</u></b></p> <ul style="list-style-type: none"> <li>• Ms. Herndon mentioned the new renewal status. June 16<sup>TH</sup> implemented rolling renewal status</li> <li>• HORA has passed the council approval, now in Congressional renew.</li> <li>• Licensure Census: 824 OT, 61 OTA</li> </ul>	
OS-0617-03	<p><b><u>Chairperson’s Report:</u></b> <b>None</b></p>	
OS-0617-04	<p><b><u>Boards Attorney’s Report:</u></b></p>	

	<p>Ms. Drozdoski stated quorum has been met and mentioned the approval of the HORA discussed the new Rehabilitative Therapies. Also touched again on the new rule for board members who do not live in DC.</p>	
OS-0617-05	<p><b><u>Open Session Minutes</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the Open Session Minutes from the March 18, 2024, meeting.</p> <p><b><u>Motion:</u></b> Motion made by Mr. Gainer to accept the March 18, 2024; Open Session minutes as written. Seconded by Mr. Bond.</p> <p><b><u>Vote:</u></b> Mr. Gainer, Mr. Omololo, Mr. Bond and Dr. Rai voted in favor of the motion. The motion passed.</p>	
OS-0617-06	<p><b><u>Open Session Consent Agenda</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><b><u>Background:</u></b> The Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting.</p> <p><b><u>Motion:</u></b> Motion made by Mr. Gainer to accept the June 17, 2024, Open Session Consent Agenda with the suggested changes. Seconded by Mr. Omololo.</p> <p><b><u>Vote:</u></b> Mr. Gainer, Mr. Omololo, Mr. Bond and Dr. Rai voted in favor of the motion. The motion passed unanimously</p>	
OS-0617-07	<p><b><u>MOTION TO CLOSE</u></b></p> <p><b><u>Board Action:</u></b> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p>	

	<p><b>Background:</b> Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following:</p> <ol style="list-style-type: none"> <li>1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a).</li> <li>2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6).</li> <li>3. To discuss disciplinary matters pursuant to section § 2-575(b)(9).</li> <li>4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b) (14).</li> </ol> <p><b>Motion:</b> Motion made by Mr. Gainer to close the Open Session Meeting at 4.20 pm. Seconded by Mr. Bond.</p> <p><b>Vote:</b> Mr. Gainer and Mr. Bond, voted in favor of the motion. The motion passed unanimously.</p>	
OS-0617-08	<p><b><u>MOTION TO ADJOURN</u></b></p> <p><b>Board Action:</b> To adjourn the meeting.</p> <p><b>Background:</b> At the end of every meeting, a motion to adjourn must be made in open session to close out the business of the Board.</p> <p><b>Motion:</b> Motion made by Mr. Gainer to close the June 17, 2024, Open Session. Seconded by Mr. Bond.</p> <p><b>Vote:</b> Mr. Gainer, OMOLOLO, Dr. Rai and Mr. Bond, voted in favor of the motion. The motion passed unanimously.</p>	

The next meeting is scheduled for **September 16, 2024.**

**This ends the Open Session Minutes.**

***This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).***