



The **Washington, D.C. Regional Planning Commission on Health and HIV (COHAH)** will invigorate planning for HIV prevention and care programs that will demonstrate effectiveness, innovation, accountability, and responsiveness to our community.

EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING AGENDA

THURSDAY, NOVEMBER 21, 2024 – 5:00 PM

ELECTRONIC MEETING VIA ZOOM

ELECTRONIC – ONLINE MEETING

Note: all times are approximate

5:00 pm	<ol style="list-style-type: none"> 1. Call To Order and Moment of Silence 2. Welcome and Introductions/Roll Call
5:10 pm	<ol style="list-style-type: none"> 3. Review and Adoption of the Meeting Agenda for November 21, 2024 4. Review and Approval of the Meeting Minutes from October 21, 2024
5:15 pm	<ol style="list-style-type: none"> 5. Ryan White HIV/AIDS Program (RWHAP) Recipient - Updates/Concerns
5:20 pm	<ol style="list-style-type: none"> 6. Commission Administrative Business <ul style="list-style-type: none"> • Review and adoption of COHAH Agenda for November 21, 2024
5:25 pm	<ol style="list-style-type: none"> 7. Standing Committee Updates <ul style="list-style-type: none"> • Research & Evaluation Committee (REC) {Next mtg.: Tue. Dec. 10th @ 3pm} • Community Engagement & Education Committee (CEEC) {Next mtg.: Thur. Dec 12th @ 5 pm} • Comprehensive Planning Committee (CPC) {Next mtg.: Wed. Dec 18th @ 11am} • Integrated Strategies Committee (ISC) {Next mtg.: Wed. Dec 18th @ 1pm}
5:30 pm	<ol style="list-style-type: none"> 8. Old Business 9. New Business
5:35 pm	<ol style="list-style-type: none"> 10. Announcements and Adjournment
<div style="display: flex; justify-content: space-between; align-items: center; padding: 10px;"> <div style="text-align: center;"> <p><u>NEXT EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING:</u></p> </div> <div style="text-align: center; background-color: yellow; padding: 10px;"> <p>THURSDAY, DECEMBER 19, 2024</p> <p>5:00 PM – 6:00 PM</p> <p>VIRTUAL MEETING</p> </div> </div>	

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government

at opengovoffice@dc.gov.

EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING MINUTES

THURSDAY, OCTOBER 24, 2024 @ 5:00 PM

ZOOM CONFERENCE AND VIDEO CALL

ELECTRONIC – ONLINE MEETING

ATTENDEES/ROLL CALL

COMMISSIONERS	PRESENT	ABSENT			
Cauthen, Melvin	X				
Clark, Lamont (<i>Gov. Co-Chair</i>)	X				
Hutton, Kenya		X			
Massie, Jenné		X			
Wallis, Jane	X				
RYAN WHITE RECIPIENT STAFF	PRESENT	ABSENT			
Smith, Avemaria (<i>Recipient</i>)	X				
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION SUPPORT STAFF	PRESENT	ABSENT
			Bailey, Patrice		X
			Johnson, Alan	X	

HIGHLIGHTS

NOTE: This is a draft version of the October 24, 2024, Executive Operations Committee (EOC) Meeting Minutes which is subject to change. The final version will be approved on November 21, 2024.

AGENDA

ITEM	DISCUSSION
Call to Order Welcome and Introductions Roll/Call	Lamont C. called the meeting to order at 5:10 pm, followed by a moment of reflection and introductions.
Review and Adoption of the Agenda	Lamont noted a correction to Item #6 – change date of the COHAH General Body Meeting Agenda to October 24 from September 26. Lamont assumed the motion to adopt the agenda with the necessary change.
Review and Approval of the Meeting Minutes	With no revisions noted on the September 26, 2024, EOC Meeting Minutes, Lamont assumed the motion to approve the minutes as presented.
Ryan White HIV/AIDS Program (RWHAP) Recipient Updates/Concerns	<u>Avemaria S. reported on the Recipient Report</u> The FY 2025 Ryan White Part A HIV/AIDS Program Request For Applications (RFA) was released on October 11, 2024. However, some providers complained they were not aware of the RFA prior to convening the pre-application meeting. The full RFA, the pre-application presentation, a compilation of FAQ's and the recording of the meeting (if there is enough space), will be available on the DC Community Grant Program, Mayors

