

# BOARD OF DIETETICS & NUTRITION

June 9, 2020

9:00 am to 12:00 pm

**OPEN SESSION**

**MEETING MINUTES**

## Virtual Meeting Notice

*Due to the COVID-19 pandemic, all board meetings were held virtually during the declared public health emergency.*

*Information on how to access the public portion of the meeting is listed below:*

**This meeting was available by Web:**

<https://dcnet.webex.com/dcnet/j.php?MTID=m1fc2bf96f01c7890849ebd8ecec4b6f5>

**This meeting was available by phone:**

Call in Number: 1-650-479-3208

Access Code: 478 633 378

**BOARD OF DIETETICS & NUTRITION**

**OPENSESSION MINUTES JUNE 9, 2020**

**CALL TO ORDER AND ROLL CALL**

OS-0609-01	<p><b><u>INTRODUCTIONS</u></b></p> <p>The Meeting was called to order by Board Chair Dr. Annina Burns at 9:06 AM and a quorum was established.</p> <p><b>Board Members</b></p> <ul style="list-style-type: none"> <li>• Dr. Annina Burns, Chairperson- Present</li> <li>• Kimberly Thompson, Board Member- Present</li> <li>• India James, Board Member- Absent</li> <li>• Dr. DeAnna Nara, Board Member- Present</li> <li>• Njeri Jarvis, Board Member- Present</li> </ul> <p><b>Board Staff</b></p> <ul style="list-style-type: none"> <li>• Aisha Nixon, Executive Director- Present</li> <li>• Ashley Balma, Health Licensing Specialist- Present</li> <li>• Rebecca Odrick, Investigator- Present</li> </ul> <p><b>Legal Staff</b></p> <ul style="list-style-type: none"> <li>• Panravee Vongjaroenrat-Present</li> <li>• Patrick O’Neil- Present</li> </ul> <p><b>Visitors</b></p> <ul style="list-style-type: none"> <li>• Brittany McAllister, American Nutrition Association- Present</li> </ul>
OS-0609-02	<p><b><u>APPROVAL OF AGENDA</u></b></p> <p><b><u>Board Action:</u></b></p> <p>Acceptance of Agenda for June 9, 2020 meeting.</p> <p><b><u>Motion:</u></b></p> <p>Motion made by Dr. DeAnna Nara to accept the June 9, 2020 meeting agenda. Seconded by Kimberly Thomas.</p> <p>Dr. Annina Burns, Dr. DeAnna Nara, Njeri Jarvis, and Kimberly Thompson voted in favor of the motion. The motion passed unanimously.</p>

<b>MINUTES AND STAFF REPORTS</b>	
OS-0609-03	<p><b><u>EXECUTIVE DIRECTOR'S REPORT:</u></b></p> <p>Executive Director Ms. Aisha Nixon welcomed all guests, board members, and staff to the Board of Dietetics and Nutrition first Open Session virtual meeting. Ms. Nixon provided the board with an update regarding the licensure census. Currently the Board of Dietetics &amp; Nutrition has 568 active licensees, 505 are Dietitians and 63 are Nutritionists.</p> <p>Due to COVID-19 the DC Health is following the recommendation by Centers for Disease Control (CDC) as it relates to social distancing and preventative measures. In part, all staff are currently teleworking to assist in the efforts to reduce the spread of COVID-19. All Board meetings will be held virtually via the Cisco WebEx Platform until further notice.</p> <p>Ms. Nixon informed the board that the District of Columbia is currently in the Phase One of reopening. She will continue to provide the Board with updates based on the Mayor's press conferences.</p> <p>The Health and Regulation Licensing Administration has recently, undergone a realignment in senior leadership with the addition of three new Associate Directors and the addition of a new Executive Director position. The Associate Director for the Office of Professional Licensing will be Mr. Frank Meyers, formerly the Executive Director of the Board of Medicine. The goal for the new Associate Director is to create streamlined processes and bring uniformity across all nineteen (19) boards in the Health Regulation and Licensing Administration.</p>
OS-0609-04	<p><b><u>BOARD ATTORNEY'S REPORT:</u></b></p> <p>The Board Attorney provided the Board with a status update of the revised Nutrition regulations, which are currently pending signatures.</p>
OS-0609-05	<p><b><u>BOARD CHAIRS'S REPORT:</u></b></p> <p>No Report</p>
OS-0609-06	<p><b><u>OPEN SESSION MINUTES:</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the Open Session minutes from the March 10, 2020 meeting.</p> <p><b><u>Motion:</u></b> Motion made by Njeri Jarvis to approve the Open Session minutes from the March 10, 2020 meeting. Seconded by Kimberly Thompson.</p> <p>Dr. Annina Burns, Dr. DeAnna Nara, Njeri Jarvis, and Kimberly Thompson voted in favor of the motion. The motion passed</p>

