

COMPREHENSIVE PLANNING COMMITTEE (CPC) MEETING MINUTES

WEDNESDAY, DECEMBER 13, 2023 – 11:00AM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

| ATTENDEES/ROLL CALL | | | | | |
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| COMMISSIONERS | PRESENT | ABSENT | COMMITTEE MEMBERS | PRESENT | ABSENT |
| Carney, Misty | | X | | | |
| Clark, Lamont (<i>Gov. Co-Chair</i>) | X | | | | |
| Copley, Mackenzie (<i>Chair</i>) | X | | | | |
| DeMartino, Peter | X | | | | |
| Lewis, Jason | X | | | | |
| Palmer, Kentrell (<i>Kenny</i>) | | X | | | |
| Ramos, Claudia | X | | COMMUNITY PARTNERS/GUESTS | PRESENT | ABSENT |
| Stuckey, Christopher | X | | | | |
| Shaw-Richarson, Re'ginald | X | | | | |
| | | | Lewis, Rodney | X | |
| RYAN WHITE RECIPIENT STAFF | PRESENT | ABSENT | Dyson, Casey | X | |
| Edmonds, Jason | X | | | | |
| Smith, Avemaria (<i>Recipient</i>) | X | | CONSULTANTS | PRESENT | ABSENT |
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| HAHSTA STAFF | PRESENT | ABSENT | COMMISSION SUPPORT STAFF | PRESENT | ABSENT |
| Price Ashley | X | | Bailey, Patrice | X | |
| | | | Johnson, Alan | X | |

HIGHLIGHTS

NOTE: This is a draft version of the December 13, 2023, Comprehensive Planning Committee (CPC) Meeting Minutes. The final version will be approved at the January 25, 2024, meeting and made available thereafter.

AGENDA

| ITEM | DISCUSSION |
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| Call to Order | Mackenzie C. called the meeting to order at 11:04 am, followed by a moment of silence and introductions. |

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| Review and Adoption of the Agenda | <p>There were no changes to the December 13, 2023, Meeting Agenda. Therefore, Mackenzie assumed the motion to adopt the agenda as presented.</p> |
| Review and Approval of the Minutes | <p>There were no changes made to the November 15, 2023, Meeting Minutes. Therefore, Mackenzie assumed the motion to approve the meeting minutes as presented.</p> |
| What's Going On? | <p>Alan J. shared his experience of becoming asthmatic and strongly encouraged everyone to take care of themselves and mask up.</p> <p>Peter indicated that the MDH is getting through the next week and hunkering down until the next year.</p> <p>Mackenzie indicated that President Biden wrote a four (4) page memo regarding his reason why he would veto the current budget as presently written. An entire paragraph was devoted to HIV funding as one of his reasons for vetoing.</p> <p>Rodney L. shared that Mayor Bowser announced the approval of \$22.5 million from the US Treasury funding for the Whitman-Walker Max Robinson Center and the St. Elizabeth's east campus to provide a multipurpose venue for communities to gather to discuss LGBTQ+ issues and partner with local colleges to provide staff development support. The endorsement came from the Presidential office.</p> |
| Ryan White HIV/AIDS Program (RWHAP) Reports & Financial Oversight | <p>Avemaria S. presented the Recipient Report The Part A and Part A MAI report is being presented for the month of October for Grant Year 33. The full award, including carry-over dollars is in the amount of \$33,504,855.</p> <p><u>FISCAL STATUS</u> Seventeen (17) of the twenty-six (26) providers have submitted payment requests that were processed, for Part A and Part A MAI in October. This is due to some challenges with the Enterprise Grants Management System (EGMS) in addition to some late submissions.</p> <p><u>PART A FISCAL SUMMARY</u> Part A expenditures were at 50% and should have been at 67%.</p> <p>Service areas affected by unprocessed invoices were Early Intervention Services (EIS), Substance Abuse Services – Outpatient (SASO), Emergency Financial Assistance (EFA), Medical Case Management (MCM), Medical Transportation Services (MT), and Outreach Services (OS), and Psychosocial Support Services (PSS) and Health Insurance Premium and Cost Sharing Assistance (HIPCSA).</p> <p>Services spending 30% below expected were Health Insurance Premium and Cost Sharing Assistance (HIPCSA) which is being under-utilized, Housing Services (HS). Outreach Services (OS), and Psychosocial Support Services (PSS). The housing partnership with the HOPWA Division is delayed due to</p> |

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| | <p>their funding process and delays in their external review process. It is likely the funds will go through the rapid re-allocation process in the next grant year.</p> <p>The service spending 30% above expected is Other Professional Services. A request for an increase is in process and will be reflected in next month's report.</p> <p><u>PART A MAI FISCAL SUMMARY</u></p> <p>Part A MAI expenditures were at 40% and should have been at 67%.</p> <p>Service areas affected by unprocessed invoices were Early Intervention Services (EIS), Mental Health Services, Medical Case Management (MCM), and Substance Abuse Services – Outpatient (SASO), Psychosocial Support Services (PSS) and Outpatient/Ambulatory Medical Care (OAHs).</p> <p>Services spending 30% below expected were Early Intervention Services (EIS), Medical Case Management (MCM), Mental Health Services (MHS), Psychosocial Support Services (PSS), and Substance Abuse Services – Outpatient (SASO).</p> <p>RECIPIENT REPORT</p> <p>The Recipient staff will meet with MAI Youth Reach providers on 12/14 to review the process for operationalizing the award increases/modifications (i.e. Medical Transportation (MT) and Non-Medical Case Management (NMCM)).</p> <p>The Recipient is in the process of de-obligating awards that will go unspent by the end of February, which will likely result in de-obligations to be spent down during the rapid reallocation process. The Office of the Chief Finance Officer is understaffed. Consequently, things are moving very slowly but it won't create an interruption in services.</p> <p>The Recipient has addressed all legislative and programmatic findings identified during HRSA's RWHAP Part A Comprehensive Site Visit. The Corrective Action Plan (CAP) is closed.</p> <p>The Recipient is preparing to submit a FY23 estimated Part A unobligated (UOB) and Estimated Carryover request due on December 31, 2023.</p> <p>The Recipient has received the Core Medical Services Waiver for GY34 which releases the constraints of spending the usual requirement of 75% of funding in Core Medical Services.</p> <p>FYI – The board of Samaritan Ministries (HAHSTA's only burial assistance provider) voted to discontinue their burial assistance program. HAHSTA is referring applicants to the Department of Human Services for assistance and exploring partnerships and soliciting others who may be interested in offering that particular service.</p> |
| Other Business | There will be an EHE Stakeholder Meeting from 1:00 – 2:00pm during the ISC meeting today. The meeting is for COHAH members only. |

ANNOUNCEMENTS/OTHER DISCUSSION

Mackenzie announced that this is his last meeting as Chair of CPC and moving on to the Integrated Strategies Committee (ISC). Anyone interested in assuming the role of Committee Chair, please reach out to Lamont or Mackenzie.

Mackenzie further announced that he cannot attend the General Body meeting tomorrow.

Rodney L. announced that he is participating in the COHAH to be an available resource, representing Howard University’s MAETC, to help support in HIV education. He put his email in the chat.

HANDOUTS

- December 13, 2023, Comprehensive Planning Committee (CPC) Meeting Agenda
- November 15, 2023, Comprehensive Planning Committee (CPC) Meeting Minutes
- Recipient Reports for October 2023

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| MEETING ADJOURNED | 11:54 pm | NEXT MEETING | WEDNESDAY, JANUARY 24, 2024 11:00am to 1:00pm ZOOM CONFERENCE AND VIDEO CALL |
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