	Office of Community Affairs website. Applications are due December 3, 2024.
Commission Administrative Business	<p>Review and adoption of the COHAH Agenda for October 24, 2024. Lamont assumed the motion to adopt the COHAH General Body Agenda for October 24, 2024, with the necessary change to the date of the meeting.</p>
Standing Committee Updates/Concerns	<p><u>Research and Evaluation Committee (REC) reported by Lamont C.</u> Greg provided a clean copy of the needs assessment. There was discussion about the survey's structure, and testing procedures for members. Greg instructed the committee to only give the initial testing to the REC members only. The committee should test the survey for spelling and grammatical errors and see if the survey is intelligible to the layperson and the questions are clear.</p> <p><u>Community Education and Engagement Committee (CEEC) reported by Lamont.</u> CEEC is developing their workplan for 2025. Priority is being given to a Protocol Summit 3.0. tentatively scheduled for Thursday April 10, 2025, again at the Kaiser Family Foundation. The proposed topic will be on HIV and aging. The expansion of subtopics may result in a series of meetings and or trainings. Lamont suggested hosting the sessions/consumer support groups in Montgomery County. Lamont will inform the CEEC that hosting something at a different location would be a welcome change.</p> <p><u>Comprehensive Planning Committee (CPC) reported by Lamont.</u> The committee reviewed the Recipient Report.</p> <p><u>Integrated Strategies Committee (ISC) reported by Jane W.</u> There was a brief discussion about EFA. The ISC would like support from the Recipient and members of Housing Counseling Services at the next meeting to help dive into the standard and the options.</p> <p>The committee also discussed the topic of HIV and aging. The ISC will work with Julie Orban to set a list of priorities to facilitate getting more information to present next month.</p> <p>Melvin reported that the EHE application did go out and is due Tuesday the 22nd. It is for a cross jurisdictional project. It is suspected that HAHSTA is hiring an EHE Coordinator that will bring more information to the committee.</p>
Old Business	None noted.
New Business	None noted.

Announcements	Lamont announced that there will be a speaker from the Howard University School of Pharmacy at the COHAH General Body Meeting to talk about her program and getting the community to support pharmacy students. There will also be a presenter from Gilead to talk about prevention and the activities around it.		
HANDOUTS			
<ul style="list-style-type: none">• October 24, 2024, Executive Operations Committee Agenda• September 26, 2024, Executive Operations Committee Meeting Minutes• October 24, 2024, Planning Commission (COHAH) General Body Meeting Agenda• August 2024 Recipient Report			
MEETING ADJOURNED	5:27 PM	NEXT MEETING	THURSDAY, NOVEMBER 21, 2024 5:00 PM to 6:00 PM ZOOM CONFERENCE AND VIDEO CALL

Date: November 20, 2024

To: Comprehensive Planning Committee (CPC)

From: Ryan White HIV/AIDS Program (RWHAP) Recipient Staff

**Re: Monthly Fiscal and Recipient Report (Part A and Part A MAI Funding)
Year 34 - Reporting Period: September 1 – 30, 2024**

Part A and Part A MAI. The Ryan White HIV/AIDS Program (RWHAP) Part A Grant Year 34 includes two components: Part A and Part A Minority AIDS Initiative (MAI). These reports are designed to report distinctly on the associated program activities. **For GY 34, the recipient received a full award with carryover in the amount of \$33,326,752.**

Notes on Overview. The fiscal spreadsheets list the service categories by Part and jurisdiction and identify the reported expenditure as a proportion of expected-to-date. The COHAH has requested an explanation of those service categories with a 30% variance from the target percentage.

