

PLANNING COMMISSION (COHAH) GENERAL BODY MEETING MINUTES

THURSDAY, APRIL 25, 2019 – 6:00PM TO 8:00PM

JUDICIARY SQUARE – CITYWIDE CONFERENCE CENTER

441 4TH STREET, NW; 11TH FLOOR; WASHINGTON, DC 20001

ATTENDEES/ROLL CALL					
COMMISSIONERS	PRESENT	ABSENT	COMMISSIONERS	PRESENT	ABSENT
Adkins, Sarcia		X	Hickson, DeMarc	X	
Holley, Nathaniel	X		Hughes, David	X	
Blocker, Lakisa		X	Hutton, Kenya		X
Bowman, Joshua		X	Keita, Ramatoulaye	X	
Camara, Farima		X	Kharfen, Michael (DOH)	X	
Carney, Misty	X		Massie, Jenne'	X	
Cauthen, Melvin	X		McBride, Dennis		X
Clay, Cyndee		X	McClain, Lenora	X	
Coker, Sharon	X		Mekonnen, Betelhem	X	
Cooper-Smith, Marjorie (DBH)	X		Morse, Kaleef	X	
Copley, Mackenzie	X		Padmore, Gerald	X	
Corbett, Wallace	X		Rakhmanina, Natella		X
Cox, Derrick	X		Rhodes, Stefanie	X	
Dean, Traci	X		Shaw-Richardson, Re'ginald		X
DeMartino, Peter	X		Shazor, Charles		X
Fogal, Doug	X		Simmons, Ron		X
Fonseca, Julio	X		Torre, Andrew	X	
Ford, Jasmine		X	Uyouko, Haris	X	
Forman, Lynn	X		Wallis, Jane	X	
Gomez, Ana	x		Washington, Antonio	X	
			Zoerkler, Jennifer	X	
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION STAFF	PRESENT	ABSENT
Barnes, Clover	X		Bailey, Patrice	X	
Fortune, Ebony		X	Clark, Lamont	X	
HIGHLIGHTS					
<ul style="list-style-type: none"> ○ Recipient Report ○ Jurisdictional Reports 					

AGENDA	
Item	Discussion
Call to Order	The meeting was called to order by Kaleef M. at 6:12pm. He asked for a moment of silence then asked everyone to introduce themselves for the record.
Review and Approval of the Agenda	A motion was made to approve the April 25, 2019 Meeting Agenda. The motion was seconded and approved.
Review and Approval of the Minutes	A motion was made to approve the Meeting Minutes from March 28, 2019 with correction. The motion was seconded and approved.
Ryan White HIV/AIDS Program (RWHAP) – Financial Oversight Reports	<p>❖ Jurisdiction Reports – Clover Barnes provided the Jurisdiction Reports</p> <p>Clover B. noted that this was the last report for Grant Year 28 which ended on February 28, 2019. The new report document has each jurisdiction’s information contained within one document as opposed to separate documents for each jurisdiction.</p> <p>All invoices were in and processed for all jurisdictions and there were no service delivery challenges.</p> <p>She noted that after the Grant Year closes there is a “liquidation” period where providers are allowed to send in outstanding invoices. For Unit Based Costs, providers can submit a “supplemental invoice” which allows them to recoup costs that weren’t covered by insurance throughout the year. Therefore, the final spending numbers will actually be seen in a June report.</p> <p>District of Columbia Part A expenditures are 97.6% and should be 100%. District of Columbia Part A MAI expenditures are 99.4% and should be 100%.</p> <p>West Virginia Part A expenditures are 100% and should be 100%.</p> <p>Suburban Maryland Part A expenditures are 93.1% and should be 100%. Linguistic Services was under 30%. Other resources were able to cover the Linguistic Services throughout the year. Suburban Maryland Part A MAI expenditures are 95.5% and should be 100%.</p> <p>Northern Virginia overall spending concluded for GY28 at 85% for Part A and 100% for MAI. Outreach Services (103%). Savings from EFA services were used to cover the deficit in this service category. Part A spending was at or near target for EIS (99%). Underspent areas include: Medical Case Management (87%) which was mostly due to staff vacancies, Linguistic Services (78%) and Medical Transportation (76.5%) and a lot lower in EFA (46%). Part of the EFA funds were awarded mid-year. Metro, gas and food cards purchased at the close of the last grant year were used during this grant year. Any unused food and transportation cards remaining at 2/28/19 were returned to NVRC for transmittal to HAHSTA and redistributed to other providers.</p>

