

# **BOARD OF OCCUPATIONAL THERAPY**

## **OPEN SESSION MINUTES**

### **December 16, 2024**

### **2:30 PM to 3:30 PM**

#### **In Person Meeting Notice**

*Currently, all board meetings will be held virtually during the declared public emergency.  
Information on how to access the public portion of the meeting is listed below:*

#### **This meeting was available by Web**

Board of Occupational Therapy - Open Session

<https://dcnet.webex.com/dcnet/j.php?MTID=m9b77c4fde33477cdb9456dd5be299903>

#### **This meeting was available by Phone**

Call in Number: 1-650-479-3208 Call-in number (US/Canada)

Access Code: 478 300 028

#### **BOOT Mission Statement:**

*"To provide oversight to licensed professionals and ensure the health and safety of citizens and visitors in the District of Columbia through the provision of health care services."*

**OPEN SESSION MINUTES DECEMBER 16, 2024**

**CALL TO ORDER:**

	<p><b><u>Roll Call</u></b></p> <p><b><u>Board Members:</u></b></p> <ul style="list-style-type: none"> <li>• Dr. Gillian Rai, Board Chair</li> <li>• Mr. Charles Bond, Board Member</li> <li>• Mr. Frank Gainer, Board Member</li> <li>• Mr. Omololu Majekodunmi, Board Member</li> </ul> <p><b><u>Board Staff:</u></b></p> <ul style="list-style-type: none"> <li>• Ms. LaTrice Herndon, Executive Director</li> <li>• Ms. Fatima Abby, Health Licensing Specialist</li> <li>• Ms. Joanne Drozdoski, Board Attorney</li> <li>• Ms. Whitney Moore, Investigator</li> </ul> <p><b><u>Visitor:</u></b></p> <p>Konah Bernard, OT, NBCOT Ambassador Kristen Neville, AOTA</p>	
OS-1216-01	<p><b><u>Approval of the Open Session Agenda</u></b></p> <p><b><u>Board Action:</u></b></p> <p>Consideration of the Open Session Agenda from the December 16, 2024 Meeting.</p> <p><b><u>Motion:</u></b></p> <p>Motion made by Mr. Omololu Majekodunmi to accept the December 16, 2024, Open Session Agenda with the added addendum. Seconded by Mr. Frank Gainer.</p> <p><b><u>Vote:</u></b></p> <p>Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	
OS-1216-02	<p><b><u>BOARD/DEPARTMENT’S REPORT</u></b></p> <p><b>A. EXECUTIVE DIRECTOR’S REPORT</b></p> <ul style="list-style-type: none"> <li>• Operational Status Update <ul style="list-style-type: none"> <li>▪ There are no operational status related to this Board.</li> <li>▪ Ms. Herndon reminded the board</li> </ul> </li> </ul>	

	<p>members and public that the PT and PTA renewal.</p> <ul style="list-style-type: none"> <li>▪ The Board consolidation of the Physical Therapy, Occupational Therapy and Audiology and Speech-Language Pathology is under Board of Rehabilitative Therapies.</li> <li>▪ Mayor’s Office of Talent and Appointment (MOTA) is still continuing to work on appointing for consolidated Board. MOTA must select the new board members by July 19, 2025.</li> <li>▪ The Board members shared concerns regarding the appointments of the new Board members for the consolidated Board and plan to contact MOTA regarding their concerns and frustration.</li> </ul> <ul style="list-style-type: none"> <li>• Licensure Census: <ul style="list-style-type: none"> <li>▪ Occupational Therapists: 888</li> <li>▪ Occupational Therapy Assistants: 64</li> <li>▪ Recreational Therapists: 31</li> <li>▪ Dance Therapists: 5</li> </ul> </li> <li>• Legislative Updates: <ul style="list-style-type: none"> <li>▪ There was no legislative update.</li> </ul> </li> </ul> <p><b>B. BOARD ATTORNEY’S REPORT</b></p> <ul style="list-style-type: none"> <li>• There was no report from the Board Attorney.</li> </ul> <p><b>C. BOARD CHAIR’S REPORT</b></p> <ul style="list-style-type: none"> <li>• There is no report from the Board Chair.</li> </ul>	
OS-1216-03	<p><b><u>Open Session Minutes</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the Open Session Minutes from the September 16, 2024, meeting.</p> <p><b><u>Motion:</u></b> Motion made by Mr. Frank Gainer to accept the September 16, 2024, Open Session Minutes. Seconded by Dr. Gillian Rai.</p> <p><b><u>Vote:</u></b> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr.</p>	

	<p>Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	
<p>OS-1216-04</p>	<p><b><u>Open Session Consent Agenda</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><b><u>Background:</u></b> The Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting.</p> <p><b><u>Motion:</u></b> Motion made by Mr. Frank Gainer to accept the Open Session Consent Agenda. Seconded by Mr. Charles Bond.</p> <p><b><u>Vote:</u></b> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	
<p>Addendum</p>	<p><b><u>OT/OTAs Regulations- Educational/Training Requirements</u></b></p> <p><b><u>Board Action:</u></b> The Board requested to discuss this matter.</p> <p><b><u>Background:</u></b> Per OT and OTA Regulations, all applicants must meet the educational, training and national examination requirements. This means that the Board should verify those requirements. To verify that information an official transcript and official exam scores are required. However, the Board staff is currently only verifying the National Board for Certification in Occupational Therapy (NBCOT) Exam score for examination applicants and the official NBCOT verification for endorsement applicants. If the Board had waived the verification of the educational and training requirements (official transcript) then a policy statement should be developed.</p> <p>Currently there is no written official record that shows that this waiver was established previously.</p>	

	<p>In September 2024, Mr. Gainer requested to draft a policy statement regarding the official transcript.</p> <p><b><u>NBCOT:</u></b> Ms. Konah Bernard, OT, NBCOT Ambassador, provided a short information regarding NBCOT Ambassador. Ms. Bernard indicated the ambassador go to different schools to strengthen the stakeholder’s relationship and to increase connection with the public. NBCOT has a new president. Ms. Bernard talked about the exam integrity and safeguard.</p> <p><b><u>Motion #1:</u></b> Motion made by Mr. Frank Gainer to table the transcript matter to the next board meeting. Seconded by Dr. Gillian Rai.</p> <p><b><u>Vote:</u></b> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p> <p><b><u>Motion #2:</u></b> Motion made by Mr. Frank Gainer to have NBCOT to discuss safeguard for the applicants and the Board to review the website/checklist. Seconded by Mr. Omololu Majekodunmi.</p> <p><b><u>Vote:</u></b> Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.</p>	
OS-1216-05	<p><b><u>MOTION TO CLOSE &amp; ADJOURN</u></b></p> <p><b><u>Board Action:</u></b> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><b><u>Background:</u></b> Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following:</p>	

1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a).
2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6).
3. To discuss disciplinary matters pursuant to section § 2575(b)(9).
4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b)(14).

At the end of every meeting, a motion to adjourn must be made in open session to close out the business of the Board.

**Motion:**

Motion made by Mr. Omololu Majekodunmi to close the Open Session Meeting. Seconded by Mr. Frank Gainer.

**Vote:**

Dr. Gillian Rai, Mr. Frank Gainer, Mr. Charles Bond and Mr. Omololu Majekodunmi voted in favor of the motion. The motion passed unanimously.

The next meeting is scheduled for **March 17, 2025.**

**This ends the Open Session Minutes.**

***This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).***