

BOARD OF NURSING

Open Session Agenda

October 19, 2022
1:00 p.m.

VIRTUAL MEETING NOTICE

Due to the COVID-19 pandemic, all board meetings will be held virtually during the declared public health emergency.

Information on how to access the public portion of the meeting is listed below:

Join by Web:

<https://dcnet.webex.com/dcnet/j.php?MTID=mcc28cf799c8f6eccc4f690b77e9e8b4b>

Join by Phone:

1-650-479-3208 (US/Canada)

Access Code:

172 969 3891

Board of Nursing Mission Statement:

“The mission of the Board of Nursing is to safeguard the public’s health and well-being by assuring safe quality care in the District of Columbia. This is achieved through the regulation of nursing practice and education programs; and by the licensure, registration and continuing education of nursing personnel.”

**The Open Session Agenda continues on the next page with the
‘Board Meeting Participants’.**

BOARD MEETING PARTICIPANTS:

BOARD MEMBERS:	
Meedie Bardonille, RN (MB)	
Laverne Plater, RN (LP)	
Rick Garcia, RN, PhD (RG)	
Margaret Green, LPN (MG)	
Michelle Clausen (MC)	
Patricia Howard-Chittams (PHC)	
BOARD STAFF:	
Teresa Walsh, PhD, RN, NE-C	
Bonita Jenkins EdD, RN, CNE	
Cathy Borris-Hale MHA, RN	
Concheeta Wright BSN, RN	
Mark Donatelli, Investigator	
Gregory Scurlock, Compliance Officer	
Melondy Franklin, Supervisory Health Licensing Specialist	
Matteo Lieb, Legislative Affairs Specialist	
Terrell Hill, Licensing Specialist	
LEGAL STAFF:	
Panravee Vongjaroenrat, Assistant General Counsel	
Halley Holliday, Legal Advisor	

AGENDA

CALL TO ORDER, APPROVAL OF AGENDA, MINUTES, AND STAFF REPORTS		
OS-22- 10-01	<u>CALL TO ORDER</u>	
OS-22-10-02	<u>ROLL CALL OF BOARD MEMBERS AND STAFF</u>	
OS-22- 10-03	<u>AGENDA APPROVAL</u> Board Action: Consideration of the Open Session Agenda for today’s meeting, Oct. 19, 2022. Decision:	
OS-22- 10-04	<u>MEETING MINUTES APPROVAL</u> Board Action: Consideration of the Open Session minutes from the September 7, 2022. Decision:	

OS-22- 10-05	REPORTS		Informational
	A. Board Chair Report B. Executive Director Report <ul style="list-style-type: none"> Census Data 		
	LICENSE TYPE	# OF ACTIVE LICENSEES (10/12/2022)	
	Certified Nurse Midwife	148	
	Clinical Nurse Specialist	35	
	Home Health Aide	7,511	
	Licensed Practical Nurse	1,749	
	Nurse Practitioner	2,899	
	Registered Nurse	27,129	
	Certified Registered Nurse Anesthetist	148	
	Trained Medication Employee	1,367	
	Certified Nursing Assistant	4,875	
	<i>Total</i>	<i>45,855</i>	
C. Board Attorney Report D. Legislative Report E. Discipline Subcommittee F. Educational Subcommittee <ul style="list-style-type: none"> Action needed: Please see attached Proposal 		Action items	

MISC. ITEMS FOR DISCUSSION

OPEN FORUM/PUBLIC COMMENTS

Board Action:

Open the floor to the public.

Background:

Time permitted the Board Chair will open floor to the public to allow for the following: comments, questions, and/or concerns.

Comments:

Public Attendees:

<p>OS-22-10-00</p>	<p><u>MOTION TO CLOSE</u> Board Action: To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b) Background: Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following:</p> <ol style="list-style-type: none"> 1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a); 2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6); 3. To discuss disciplinary matters pursuant to section § 2-575(b)(9); <p>To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b)(14).</p> <p>Motion to close:</p>	<p>Approved</p>
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This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov

This ends the Open Session Agenda

**DEPARTMENT OF HEALTH
HEALTH REGULATION AND LICENSING ADMINISTRATION**

BOARD OF NURSING
AUTHORITY FOR GUIDANCE

DATE
DATE OF POLICY

22-002
POLICY NO.

POLICY STATEMENT
ANNUAL REVIEW AND APPROVAL PROCESS
FOR NURSING ASSISTIVE PERSONNEL TRAINING PROGRAMS

Pursuant to D.C. Official Code § 3-1202.04(b)(2), the Board of Nursing (Board) is entrusted with the oversight of nursing assistive personnel (NAP). In accordance with statutory authority, NAP are regulated in accordance with the following regulations, all of which are under Title 17 of the District of Columbia Municipal Regulations (DCMR): Chapter 93 (Home Health Aides), Chapter 94 (Dialysis Technicians), Chapter 95 (Medication Aides), Chapter 96 (Certified Nurse Aides), and Chapter 97 (Patient Care Technicians). The regulation of training programs is also contained in the same chapter regulating the workers.

In accordance with the relevant provisions in the above-mentioned regulations, NAP training programs are subject to annual reviews and may continue operation if annual approval is granted by the Board. As part of the annual review procedure, the training programs are required to submit an annual report for the year just concluded along with a filing fee to seek the Board's review and approval to continue operation.

Generally, an annual report and annual review fee are due by January 31 of each year. The Board has noted based on recent experience that some programs fail to submit their annual report within a reasonable time frame thus rendering the Board's review and approval process much delayed, thus affecting the maintenance of the quality and accountability of the programs.

Accordingly, the Board has resolved to impose the following requirements and time frame for the process:

1. All annual reports and review fees are due by January 31 of each year.
2. A training program that fails to submit the annual report and fee by January 31 is given a grace period of 15 days.
3. A training program that submits the annual report and fee between February 16 and March 31 of the year must pay a late fee.

A training program that fails to submit the annual report or review fee by March 31 will be deemed to have lost its approval (or conditional approval) status and must cease accepting new students. The program must immediately submit a list of existing students to the Board within

Board of Nursing

Policy Statement 22-002: Guidance on the Annual Review and Approval Process for Nursing
Assistive Personnel Training Programs

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five (5) days. The program may continue to operate only to complete the education and training of students already admitted into the program but must cease operation when all the students have completed their education and training.

All inquiries pertaining to the practice of home health aides and certified nursing assistants may be directed to the Board's Executive Director, Dr. Teresa Walsh, at 202-724-8818 or teresa.walsh@dc.gov.