	<p>❖ Recipient Report – Clover Barnes provided Recipient Report.</p> <p>The GY 29 award has been received in the amount \$31,293,011.</p> <p>Overall expenditures for Unit Based Costs (UBC) are at 78.6% through February 2019 and is expected to be 100%. A carry-over of \$1,000,000 was received in November of 2018. At that time COHAH gave a directive to create a youth focused housing program, which could not be operationalized in three months. She noted that MAI funds are not counted against the balance and the EMA will not be penalized for having those funds. Minus this unspent money, the UBC spending is at 90%, which does not include supplemental invoices that are still coming in.</p> <p>The DC EMA comprehensive site visit has been rescheduled for September 10-13, 2019. HRSA made this change due to scheduling conflicts within their system.</p> <p>Virginia MAI Services - One letter of intent was received for this funding opportunity. Another organization has expressed interest and the closing date for the RFA has been moved back to May 3, 2019 to allow the other organization (or anyone else who wants to apply) the opportunity. Two awards are planned.</p> <p>The RFA for Regional EIS has been completed and will be posted on Friday, April 26, 2019. Responses are due back June 7, 2019. There will be three pre-application conferences, one held in Maryland, Virginia and DC respectively. Dates and locations will be announced.</p>
<p>MOTION: Citywide Expansion of Rapid Antiretroviral Therapy (ART) Initiation in the District of Columbia Project – Support Letter</p>	<p>Rupali K. Doshi, MD, MS from the Strategic Information Division in HAHSTA and faculty member from George Washington University, discussed an RFA that was coming out from NIH that HAHSTA, along with other partners, would apply for. She was seeking a letter of support from COHAH.</p> <p>A motion was made to provide a letter of support for Dr. Doshi and her team.</p> <p>The motion passed 26 Yes, 0 No, 1 Abstain.</p>
<p>Standing Committee Updates</p>	<p>Research and Evaluation Committee (REC) – Dr. Lenora McClain reported. They continue to discuss creating a Consumer Survey for the Needs Assessment. They are having on-going discussions around the appropriate research questions to drive the survey.</p> <p>Integrated Strategies Committee (ISC) – Kaleef M. reported. The ISC has started working on a draft of the Early Intervention Services (EIS) standards. They plan to continue working on that standard and would like to finish it in the next few months because the new Regional EIS program is expected to start in August.</p>

	<p>Community Engagement and Education Committee (CEEC) – Jenne M. reported. CEEC discussed their affinity session at AIDS Watch on April 1, 2019. They are preparing for their first community listening session will take place on May 16th at the Benning Road Library.</p> <p>Comprehensive Planning Committee (CPC) – Gerald P. reported. In addition to the review of financial reports, they are working on a new format for the jurisdictional reports. They are also working on steps for the 2019 PSRA process.</p>
<p>Commission Administrative Business</p>	<p>Open Nominations Kaleef noted there are open slots on the Commission. Please ask good candidates to apply.</p> <p>End of Terms Kaleef noted that May 31 will be the end of some terms for some members. Some members will not return and that will create additional open seats.</p> <p>Nomination for Vice-Chair At next month’s meeting there will be an open nomination and election for the Community Vice-Chair. Nominees will have 3 minutes to discuss their qualifications. Following the speeches there will be a secret ballot.</p>
<p>ANNOUNCEMENTS/OTHER DISCUSSION</p>	
<p>Kaleef will graduate from his MBA program on May 11.</p> <p>Kaleef noted that people need to send him their summer schedules so arrangements can be made about PSRA trainings and additional meetings.</p> <p>Michael Kharfen noted that DC CFAR was also seeking funds for a City-wide scale up of PrEP.</p>	
<p>HANDOUTS</p>	
<p>Agenda dated April 25, 2019 Minutes dated March 28, 2019 Recipient Narrative Report Combined Jurisdictional Reports 2019 COHAH Meeting Calendar</p>	

MEETING ADJOURNED	7:24 PM
NEXT MEETING	May 30, 2019

<p>I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:</p>	
<p>Signature of: <i>Kaleef Stanton Morse, MHS</i> Government Co-Chair</p>	<p>Date:</p>
<p>Date the Minutes were approved by the Planning Commission:</p>	