

RESEARCH & EVALUATION COMMITTEE (REC)

MEETING MINUTES

TUESDAY – AUGUST 13, 2019 – 3:00PM TO 5:00PM

DC HEALTH-HAHSTA - 899 N. CAPITOL ST., NE; 4TH FLOOR; WASHINGTON, DC 20002

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	GUESTS	PRESENT	ABSENT
Wallace Corbett	CC		Akua Boatema	X	
Traci Dean	X		Jessica Chamish	X	
Doug Fogal	CC		Greg Dwyer	X	
DeMarc Hickson (Chair)	X		Hellen Flores	X	
David Hughes		X			
Dennis McBride	CC				
Lenora McClain	CC				
Betelhem Mekonnen	CC				
Kaleef Morse	X				
Natella Rakhmanina	CC				
Andrew Torre	X				
HAHSTA/ ADMINISTRATIVE AGENT STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
Khalil Hassan	X		Patrice Bailey	X	
Jose Delao Hernandez	X		Lamont Clark	X	
Laura Whittaker	X				

AGENDA	
Item	Discussion
Call to Order	Meeting called to order at 3:14 pm by DeMarc H. followed by a moment of silence. Attendees introduced themselves.
Review and Approval of the Agenda	Andrew T. motioned to approve the August 13, 2019 Agenda. The motion was seconded by Traci D. Motion passed.
Review and Approval of the Minutes	Traci D. motioned to approve the July 16, 2019 Minutes. Andrew T. seconded. Motion passed.
Needs Assessment Discussion	DeMarc gave a brief recap of items discussed at the previous meeting. He also noted that the Needs Assessment was a critical part of the PSRA process. He stated that this Needs Assessment should be completed by May 2020 in order to be included as part of the PSRA meetings in 2020. The Needs Assessment will focus on understanding the unmet needs and other factors that are affecting individuals not engaging in care upon receiving their HIV positive

diagnosis and those who have experienced interruptions in their care. It is seeking to understand the factors that led to individuals disengagement in care as well as factors associated with reengagement in care.

DeMarc thanked everyone who volunteered to be a part of the task force, but apologized that because of issues the task force wasn't able to commence as planned. Therefore, he and Lenora started the creation of the survey and would use what they created as the bases for this meeting.

Andrew T. asked if it would be worthwhile to reach out to clients who were previously out of care but are recently in care? He noted that it would be easier to reach them and they can possibly still be a good source of information since they had actually been out of care for an extended period of time. DeMarc noted that this is worthy of further discussion, but there would have to be a timeframe set.

Through conversations, DeMarc noted that they should review overall treatment protocols. They should also think to include telemedicine as part of the survey.

Kaleef noted that there are providers who are (will) receiving money (via EIS) to do outreach to clients, particularly using social media, so the committee should look to collaborate with those agencies. DeMarc asked what would be the process to engage with the DIS department in HAHSTA? Kaleef stated that he would assist in establishing communications with Patrice Ward.

Kaleef noted that he would like to see the survey stay at around a 10 minute or less document so that it is something that can be completed in a relatively short period of time while the people are in a waiting room, completing an intake with a provider, or in a place that time is of essence.

DeMarc asked if they could receive a list of EIS awardees. Kaleef stated he would reach out to the Recipient (he asked Khalil to assist) to see if there is a list available.

Wallace noted that clients may have a private physician or non-Ryan White Provider for Primary services, but may still access Ryan White support services elsewhere. It was noted to look to include non-Ryan White primary providers and ADAP as a source of recruitment.

DeMarc noted that he and Lenora used surveys from Philadelphia, Minnesota, and Atlanta as templates to create the survey. The current iteration is very long and has to be pared down in order to get to a 10 minute survey. There are wording issues that have to be worked out within some of the questions. Akua noted she would share the survey that Maryland completed.

	DeMarc noted that they plan to meet within the taskforce to pare down the document in preparation to have it available to submit it to the IRB. He asked if there was a way to create a Directive to have providers include the survey in their Intake or Outreach. Kaleef stated they would need to have further discussion on that.
ANNOUNCEMENTS/OTHER DISCUSSION	
Kaleef provided an update on the AEAM survey. There were 32 responses, but only 8 were complete. He said he would have a discussion with the Recipient to see how they can get better response from Providers.	
HANDOUTS	
<ul style="list-style-type: none"> - August 13, 2019 Meeting Agenda - July 16, 2019 Meeting Minutes 	

MEETING ADJOURNED	4:36 PM
NEXT MEETING	September 17, 2019 @ 3:00pm DC Health-HAHSTA 899 N. Capitol St. NE; 4 th Floor Washington, DC 20002