FISCAL STATUS

For Part A and Part A MAI:

September 2024 - twenty-five **(25)** of the twenty-eight **(28)** providers submitted payment requests that were processed, and three **(3)** providers have not yet submitted **September 2024** invoices.

SERVICE DELIVERY CHALLENGES

DC: No challenges.

MD: No challenges.

VA: No challenges.

PART A FISCAL SUMMARY

Part A expenditures are 47% and should be 58%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Housing Services (HS)
Mental Health Services (MH)
Medical Case Management (MCM)
Medical Transportation Services (MT)
Non-Medical Case Management (NMCM)
Other Professional Services (OPS)
Psychosocial Support Services (PSS)
Oral Health Services (OH)
Outpatient/Ambulatory Health Services (O/AHS)
Medical Nutrition Therapy (MNT)
Substance Abuse Outpatient Care (SAOC)

Services 30% below expected:

Housing Services (HS)
Oral Health Services (OH)

Services 30% above expected:

N/A

PART A MAI FISCAL SUMMARY

Part A MAI expenditures are 46% and should be 58%. (Overall Expenditure rates by funding source for the reporting period)

Service areas affected by unprocessed invoices:

Early Intervention Services (EIS)
Mental Health Services (MH)
Medical Case Management (MCM)
Outpatient/ Ambulatory Health Services (O/AHS)

Non-Medical Case Management (NMCM)

Psychosocial Support Services (PSS)

Services 30% below expected:

Mental Health Services (MHS)

Services 30% above expected:

Medical Transportation (MT)

RECIPIENT REPORT

- 1. FY25 DC Health Ryan White Part A HIV/AIDS Program Request for Applications (RFA):** Applications are due by December 3, 2024. The updated RFA and an FAQ document are available on the DC Clearinghouse Community Affairs website. The FAQ document will be updated every three days until November 19, 2024. After the application deadline, the review process will commence, including prescreening, and both internal and external reviews, before funding decisions are made.

PLANNING COMMISSION (COHAH) GENERAL BODY MEETING AGENDA

THURSDAY, NOVEMBER 21, 2024 – 6:00 PM TO 8:00 PM

ZOOM CONFERENCE AND VIDEO CALL

Note: all times are approximate

6:05 pm	1. Call To Order and Moment of Reflection
6:10 pm	2. Review and Adoption of the Meeting Agenda for November 21, 2024 3. Review and Approval of the Meeting Minutes for October 24, 2024
6:15 pm	4. Ryan White HIV/AIDS Program (RWHAP) Recipient Report/ Updates + DC Updates
6:25 pm	5. 2025 Needs Assessment Discussion – Greg Dwyer. Sr. Research Scientist, The George Washington University, School of Public Health
6:55 pm	6. Adelante Latino/a/x Navigation Study – M. Camila Restrepo-Ceron, BDS, Graduate Research Assistant, John Hopkins Bloomberg School of Public Health
7:10 pm	7. Standing Committee Updates <ul style="list-style-type: none"> Research & Evaluation Committee (REC) {Next mtg.: Tue. Dec. 10th @ 3pm} Community Engagement & Education Committee (CEEC){Next mtg.: Thur. Dec 12th @5pm} Comprehensive Planning Committee (CPC) {Next mtg.: Wed. Dec 18th @ 11am} Integrated Strategies Committee (ISC) {Next mtg.: Wed. Nov 19th @ 1pm}
7:20 pm	8. Other Business <ul style="list-style-type: none"> Virginia Updates Maryland Updates
7:30 pm	9. Announcements/Adjournment
<u>NEXT PLANNING COMMISSION (COHAH) MEETING:</u>	
THURSDAY, DECEMBER 19, 2024 6:00 PM – 8:00 PM ZOOM	

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