	unanimously.	
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<b>DISCUSSION ITEMS</b>	
OS-0609-07	<p><b><u>POST COVID-19</u></b></p> <p><b><u>Board Action:</u></b> Discuss possible telehealth policy/regulations that can be implement in the future.</p> <p><b><u>Background:</u></b> Due to the COVID-19 pandemic, the Mayor issued an Administrative Order that waived licensure requirements and for the allowance of telehealth. The Office of Health Professional Licensing would like all Boards to look at drafting Regulations to address the role telehealth will play in The District of Columbia post COVID-19.</p> <p><b><u>Motion:</u></b> No formal motion needed; this section was for informational purposes only. The Board hopes to align the Dietetics regulations with the recently revised Nutrition regulations.</p>
OS-0609-08	<p><b><u>FREQUENTLY ASKED QUESTIONS BY APPLICANTS/LICENSEES</u></b></p> <p><b><u>Board Action:</u></b> To review and provide feedback regarding frequently asked questions.</p> <p><b><u>Background:</u></b> The team has been given the opportunity to create a FAQ section on the Board’s current webpage. This FAQ section will allow applicants and licensees the ability to get information in a timely manner. The FAQ section consist of questions that our Health Licensing Specialist are frequently asked.</p> <p><b><u>Motion:</u></b> No motion needed; this section was for informational purposes only. The Executive Director will forward the word document so the Board members can provide feedback.</p>
OS-0609-09	<p><b><u>WORKFORCE SURVEY</u></b></p> <p><b><u>Board Action:</u></b> To provide feedback regarding core questions related to the profession.</p> <p><b><u>Background:</u></b> The Health Regulation and Licensing Administration plans to incorporate workforce surveys during renewals for all professions. The Workforce Survey is used to capture the distribution of healthcare providers across the District and obtain feedback regarding</p>

	<p>hot topics related to your profession.</p> <p><b><u>Motion:</u></b> No motion needed; this section was for informational purposes only. The Executive Director will forward the word document so the Board members can provide feedback.</p>
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**CLOSING**

OS-0609-10	<p><b><u>MOITION TO CLOSE</u></b></p> <p><b><u>Board Action:</u></b> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><b><u>Background:</u></b> Upon conclusion of the open session meeting and pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> <p><b><u>Motion:</u></b> Motion made by Dr. DeAnna to close the Open Session meeting and go into the Closed Session portion of the meeting. The motion was seconded by Njeri Jarvis.</p> <p>Dr. Annina Burns, Dr. DeAnna Nara, Njeri Jarvis, and Kimberly Thompson voted in favor of the motion. The motion passed unanimously.</p>
OS-0609-11	<p><b><u>MOTION TO ADJOURN</u></b></p> <p><b><u>Board Action:</u></b> To adjourn the meeting.</p> <p><b><u>Background:</u></b> At the end of every meeting, a motion to adjourn must be made in open session to close out the business of the board.</p> <p><b><u>Motion:</u></b> Motion made by Dr. DeAnna Nara to adjourn the meeting. The motion was seconded by Njeri Jarvis.</p> <p>Dr. Annina Burns, Dr. DeAnna Nara, Njeri Jarvis, and Kimberly Thompson voted in favor of the motion. The motion passed unanimously</p>

This ends the Open Session Meeting, the next meeting is scheduled for **September 8, 2020**

***This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).***

This ends the Open Session Agenda, next meeting is scheduled for September 8, 2020.

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